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PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office PSEB Head office, The Mall Patiala, 147001)

Corporate Id. Number: U40109B2010SGC033814 www.pstcl.org

(O/o Addl. SE/ P&M Division, PSTCL, Moga, Mob. No. 96461-18249, Email: srxen-pm-moga@pstcl.org)

DNIT

TENDER ENQUIRY NO. 06/P&M/Moga/2023-24

Outsourcing of Cleaning & Sweeping services at 220 KV S/S Moga (Singhawala), 132 KV S/S Panjgrain Kalan, 132 KV S/S Gholia Kalan, 132 KV S/S Sosan & 132 KV S/S Moga-02 (Dhalleke) under P&M Division, PSTCL, Moga

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TENDER ENQUIRY NO. 06/P&M/MOGA/2023-24

DATED:-01-01-2024


DNIT for Outsourcing of Cleaning & Sweeping services of Control Room, Gate, Road & Path, Store, Toilet/Bathroom & offices at 05 No. Sub-Stations under P&M Division, PSTCL, Moga (As per T.I.E-4) has been given below:-

i. 220 KV Sub-Station, Moga (Singhawala)	4 Hours Per Day-2 Person
ii. 132 KV Sub-Station, Panjgrain Kalan	4 Hours Per Day-1 Person
iii. 132 KV Sub-Station, Gholia Kalan	4 Hours Per Day-1 Person
iv. 132 KV Sub-Station, Sosan	4 Hours Per Day-1 Person
v. 132 KV Sub-Station, Moga-02 (Dhalleke)	4 Hours Per Day-1 Person

While sending the quotation, please ensure that the quotation shall be complete in all respect and must include the following:-

1. More information regarding Bid submission Date & Time, Bid Opening Date & Time, EMD etc. is attached as 'Annexure A&B'.
2. The service provider will quote the rated in Schedule of Prices is attached as 'Annexure-C'.
3. The Quotation should be accompanied by all the terms and conditions. The copy of the PSTCL's standard Terms & Conditions is attached as 'Annexure-D'.
4. The Quotation must be valid for 120 Days.
5. The Minimum Wages rates approved by the Office of The Labour Commissioner, Punjab (revised from time to time) and other statutory requirements shall be applicable.

DA/- Annexure-A, B, C & D



Addl. SE/P&M Division,
PSTCL, Moga.

Endst No.:01/02

Date:-01-01-2024

Copy of the above is forwarded to the following for information and necessary action.

1. Dy. Cheif Engg, P&M Circle, PSTCL, Bathinda w.r.t their Endst. No.:12814/EG-17 (2), Dated:-18-12-2023.
2. SSE, 220 KV S/S, Moga (Singhawala) for ensuring his presence on Dated: -29-01-2024 (Opening Date of Quotation) at the division office.


Addl. SE/P&M Division,
PSTCL, Moga.

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Annexure-A



Punjab State Transmission Corporation Limited
(Regd. Office PSEB Head office, The Mall, Patiala – 147001)
Corporate Identity Number: U40110PB2010SGC033814 www.pstcl.org
(O/o Addl. SE, P&M Division, PSTCL, Moga)
Mob.No.:96461-18249, Email:- srxen-pm-moga@pstcl.org


Short Term Tender Notice

Short term Tender Notice for

Outsourcing of Cleaning & Sweeping Services at 220 KV S/S Moga (Singhawala), 132 KV S/S Panjgrain Kalan, 132 KV S/S Gholia Kalan, 132 KV S/S Sosan & 132 KV S/S Moga-02 (Dhalleke) under P&M Division, PSTCL, Moga.

Tender Enquiry No.	06/P&M MOGA/2023-24
Last Date & Time of Bid Submission	29.01.2024 upto 11:00 AM
Bid Opening Date & time	29.01.2024 at 11:30 AM
Approximate Cost Of Work	5,50,000/-
Cost of Specification	NIL
Earnest Money	@2% of the tender value subject to minimum Rs. 11000/- Payable by DD in favour of Sr. Xen, P&M Division, PSTCL, Moga
Period of Contract	One Year (01-04-2024 To 31-03-2025)

Note: - It is informed that in case tender process is not Completed due to any reason, no corrigendum will be published in news paper. Detail regarding corrigendum may be seen on official, PSTCL website. Detail of NIT may be downloaded from PSTCL website (www.pstcl.org)


Addl. SE, P&M Division, PSTCL, Moga

Annexure-B



ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ
(ਰਜਿਸਟਰਡ ਦਫਤਰ: ਪੀ.ਐਸ.ਈ.ਬੀ ਹੈਡ ਆਫਿਸ, ਦ ਮਾਲ, ਪਟਿਆਲਾ 147001)
ਕਾਰਪੋਰੇਟ ਆਈ.ਡੀ. ਨੰ.: U40110PB2010SGC033814, www.pstcl.org
ਦਫ: ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ, ਮੋਗਾ
ਮੋ.ਨੰ: 96461-18249, Email:- srxen-pm-moga@pstcl.org

