

- To**
1. Chief Engineer/TS,
PSTCL, Patiala.
 2. Chief Engineer/P & M,
PSTCL, Ludhiana.
 3. Chief Engineer/SLDC,
PSTCL, Patiala.
 4. Chief Financial Officer,
PSTCL, Patiala.
 5. Chief Accounts Officer/ F & A,
PSTCL, Patiala

Memo No. 158-162/ Spl/ Admin

Dated: 19.04.2020

Subject:- IGOT(Integrated Govt. Online Training) courses on DIKSHA platform on COVID-19 pandemic.

On the above cited subject, please find enclosed herewith the instructions received from Department of Personnel, Govt. of Punjab. Worthy CMD/ PSTCL has desired that each officer/ official must register for training of at least one online course on COVID-19 on said platform.

In view of the above, it is requested to instruct all the officers/ officials under your control for registration of at least one course on COVID-19 pandemic on DIKSHA platform, for which complete details are enclosed herewith for your ready reference.

All HODs are requested to send the list of persons with list of course completed by them by 30th April 2020.

MATTER URGENT please.

DA/- As above



Dy. CE/HR & Admin,
PSTCL, Patiala

Endst. No.163-271/ Spl/ Admin.

Dated: 19.04.2020

Copy of the above along with enclosures is forwarded to the followings for information & necessary action please.

1. Dy Secy/ Sr PS/ PS to CMD/ PSTCL, Director/Admin./ PSTCL, Director/Tech./ PSTCL, Director/ F&C, PSTCL, Patiala.
2. Chief Engineer/HIS & D, PSTCL, Patiala.
3. All Dy.Chief Engineers/ SE's in PSTCL.
4. Company Secretary, PSTCL, Patiala for information & n.a.
5. All Addl. SE's/Sr. XEN's/Dy. Secy. of PSTCL for information & n.a.
6. Addl. SE/Training Cell, PSTCL, Patiala for information & n.a and he shall review & record the action being taken by officers/ officials in this regard on DIKSHA platform on COVID-19 pandemic.



Dy. CE/HR & Admin,
PSTCL, Patiala.

No.PERS-TRGOTC/18/2020/e-26512-4TRG/18126

Government of Punjab
Department of Personnel
(Training Branch)

the, Chandigarh.

13/04/2020

To

All the Head of the Departments of the Government of Punjab,
All the Deputy Commissioners of the State of Punjab
All the Managing Directors of the Boards, Corporations.

Sub:- IGOT (Integrated Govt. Online Training) courses on DIKSHA platform on
COVID-19 pandemic.

Sir,

I am directed to invite your attention towards letter No T-16017/5/2020-iGOT, Dated 07.04.2020 (copy enclosed) of Govt. of India, Ministry of Personnel, Public Grievances and Pension, Personnel Training (Training Division), New Delhi. All departments are requested to ensure that department's front line staff (as well as reserve staff who will be needed to replace the front line staff) registers on iGOT platform and completes online training courses related to their field. This trainings should be undertaken by all concerned within next two weeks.

2. All departments are requested to send the list of trained manpower with the details of courses completed by them by 30th April.

Sincerely,

Yaswant Singh
Under Secretary,

Department of Personnel *ES*

No. PERS-TRGOTC/18/2020/e-26512-4TRG/18126(1) the, Chandigarh: 13/04/2020

A copy is forwarded to the Head of the "Augmenting Human Resources and Capacity Building Committee" with the request to ensure online training to the recently inducted manpower.

Yaswant Singh
Under Secretary,

Department of Personnel *ES*

No. PERS-TRGOTC/18/2020/e-26512-4TRG/18126(2) the, Chandigarh: 13/04/2020

A copy is forwarded to Punjab State all Special Chief Secretary, Additional Chief Secretary, Financial Commissioners, Principal Secretary, Administrative Secretary, Special Secretary, Additional Secretary and Joint Secretary for information and necessary action.

Yaswant Singh
Under Secretary,

Department of Personnel *ES*

No: T-16017/5/2020-iGOT
Government of India
Ministry of Personnel, Public Grievances & Pensions
D/o Personnel & Training
(Training Division)

Old JNU Campus, New Delhi

Dated: 07th April, 2020

OFFICE MEMORANDUM

Subject: iGOT (Integrated Govt. Online Training) courses on DIKSHA platform on COVID-19 pandemic.

