



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

From

Addl.S E /P&M Division
PSTCL, Ablawal.

To

Addl. S.E./I T,
PSTCL, Patiala.

Memo no 879 / Tech-128

Dated 25/4/16

Sub


Short Term TE No. 01/PM/ABL/2016-17

Ref

This office memo no. 873/ Tech-128 Dtd. 22-4-2016

With reference to subject cited above, it is bought to your kind information that the ASE/Civil Design/Publication PSTCL, Patiala has returned the letter of publication to this office, due to short time for the publication process in various newspapers. You are requested to upload the amended schedule as attached on PSTCL official website.

It is for your kind information and necessary action please.


Addl.S E /P&M Division
PSTCL, Ablawal

CC No. _____ / Tech-128

Dated _____

1. Dy. CE /P&M Circle PSTCL, Patiala.



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

From

Addl.S E /P&M Division
PSTCL, Ablawal.

To

Addl. S.E./Civil Design /Publication,
PSTCL, Patiala.

Memo no 875 / Tech-128 Dated 25/4/16

Sub: -

Short Term TE No. 01/PM/ABL/2016-17

Enclosed please find herewith 5 copies in English and 5 copies in Punjabi of Short Term Tender Notice for publication in the leading Newspapers immediately. In case of no-publishing of advertisement before the due date, the bill of newspaper shall not be entertained.

Sr. No.	Tender Enquiry No.	Name of Work	Head of Account	Accounting Head	Location Code	Accounting Unit
1	01/PM/ABL/2016-17	Outsourcing of Scorpio/Xylo or equivalent in price model not older than 3 Years from the date of NIT, for 1 year under P&M Division Ablawal (Patiala).	76.1	76.131	642	P&M Division, PSTCL, Ablawal

DA/As above & soft copy through e-mail
5 copies of English & 5 Copies of Punjabi

Addl.S E /P&M Division
PSTCL, Ablawal

Endst no 876 / Tech-128

Dated 25/4/16

Copy of the above is forwarded to Addl. S.E. /IT PSTCL, Patiala for uploading the copy of Specification on PSTCL website.

Addl.S E /P&M Division
PSTCL, Ablawal

CC No. 877/78 / Tech-128
25/4/16

Dated _____

1. Dy. CE /P&M Circle PSTCL, Patiala.
2. Notice Board.



PUNJAB STATE TRANSMISSION CORPORATION LIMITED
Corporate Id. Number: U40109PB2010SGC033814 www.pstcl.org
O/o: Addl.S.E. / P&M Divn, ABLOWAL, Mobile No. 96461-18211,
Phone & Fax. 0175-2365744 e-mail: srxen-pm-abl@pstcl.org

SHORT TERM TENDER NOTICE

Tender Notice	Outsourcing of Scorpio/Xylo or equivalent in price Model not older than 3 Years from the date of NIT , for 1 year.
Tender Enquiry No.	01/PM/ABL /2016-17
Date for Sale of Tender	06.05.2016 to 12.05.2016 time up to 14:00 hrs
Date for Receipt of Tender	13.05.2016 time up to 11:00 hrs.
Date for Opening of Tender	13.05.2016 at 11:30 hrs
Cost of Specification	Rs. 500/- (Non-refundable)
Earnest Money	Rs. 8000/- in the shape of demand draft in favour of Addl. S.E. P&M Division PSTCL, ABLOWAL, PATIALA.

Detail of NIT may be down loaded from PSTCL website www.pstcl.org

Addl. S.E./P&M Divn, Ablowal



ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ
ਕਾਰਪੋਰੇਟ ਆਈ.ਡੀ. ਨੰਬਰ: U40109PB2010SGC033814 www.pstcl.org
ਦ/ਫ: ਵਪੀਕ ਨਿਗ: ਇੰਜੀ./ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਅਬਲੋਵਾਲ ਮੋ. ਨੰਬਰ. 96461-18211,
ਫੋਨ ਅਤੇ ਫੈਕਸ ਨੰਬਰ. 0175-2365744 ਈ-ਮੇਲ: srxen-pm-abl@pstcl.org