ਸ਼ਾਰਟ ਟਰਮ ਟੈਂਡਰ ਨੋਟਿਸ

ਸ਼ਾਰਟ ਟਰਮ ਟੈਂਡਰ ਨੋਟਿਸ ਜਿਸ ਕੰਮ

ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ, ਮੋਗਾ ਅਧੀਨ ਪੈਂਦੇ 220 ਕੇ.ਵੀ ਸ/ਸ ਮੋਗਾ (ਸਿੰਘਾਵਾਲਾ), 132 ਕੇ.ਵੀ ਸ/ਸ ਪੰਜਗਰਾਈ ਕਲਾਂ, 132 ਕੇ.ਵੀ ਸ/ਸ ਘੋਲੀਆ ਕਲਾਂ, 132 ਕੇ.ਵੀ ਸ/ਸ ਸੋਸਣ ਅਤੇ 132 ਕੇ.ਵੀ ਸਬ-ਸਟੇਸ਼ਨ, ਮੋਗਾ-02 (ਧੱਲੋਕੇ) ਵਿਖੇ ਸਾਫ-ਸਫਾਈ ਦਾ ਕੰਮ ਠੇਕਾ ਆਧਾਰ ਤੇ ਕਰਵਾਉਣ ਲਈ।

ਟੈਂਡਰ ਇਨਕੁਆਰੀ ਨੰਬਰ

06/ਪੀ ਤੇ ਐਮ/ਮੋਗਾ/2023-24

ਟੈਂਡਰ ਜਮ੍ਹਾਂ ਕਰਵਾਉਣ ਦੀ ਆਖਰੀ ਮਿਤੀ ਤੇ ਸਮਾਂ

29.01.2024 ਸਵੇਰੇ 11:00 ਵਜੇ ਤੱਕ

ਟੈਂਡਰ ਖੁਲਣ ਦੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ

29.01.2023 ਸਵੇਰੇ 11:30 ਵਜੇ

ਕੰਮ ਦਾ ਅੰਦਾਜ਼ਨ ਖਰਚਾ

5,50,000/-

ਸਪੈਸੀਫਿਕੇਸ਼ਨ ਦੀ ਕੀਮਤ

ਨਿੱਲ

ਜਮਾਨਤੀ ਰਕਮ

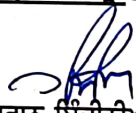
ਟੈਂਡਰ ਮੁੱਲ ਦਾ 2% ਜਾਂ ਘੱਟੋ ਘੱਟ 11000/- ਰੁਪਏ

ਡਿਮਾਂਡ ਡਰਾਫਟ, Sr. Xen, P&M Division, PSTCL, Moga ਦੇ ਨਾਮ ਤੇ

ਇਕਰਾਰਨਾਮੇ ਦੀ ਮਿਆਦ

01 ਸਾਲ (ਮਿਤੀ: 01-04-2024 ਤੋਂ 31-03-2025)

ਨੋਟ:- ਸੂਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਜੇਕਰ ਕਿਸੇ ਕਾਰਨ ਟੈਂਡਰ ਪ੍ਰਕਿਰਿਆ ਪੂਰੀ ਨਹੀਂ ਹੁੰਦੀ ਤਾਂ ਉਸ ਕੇਸ ਵਿੱਚ ਅਖਬਾਰਾਂ ਵਿੱਚ ਸੋਧ ਪ੍ਰਕਾਸ਼ਿਤ ਨਹੀਂ ਕਰਵਾਈ ਜਾਵੇਗੀ। ਸੋਧ ਵੇਰਵੇ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ ਦੀ ਵੈਬਸਾਈਟ ਤੋਂ ਵੇਖੇ ਜਾਣ। ਐਨ.ਆਈ.ਟੀ ਦਾ ਵੇਰਵਾ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ ਦੀ ਵੈਬਸਾਈਟ www.pstcl.org ਤੋਂ ਡਾਊਨਲੋਡ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।


ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਮੋਗਾ

SCHEDULE OF PRICES

Cleaning and sweeping services at 220 KV, S/S, Moga (Singhawala), 132 KV S/S, Panjgrain Kalan, 132 KV S/S Gholia Kalan, 132 KV S/S Sosan & 132 KV S/S Moga-02 (Dhalleke) under P&M Division, PSTCL, Moga

Sr. No.	Description	Unit <i>(Job per hour)</i>	Minimum Wages to employee approved by the office of The Labour Commissioner, Punjab +EPF+ESI+other contributions as per statutory regulations. <i>(Will be paid as per actual)</i>	Commission Charges in (%age of D) <i>(To be quoted by Firm)</i>	GST (as applicable) of D+E <i>(Will be paid extra)</i>
A	B	C	D	E	F
1)	Cleaning and Sweeping services at 5 No. Sub-Stations under P&M Division, PSTCL, Moga.	4 Hour Per Day *6 Person	Will be paid as per Actual Minimum Wages rate approved by the office of The Labour Commissioner, Punjab @per hour w.e.f + Employer Share EPF @ 13.00 % or as applicable + ESI@ 3.25 % or as applicable		

The above rates are inclusive of all Taxes except GST. GST, if any@.....