The undersigned is directed to say that as all are aware, India faces a significantly higher threat from COVID-19 pandemic. It will be pertinent to take note of the fact that India's first line of workers is already engaged in COVID relief and doing commendable job. However, a larger force will be needed to replace the first line and to tackle the exponential or geometric increase in positive COVID cases in the subsequent stages of the pandemic.

2. Accordingly, to take care of the training needs of the frontline workers, the launch of the iGOT platform has been fast-forwarded, and using the MoHRD DIKSHA as a host, has been retro-fitted to the purpose requested by the Empowered Group of Officers led by Shri Arun Panda.

3. A version of iGOT fitted to these needs has been launched with the following URL link - <https://igot.gov.in> . The platform will provide the training modules on flexitime and on site basis so that the COVID response can be delivered at scale for the workforce needed to tackle the pandemic.

4. Courses on iGOT have been launched for Doctors, Nurses, Paramedics, Hygiene Workers, Technicians, Auxiliary Nursing Midwives (ANMs), State Govt. Officers, Civil Defence Officials,

....02/-

(02)

various Police Organisations, National Cadet Corps (NCC), Nehru Yuva Kendra Sangathan (NYKS), National Service Scheme (NSS), Indian Red Cross Society (IRCS), Bharat Scouts & Guides (BSG) and other volunteers at this stage. The details are as under:

- (i) The URL link is <https://igot.gov.in> (QR Code is at Annexure-V).
- (ii) User Instructions Manual is at Annexure-I.
- (iii) Pamphlet of courses alongwith the Course QR Code is at Annexure-II.
- (iv) Instructions for content creation are at Annexure- III.
- (v) Launch Advertisements are at Annexure - IV & V.

5. It is requested that wide publicity be made and more and more members of the organisations concerned be encouraged to onboard the iGOT platform and undergo online training so that the pandemic may be handled efficiently.