ਸ਼ਾਰਟ ਟਰਮ ਟੈਂਡਰ ਨੋਟਿਸ

ਟੈਂਡਰ ਨੋਟਿਸ	ਸਕਾਰਪਿਓ, ਜਾਈਲੋ ਜਾਂ ਹੋਰ ਬਰਾਬਰ ਕੰਮਤ ਦੀ ਗੱਡੀ ਇੱਕ ਸਾਲ ਲਈ ਆਊਟਸੋਰਸ ਤੇ ਲੈਣ ਲਈ ਜੋ ਕਿ ਐਨ.ਆਈ.ਟੀ. ਦੀ ਮਿਤੀ ਤੋਂ 3 ਸਾਲ ਤੋਂ ਵੱਧ ਪੁਰਾਣੀ ਨਾ ਹੋਵੇ।
ਟੈਂਡਰ ਇੰਨਕੁਆਰੀ ਨੰਬਰ	01/PM/ABL/2016-17
ਟੈਂਡਰ ਵੇਚਣ ਦੀ ਮਿਤੀ	06.05.2016 ਤੋਂ 12.05.2016 ਤੱਕ ਸਮਾਂ 14:00 ਵਜੇ ਤੱਕ
ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ ਮਿਤੀ	13.05.2016 ਸਮਾਂ 11:00 ਵਜੇ ਤੱਕ
ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ	13.05.2016 ਸਮਾਂ 11:30 ਵਜੇ
ਸਪੈਸੀਫਿਕੇਸ਼ਨ ਦੀ ਮਿਤੀ	Rs. 500/- (ਨਾ ਵਾਪਸੀਯੋਗ)
ਜਮਾਨਤੀ ਰਕਮ	8000/- ਰੁਪਏ ਦਾ ਬੈਂਕ ਡਿਮਾਂਡ ਡਰਾਫਟ ਜੋ ਕਿ ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀ./ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਅਬਲੋਵਾਲ ਦੇ ਨਾਮ ਤੇ ਹੋਵੇ।

ਐਨ.ਆਈ.ਟੀ. ਦਾ ਵੇਰਵਾ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ. ਦੀ ਵੈਬਸਾਈਟ www.pstcl.org ਤੋਂ ਡਾਊਨਲੋਡ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।

ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀ./ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਅਬਲੋਵਾਲ

(A) General Conditions for Outsource Vehicle:

1. The following documents are to be provided along with the tender/quotation:
 - a) Registration copy of the vehicle.
 - b) Route permit.
 - c) Receipt of Tax/LCV Tax certificate.
 - d) Copy of Insurance.
 - e) PAN card of Prop.
 - f) Copy of driving license.
 - g) Copy of valid pollution certificate

In case the contractor is willing to provide new vehicle, then he should be considered only after qualifying the terms & Conditions of the Specification subjected to submission of all documents as listed above within Two weeks from the date of Issue of Intimation letter from this office to him.

2. The contractor is required to submit an Earnest Money Deposit (EMD) of **Rs. 8000/-** in the shape of demand draft in favour of Addl. S.E. P&M Division PSTCL, ABLOWAL, PATIALA. Tender offers without EMD will not be accepted. The EMD will be adjusted against the 5% security & the same will be released after three months after expiry of contract period. The EMD deposited by unsuccessful bidders will be returned after allotment of work to the successful bidder within one month. Under any circumstances, PSTCL will not be liable to pay any interest on the EMD.
3. The EMD/Security submitted is liable to be forfeited on the following grounds. On reservation of tender and/or change in the same without consent
4. In case of withdrawal of vehicle from service of PSTCL, the contractor shall have to inform to PSTCL, **30 days** in advance otherwise **30 days** payment shall be deducted from their bill/security as penalty. However, the vehicle can be disengaged by PSTCL by serving **30 days** notice in advance to the contractor.
5. The contract shall be initially for a period of one year, which may be extended on mutual consent at the same rates, terms and conditions as per the prevailing rules.
6. The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.
7. Tender received telegraphically/fax/conditional tender/without earnest money shall not be accepted.
8. All matter relating to transportation, traffic police and local administration will be dealt by the Contractor himself at his own cost.
9. The bidder has to quote the rates on the "schedule of Prices" enclosed as **Annexure-I** and any deviation to "The NIT" conditions shall be specifically mentioned on separate sheet with signature of bidder along with the bid.
10. The Contractor is required to deposit the tender fees amounting of **Rs. 500/- (Non refundable)** before submitting the tender in shape of BA-16 or Bank Draft in favour of Addl. S.E. / P&M Divn. Ablowal, Patiala. Without tender fees, the tender will not be accepted at any circumstance.
11. In case any holiday declared by Govt./ Other natural hazards, the tender will be opened on the next working day.
12. All the rates should quoted by contractor himself with ink writing.
13. On successful completing the contract agreement will be extendable for the next financial year on same conditions with the permission of higher authority.
14. The Rates should be valid for **120 days** and of one year, which may be.
15. The tenders shall be accepted up to **11:00 hrs. Dt: 13.05.2016** and shall be opened on the same day at **11:30 hrs.** in the presence of contractors/bidders, who may choose to be present in the office of Addl. S.E. P&M Division, PSTCL Ablowal, Patiala.
16. Tenderer do not forget to super scribe the envelop (s) with the name of firm & detail of tender and due date of opening of tender.

