pstcl
PUNJAB STATE TRANSMISSION
CORPORATION LIMITED

PUNJAB STATE TRANSMISSION CORPORATION LTD.
(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)
CIN: U40109PB2010SGC033814
Office of the Chief Financial Officer, NPS Section, Shakti Sadan, Patiala
Website: www.pstcl.org Email Id: ao-nps@pstcl.org

NPS Circular No. -1/2018/PSTCL

To

All Addl. SEs/Sr. Xens/AOs (DDOs)
Under PSTCL.

Memo No:- 60-116/NPS   Dated:- 14-03-2018

Subject:- Updation of PAN and Aadhaar details under NPS.

As per the guidelines issued by Pension Fund Regulatory & Development Authority (PFRDA) & NSDL E-Governance Infrastructure Limited, both PAN and Aadhaar have been made mandatory for existing and new accounts to be opened under National Pension System (NPS).

In view of the above, all employees who are covered under NPS are required to submit their PAN and Aadhaar in the NPS/CRA System. If PAN and Aadhaar are not updated under NPS, PRAN will get frozen for non-compliance under Regulatory guidelines. Hence, the employees who are covered under NPS need to update PAN and Aadhaar at the earliest by using any of the options mentioned in the enclosed Annexure I.

It is requested that all DDOs must ensure that the employees working under their control & covered under NPS (Existing & New) have updated their PAN and Aadhaar in NPS account latest by March 31st, 2018.

In case of any doubt or clarification, you may contact this office.

DA: As per above
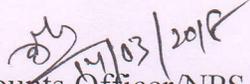
Sr. Accounts Officer/NPS
PSTCL, Patiala.

Endst No: - 117-152/NPS   Dated: - 14-03-2018

Copy of the above is forwarded to the following for information and further necessary action please.

1. Engineer-In-Chief/TS, PSTCL, Patiala.
2. Chief Engineer/SLDC, PSTCL, Patiala.
3. Chief Engineer/P&M PSTCL Ludhiana.
4. Chief Engineer/HIS&D PSTCL, Patiala.
5. Financial Advisor PSTCL Patiala.
6. Company Secretary, PSTCL.
7. Chief Auditor, PSTCL, Patiala.
8. All Dy.CEs/SEs under PSTCL.
9. All Dy. CAOs / Dy. CAs/ Dy. FAs under PSTCL.
10. All Addl. SEs/Sr. Xens (under PSTCL).
11. All AOs under PSTCL (other than DDOs).
12. Dy.CE/IT, PSTCL, Patiala for placing the circular on website of PSTCL.

                                                    Sr. Accounts Officer/NPS
                                                    PSTCL, Patiala.

CC:
1. Sr. PS to CMD, PSTCL, Patiala for kind information of CMD, please.
2. Sr. PS to Director/F&C, PSTCL, Patiala for kind information of Director, please.
3. Dy. Secy. to Director/Tech., PSTCL, Patiala for kind information of Director, please.
4. Sr. PS to Director/Admn., PSTCL, Patiala for kind information of Director, please.

The options for updation of PAN and Aadhaar details under NPS:

A. Updation of PAN:

Subscribers who are covered under NPS can update PAN by submitting physical request to NPS Section, Shakti Sadan Building, 1st Floor, PSTCL, Patiala. Subscriber/Employee can download **Form S2 (Subscriber Details Change Form)** / **PAN & Aadhaar Updation Form** from PSTCL website (under New Pension Scheme Blog in Information Center) and submit the same to this section.

B. Seeding of Aadhaar:

I. Aadhaar Seeding by accessing CRA website:

A facility is available to Subscribers to seed Aadhaar in the CRA system using login credentials. In this regard, Subscriber needs to follow below steps:

- Subscriber can link Aadhaar to NPS account by accessing CRA website.
- Subscriber is required to log-in to his/her NPS account (www.cra-nsdl.com) and select the option of 'Update Aadhaar/Address Details' under the main menu 'Update Details'.
- The option will be available to provide Aadhaar & generate OTP. Also, Subscriber is required to accept the consent for seeding of Aadhaar under NPS.
- On accepting consent for Aadhaar seeding, an OTP will be sent to the mobile number registered with UIDAI.
- On entering the correct OTP, the details of Subscriber registered under NPS will get authenticated with details available in UIDAI database.
- On successful authentication, Aadhaar will get seeded under NPS.

II. Aadhaar Seeding through NPS Mobile App:

Subscriber can link Aadhaar to his/her NPS account using Mobile App. Subscriber is required to log into the App with User ID & password and select the option of 'Add/Update Aadhaar Number' & follow the septs as mentioned above under Point I for seeding of Aadhaar.

III. Aadhaar Updation through Nodal Office:

Subscriber can update Aadhaar by submitting physical request to Nodal Office i.e. NPS Section, PSTCL, Patiala. Subscriber is required to download **PAN & Aadhaar Updation Form** from PSTCL website (under New Pension Scheme Blog in Information Center) and submit the same after completion to this office.

Note:
1. *Subscriber is required to seed Aadhaar in his/her PRAN through the above process even if Aadhaar was provided earlier under NPS.*
2. *Subscriber is required to submit the copy of self-attested PAN Card and Aadhaar card or e-Aadhaar along with PAN & Aadhaar Updation Form.*
3. *Subscriber is also required to get the self-attested copy of Aadhaar Card verified from his DDO/Controlling Officer, who shall certify that he/she has verified the self-attested copy of Aadhaar Card from original Aadhaar Card of the subscriber.*