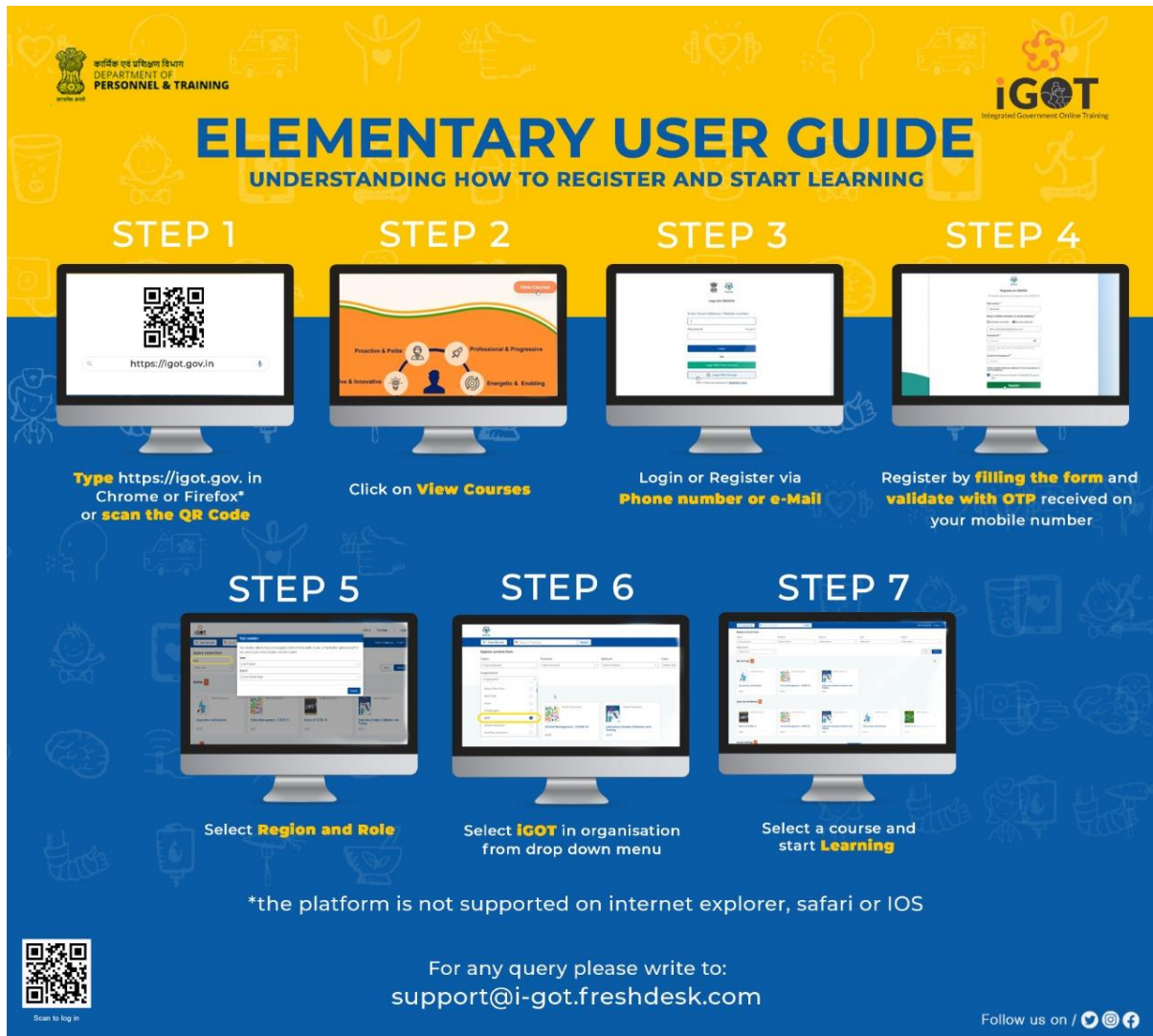


(Manoj Gupta)

Under Secretary to the Govt. of India

1. All Ministries/Departments of the Govt. of India
2. Chief Secretaries of all State Govts./Union Territories
3. Shri Arun Panda, Secretary, MSME - Chairman, Empowered Group on Augmenting Human Resources and Capacity Building.

Annexure - I



The image is a user guide for the iGOT platform, titled "ELEMENTARY USER GUIDE: UNDERSTANDING HOW TO REGISTER AND START LEARNING". It features a yellow header with the Department of Personnel & Training logo and the iGOT logo. The guide is divided into seven steps, each illustrated with a computer monitor showing a specific screen from the platform. Step 1 shows a QR code and the URL https://igot.gov.in. Step 2 shows a "View Courses" button. Step 3 shows a login/register form. Step 4 shows a registration form with an OTP validation step. Step 5 shows a selection of region and role. Step 6 shows a dropdown menu for selecting the iGOT organization. Step 7 shows a selection of a course to start learning. A QR code for login is provided at the bottom left, and contact information for support is at the bottom center. Social media icons are at the bottom right.


DEPARTMENT OF PERSONNEL & TRAINING

iGOT
Integrated Government Online Training

ELEMENTARY USER GUIDE


UNDERSTANDING HOW TO REGISTER AND START LEARNING

STEP 1




Type **https://igot.gov.in** in Chrome or Firefox* or **scan the QR Code**

STEP 2




Click on **View Courses**

STEP 3




Login or Register via **Phone number or e-Mail**

STEP 4




Register by **filling the form** and **validate with OTP** received on your mobile number

STEP 5




Select **Region and Role**

STEP 6



Select **iGOT** in organisation from drop down menu

STEP 7






Select a course and start **Learning**

*the platform is not supported on internet explorer, safari or IOS

For any query please write to:
support@i-got.freshdesk.com

Scan to log in

Follow us on /   

DEPARTMENT OF PERSONNEL & TRAINING

iGOT
Integrated Government Online Training

COURSE GUIDE

Scan - Access - Learn

ICU Care and Ventilation Management	Clinical Management COVID-19	Infection Prevention through PPE
COVID-19 Training for NCC Cadets	Basics of COVID-19	Management of COVID-19 cases (SARI ARDS & Septic shock)
Infection Prevention and Control	Laboratory Sample Collection and Testing	Quarantine and Isolation

*The platform is not supported on internet explorer, safari or IOS
**Users can view and read course content for other roles as well

For any query please write to:
support@i-got.freshdesk.com

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Annexure – III



Content Creation Guidelines for iGOT



Annexure – III

Content Creation Guidelines for iGOT

1. Guidelines for Content Creation on i-GOT**I TYPE OF ASSET**

- A. Video
- B. Slide Show
- C. Animation
- D. Interactive

II GUIDELINES: Please mark an X if the parameters will be met; NA if not applicable