(B) TERMS AND CONDITIONS FOR OUTSOURCING OF VEHICLES

Sealed tenders are invited in duplicate for the Outsourcing of Scorpio/Xylo or equivalent in price model not older than 3 Years from the date of NIT, for 1 year. The contractor will quote the rates in two parts in "Schedule of Prices" as under:

- a) Monthly fixed charges up to 1500 KMs.
- b) Per Kilometer running charges above 1500 KMs.

Note: - Outstation night halting charges from 10 PM to 6 AM shall be Rs. 200/-

(B-1) Terms and Conditions for Vehicles:

1. The Work Order for out-sourcing of vehicles for the vehicles not more than 3 years old, shall be initially for a period of one year and the same shall be extendable, on year to year basis, for further two years, subject to the performance of the Vehicle/ Service Provider/ Market rates and the Life/kms of the vehicle as specified in 1(E) above. Hence the maximum period for which a vehicle can be hired is 3 years. After a period of 3 years, a new tender needs to be floated.
2. Only Commercial Vehicle with entry in Registration Certificate should be hired. No Corporation employee or his family member/relative can participate in the tendering process. In case of any violation, the contract shall be cancelled and such employee shall be liable for disciplinary action.
3. Vehicles shall be available for use round the clock, for utilization at our offices in Punjab, Chandigarh, Delhi and also for deputing to the neighboring States of Haryana, Himachal Pradesh, Rajasthan and J&K.
4. Vehicle shall be insured comprehensively, including insurance for driver and passengers, during the period of engagement with PSTCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be the responsibility of the service provider.
5. Road tax for the vehicle shall be paid regularly and kept updated by the service provider.
6. Provider shall have valid pollution certificate for the vehicles and the same should be available with the driver to be produced on demand.
7. The service Provider shall obtain the passing/ fitness certificate and update Registration of vehicle from the concerned authority at his own cost.
8. Expenses towards fuel, Mobil oil, service charges and other repairs and maintenance of vehicles shall be borne by the Service Provider and the vehicles shall be always kept in good running condition. In case of breakdown of vehicle, alternate vehicle shall be made promptly available by the service provider.
9. Cost of vehicle's registration, insurance, service/repair, road tax, salary/ emoluments/allowances of the driver or any other charges will be borne by the service provider. Only Fixed amount and variable charges for extra running kilometers, if any, shall be paid by PSTCL.
10. Any Halt charges, penalty including challan, damages, court case, police case, etc. shall be the sole responsibility of the service provider and PSTCL shall not be party in such cases.
11. Vehicles shall possess an All India Permit. No liability for the Inter-State permit charges would be borne by PSTCL.
12. Toll Tax/Parking charges, etc. wherever paid, shall be reimbursed as per actual, subject to the production of its receipts.
13. Total liability including third party, if any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the service provider. PSTCL, directly or indirectly, shall not be responsible.
14. The service provider shall provide a reliable spare tyre, tools, spares and consumables, with every vehicle, in order to attend to minor repairs while travelling.
15. Provider shall also ensure that the Drivers possess valid driver's license. Validity of Driver's license and fitness of driver should be ensured from time to time.
16. The driver shall be punctual and polite and shall not be under the influence of any intoxicating drink or drug. The service provider shall be responsible for the conduct of the driver. In case of any complaint regarding the conduct of the driver, he shall be replaced immediately.
17. In case any driver proceeds on leave or is not available on medical grounds or any other ground, alternate replacement shall be the responsibility of the service provider.
18. Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment, provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer/office. Service shall be planned on Saturday/Sunday or public holidays. In case of non-availability of vehicle due to breakdown/ servicing on any working day, alternate vehicle shall be provided.
19. In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a penalty of Rs.1000/- per default shall be leviable.
20. Service provider shall ensure mobile facility to the driver at its own cost.
21. Log book should be maintained by the service provider.
22. All the entries of each journey like Date, Place ('from' as well as 'to'), Time of departure & arrival, Initial/final Kilometers readings along with KMs run, Purpose (along with additional details required in