I have read all the terms and conditions of the Tender Enquiry No.:06/P&M Moga/2023-24 & acceptable to me and have quoted the Rate/Charges as above in accordance with stipulated Terms & Conditions.

Date:

Mob. No.

Signature of the Contractor with Stamp

Company Address

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Annexure-D

Terms & Conditions:

1. The tenderer is required to submit the tender in three separate envelopes. First Containing deposit of earnest money, second containing tender documents and third containing tender quotation. The envelope containing the earnest money & tender documents shall be opened first & second and if it is found in order then the third envelope containing the tender quotation shall be opened. Tenderer do not forget to super scribe the envelop (s) with the name of firm & detail of tender and due date of opening of tender.
2. The Performa for price schedule shall be duly typed and prices written by hand shall not be accepted. Any Overwriting, erasing, cutting etc. should be avoided.
3. GSTIN number of your firm must be quoted on your quotation & firm shall furnish self-attested copy of GSTIN, PAN, Enlistment with PSTCL/PSPCL/Punjab Govt., EPF & ESI Certificates along with quotation also. Also provide Affidavit that your firm is not blacklisted by any Govt./ Semi Govt. Department/Board/ Corporation. If all these documents are not provided along with quotation, the quotation will be cancelled.
4. The bidder is required to submit an Earnest money Deposit (EMD) of 2% of the tender value subject to minimum Rs.11000/-in the shape of demand draft in favour of Sr. Xen, P&M Division, PSTCL, Moga. Tender offered without EMD will not be accepted.
5. Initially the contract will be for the period of one year. However, same can be renewed/Extended on year to year basis for further 02 Years by PSTCL with mutual consent between the service provider and PSTCL.
6. Bidder whose work order has been cancelled in the past due to unsatisfactory work, are not eligible to apply.
7. The rates should be valid for 120 days from the date of opening of tenders.
8. Tenders received via telex/telegraphically or through fax shall not be accepted.
9. The undersigned reserved the right to cancel the quotation without mentioning any reason.
10. If the date of opening of tender happens to be a holiday, quotations shall be received and opened at the same time of next working day.
11. Conditional tenders are liable to be rejected.
12. The quantity of work may be increased or decreased.
13. In case the work is not satisfactory a warning shall be issued. In case, if negligence persists, the penalty will be charged at double of the rate on prorata basis.
14. The Earnest money of the successful bidder deposited with the quotation shall be converted into security deposit after successful allotment of work order and shall be released after successful completion of contract. Further, EMD shall be returned to unsuccessful bidder by this office after allocation of work order to lowest bidder.
15. The personnel supplied by the contractor shall be fully outsourced and they shall have no right to claim the regular services in lieu of outsourced duty performed by them.
16. The contractor will be responsible for any damage done to the building or other installation in the office complex.
17. The contractor should engage major (i.e age above 18 years) labour.

18. The contractor will be engaged in labour which should be of good character and honest, hence he will be responsible for any theft on behalf of them.
19. Discipline and welfare of the workers shall be entirely responsibility of the contractor and any indiscipline/misconduct on the part of deployed workers shall be promptly attend by the contractor & officer in charge is fully competent to direct the removal of such workers.
20. In case the contractor's employee suffers from any type of injury/death while performing duty in concerned office's complex/Yard, the contractor shall be wholly responsible to bear any claim of employee. The concerned office shall not be responsible at any level for any type of claim and legal consequences.
21. If the contractor fails to carry out said work satisfactory his work order may be cancelled by the undersigned at any time. His security and earnest money will stand forfeited.
22. All statutory rules and regulation such as EPF, ESI act, Labours rule and regulations, wages etc. as per department of Punjab shall be followed by contractor. The contractor will be fully responsible for any kind of penalty levied by the Central/State Govt.
23. The contractor shall agree to maintain employment records in respect of this employee required under various labour statutes, such as attendance register, wages register, bonus register, leave register etc.
24. The rate quoted by the agency shall be firm during the period of the contract and shall be based on the rates approved by the Office of The Labour Commissioner, Punjab
25. The contractor must enter into any agreement on a non-judicial stamp paper as per PSTCL rules within 15 Days of the award of contract. The cost of stamp and other documents/completion of formalities shall be borne by contract.
26. GST and other taxes will be applicable as per statutory law.
27. All Legal proceedings against this contract shall be in the jurisdiction of Civil Court at Moga.
28. If at any time any question, Dispute of difference, what so-ever arise between the vendor and PSTCL, upon or in relation to, or in connection with the order/contract, he may go for arbitration clause contained in Work Regulation 1997, as amended from time to time.


Addl. SE,
P&M Division,
PSTCL, Moga