



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**  
**(Regd. Office: PSEB, Head Office, The Mall, Patiala-147001, Punjab, India)**  
**Corporate Identity Number - U40109PB2010SGC033814,**  
**Office of CFO, Taxation & FAR Section, Shakti Sadan, Patiala**  
**E-mail: [ao-taxation@pstcl.org](mailto:ao-taxation@pstcl.org)**

To

1. Engineer-in-Chief/HIS&D, PSTCL, Patiala.
2. Chief Engineer/SLDC, PSTCL, Patiala.
3. Chief Engineer/TS, PSTCL, Patiala.
4. Chief Engineer/P&M, PSTCL, Ludhiana.
5. CAO/F&A, PSTCL, Patiala.

Memo No: - 3023-3105/CFO/ FAR-14

Dated: - 12-11-2018

**Subject: - Providing details of addition made to Fixed Assets during FY 2018-19.**

As per the provisions of the Companies Act 2013, Fixed Assets Register (FAR) is required to be maintained showing quantity, value and location wise data along with full particulars. The statutory auditors are commenting on the non-maintenance of proper record pertaining to fixed assets in their reports.


PSERC has also not passed full depreciation in the past tariff orders due to non-compliance of maintenance of Fixed Assets Register.

To avoid the observation of statutory auditors and PSERC, it has been decided to prepare unit wise Fixed Asset Register now onwards showing full particulars of assets including quantitative details and location of assets. To attain this purpose, performas (abstract as well as component wise) have been designed for maintenance Fixed Assets Register.

Therefore, it is requested that all officers working under your control be advised to go through the performas and the additions made to the Fixed Assets from 01.04.2018 to 31-10-2018 be provided to this office by the 26<sup>th</sup> of November, 2018 positively. The additions made during the F.Y. 2018-19 in complete form should invariably be sent to this office along with the March 2019 Trial Balance on the enclosed performas.

This issues with the approval of CMD, PSTCL, Patiala.

DA/Performas enclosed

  
12/11/18  
Chief Financial Officer,  
PSTCL, Patiala.

Copy of the above is forwarded to the following for information and further necessary action please.

1. PS to CMD, PSTCL, Patiala for kind information of CMD, please.
2. PS to Director/F&C, PSTCL, Patiala for kind information of Director/F&C, please.
3. Joint Secy. To Director/Tech., PSTCL, Patiala for kind information of Director/Tech., please.
4. Sr. PS to Director/Admn., PSTCL, Patiala for kind information of Director/Admn., please.
5. All Dy. CEs/SEs under PSTCL.
6. All Dy. CAOs/Dy. CAs under PSTCL.
7. All Addl. SEs/Sr. Xens under PSTCL.
8. All AOs under PSTCL.
9. SE/IT, PSTCL, Patiala for uploading this letter on website of PSTCL.



S.No	Components	Asset Account Code	Size/ Covered Area/ Capacity/ Length	ASSET													Depreciation					Net Book Value addition during the year (20-25)				
				Additions during the year			Transfer (in) during the year			Transfer (out) during the year			Disposal out of the additions made during the year (if any) [See Note below]			Net additions during the year (6+9+12-15-18)		Accum. Dep on Transfer in	Accum. Dep on Transfer out	Accum. Dep on Disposal out of the additions made during the year (if any)	Depreciation during the year		Accum. Dep as on 31-03-2019 (21-22-23+24)			
				DOC	Qty.	Value (in ₹)	DOC	Qty.	Value (in ₹)	DOC	Qty.	Value (in ₹)	DOC	Qty.	Value (in ₹)	Qty.	Value (in ₹)									
6	CAPACITOR BANK	10,541																								
7	SUBSTATION STRUCTURE	10,541																								
8	INSULATOR	10,541																								
9	CONDUCTOR & FITTING	10,541																								
10	Earthmat MS FLAT	10,541																								
11	TRANSFORMER PLINTH/FOUNDATION	10,541																								
(ii)	SWITCHGEAR INCLUDING CABLE CONNECTIONS	10,561																								
1	Name & Details of Bay:																									
a	Circuit Breaker	10,561																								
b	Current Transformer	10,541																								
c	Potential Transformer	10,541																								
d	Isolators	10,561																								
e	Lightning Arrestors	10,567																								
f	Carrier Communication Equipment	10,571																								
g	Others (if any):																									
2	CIRCUIT BREAKER (Other than Bays)	10,561																								