case of transportation of store material), Signatures of official/officer performing journey (along with his designation) etc. should invariably be made in the vehicle's log book.

23. Monthly return of all the vehicles shall be submitted to the HOD concerned and Quarterly return of vehicles on the prescribed performa shall be sent to Admn. Section, PSTCL by concerned HOD.
24. It shall be the responsibility of the officer-in-charge of the vehicle to ensure timely payment to the service provider, not later than 15 days after submission of bill by the service provider.
25. Payment shall be made by cheque on monthly basis on the basis of Log Book, duly certified by the concerned officer. No advance payment on any account shall be made.
26. Variation of 05 Paisa for cars and 08 paisa for other vehicles, for every Rs. 1/- variation in diesel cost, taking the base rate of diesel as that on the tender opening date, shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.
27. Service Tax shall be payable by the service provider and service receiver as per the instructions issued by the Central Govt. from time to time.
28. In case services of service provider are not satisfactory on any account, the contract can be terminated by giving 15 days notice.
29. If at any time any question, dispute or difference, what so-ever, shall arise between the Vendor and PSTCL, upon or in relation to, or in connection with the Order/Contract, he may go for arbitration as per Arbitration clause contained in Works Regulations 1997, as amended from time to time.

(B-2) USE OF VEHICLES FOR PRIVATE JOURNEYS

1. The rates for the private journey by officers of the rank of SE's and above who are entitled for the staff car (Departmental/ Outsourced) shall be at the rates specified by the Punjab Govt. issued from time to time. Existing rates are reproduced below: -
 - I. The officer shall be allowed to choose either of the following two options, opted only once in a financial year which cannot be changed during that financial year: -
 - Up to 200 KMs @ Rs.300/- per month.
 - or
 - Up to 400 KMs @ Rs.600/- per month.Adjustment/calculation of private journey shall be done on yearly basis. The unutilized accumulated private journey of the officer, if any, at the end of 31st March would be carried forward to the next financial year to the extent of journey admissible in the last quarter only i.e. from Jan. to March of the year.
- II. Any KMs exceeding above limits shall be charged @ Rs.5/- per KM.
2. Private journey to officers not covered as per (A) above, to whom the out-sourced vehicles have been provided, shall be allowed at the per KM rate of variable Kms. without any limit.
3. Outstation Night halt charges for driver of outsource vehicle shall be borne by the Corporation.

Addl. S.E/ P&M, Division,
PSTCL, Ablowal, Patiala.

SCHEDULE OF TYPE OF VEHICLE AND PRICES

Outsourcing of one No. Scorpio/Xylo or equivalent in price model not older than 3 years from the date of NIT, for 1 year, for P&M Division Ablawal, Patiala.

SCHEDULE (A)

Make and Model of Vehicle to be specified by the tenderer	Make:
	Model:

SCHEDULE (B)

SR.NO.	PARTICULARS OF ITEM	RATES/CHARGES inclusive of all taxes & duties in Rs.
1	Monthly Fixed Charges (Lump Sum) up to 1500 Km s.	
2	Per Kilometer Running Charges above 1500 Km s.	

The above rates are inclusive of all Taxes.

I have read all the terms and conditions of the N.I.T. & are acceptable to me and have quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date: _____ Signature of the Contractor _____

Phone: _____ Company Address _____