Hygiene factors	X
Content does not have any factual errors	
Content is free from technical glitches	
Audio/Video is clear and in sync	
Content is not derogatory	
Content does not violate any IP rights or licencing agreement usage restrictions	
Technical Aspects	
Video content or animation should be between 1-7 minutes long	
Slide show should not exceed more than 15 frames/slides	
Content can easily load on a mobile phone	
Production aspects (for videos recorded on phones)	
Video should be recorded in landscape mode	
Video should be recorded using the back camera	
Subjects should not be lit from behind	
Content does not have distracting elements – like loud background music, too much animation etc.	
Usability Aspects	
Content lends itself well to dubbing or subtitling	
Appropriate instructions for content use are built into the content	

Annexure - IIIContent Creation Guidelines for iGOT

2. Technical Compliance for i-GOT

<i>Format compliance</i>	
Video (MP4/ WebM)	
Slideshow (ECML)	
Interactive (ECLM/ HTML zip/H5P)	
Document (PDF/ EPub)	
<i>File size</i>	
Less than 50 MB	

Annexure – IV



A BIG THANK YOU TO COVID-19 WARRIORS!

The Government is dedicated to equipping all our front line warriors with capabilities to fight COVID -19 Pandemic

LAUNCHING TODAY



iGOT Platform is uniquely designed for our



Doctors



Nurses



Police & Volunteers



ANMs,
Asha Workers,
Anganwaadis

& all others

Containing self-learning guide with all the prevention techniques to fight COVID-19

Log on to <https://igot.gov.in>

THREE SIMPLE STEPS
LOG IN → ACCESS → LEARN

Scan to log in



*The platform is compatible with firefox and chrome only
For any query please write to: support@i-got.freshdesk.com



Follow us on




Annexure – V



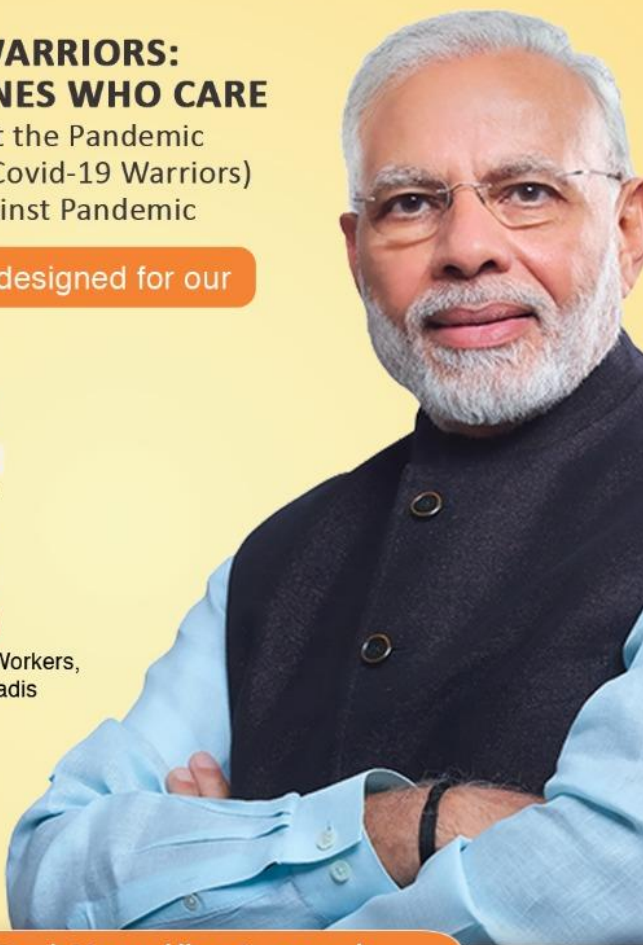
**FRONT LINE COVID WARRIORS:
WE CARE FOR THE ONES WHO CARE**
Building capabilities to fight the Pandemic better and equipping you (Covid-19 Warriors) to empower the Nation against Pandemic

iGOT Platform is uniquely designed for our



Doctors
Nurses
Police & Volunteers
ANMs, Asha Workers, Anganwaadis
& all others




Containing self-learning guide with all the latest prevention techniques



Log on to <https://igot.gov.in>

THREE SIMPLE STEPS
LOG IN → ACCESS → LEARN

*The platform is compatible with firefox and chrome only
For any query please write to: support@i-got.freshdesk.com

Follow us on /   

Scan to log on 