S.No	Components	Asset Account Code	Size / Covered Area / Capacity / Length	ASSET										Depreciation				Net Book Value addition during the year (20-25)													
				Additions during the year			Transfer (in) during the year			Transfer (out) during the year			Disposal out of the additions made during the year (if any) [See Note below]			Accum. Dep on Transfer In	Accum. Dep on Transfer out		Accum. Dep on Disposal out of the additions made during the year (if any)	Depreciation during the year	Accum. Dep as on 31-03-2019 (21-22-23+24)										
				DOC	Qty.	Value (in ₹)	DOC	Qty.	Value (in ₹)	DOC	Qty.	Value (in ₹)	DOC	Qty.	Value (in ₹)							Qty.	Value (in ₹)								
12	Boundary Metering	10.599																													
13	Others TRP	10.599																													
<b>Total 10.5</b>																															
<b>D. 10.6 - LINES CABLE NETWORK</b>																															
1	Overhead Lines - 132 KV	10.601																													
	Name & Detail of Lines - SC	10.601																													
	- DC	10.601																													
2	Overhead Lines - 220 KV	10.601																													
	Name & Detail of Lines - SC	10.601																													
	- DC	10.601																													
3	Overhead Lines - 400 KV	10.601																													
	Name & Detail of Lines - SC	10.601																													
	- DC	10.601																													
4	Underground cables (including joint boxes & disconnecting boxes)	10.611																													
5	Underground Cables - Cable duct System	10.612																													
<b>Total 10.6</b>																															
<b>E. 10.7 - VEHICLES</b>																															
1	Trucks, Tempos, Tractors etc.	10.710																													
<b>Name &amp; Detail of Vehicles</b>																															
2	Buses including mini buses	10.720																													
3	Jeeps & Motor Cars	10.730																													
4	Other Vehicles	10.740																													
<b>Total 10.7</b>																															
<b>F. 10.8 - FURNITURE &amp; FIXTURES</b>																															
<b>(i) Office Furniture &amp; Fixtures</b>																															
1	Office Table	10.801																													
a)	Wooden																														
b)	Steel																														
2	Office Chair	10.801																													
a)	Wooden																														
b)	Steel																														
c)	Revolving																														
3	Steel Almirah	10.801																													
a)	Big																														
b)	Small																														

S.No	Components	Asset Account Code	Size/ Covered Area/ Capacity/ Length	ASSET											Depreciation										
				Additions during the year			Transfer (in) [from other division] during the year			Transfer (out) [to other division] during the year			Disposal out of the additions made during the year (if any) [See Note below]			Net additions during the year (6+9+12-15-18)		Accum. Dep on Transfer In	Accum. Dep on Transfer out	Accum. Dep on Disposal out of the additions made during the year (if any)	Depreciation during the year	Accum. Dep as on 31-03-2019 (21-22-23+24)	Net Book Value addition during the year (20-25)		
				DOC	QTY.	Value (in ₹)	DOC	QTY.	Value (in ₹)	DOC	QTY.	Value (in ₹)	DOC	QTY.	Value (in ₹)	QTY.	Value (in ₹)								
4	Racks	10.801																							
5	Computer Table																								
6	Any Other																								
(ii)	Furniture & Fixture at Guest House	10.802																							
<b>Total 10.8</b>																									
<b>G. 10.9 - OFFICE EQUIPMENT</b>																									
1	Photostat Machine	10.902																							
2	Fax Machine	10.902																							
3	Computer Set	10.904																							
4	Desert Cooler	10.9																							
5	R.O. System	10.9																							
6	Water Cooler/Dispenser	10.9																							
7	Refrigerator	10.9																							
8	Air Conditioner	10.9																							
9	Ceiling Fan/ Wall Fan	10.9																							
10	Room Heater	10.9																							
11	TV/LCD	10.9																							
12	Water Heating Equipment (Gyser)	10.9																							
13	Microwave	10.9																							
14	Any Other	10.9																							
<b>Total 10.9</b>																									
<b>Total 10</b>																									

Note: Disposal of only those assets which were added during the FY 2018-19 is to be shown

Signature of Competent Authority  
(Along with stamp)

**Additions made to Fixed Assets during the FY 2018-19**

**Detail of Buildings**

S.No.	Description	Asset Account Code	Unit of Measurement	Covered Area	Qty (No.)	Year of Construction	Date of Commissioning	Value of Assets	Depreciation
	<b>Buildings</b>	<b>10.2</b>							
1	Switch House Building	10.206							
a)	Control Room Building								
b)	Others								
2	Office Buildings	10.211							
3	Residential Buildings	10.222							
4	Temporary Buildings	10.234							
5	Other Building	10.245							
	-Boundary Wall								
	-Others								

**Note: Number of rows & columns can be added as per the requirement.**

Signature of Competent Authority  
 (Along with stamp)