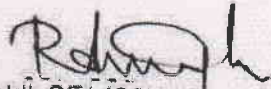


PSTCL Tender Notice

Department Name	Addl SE 400KV S/S, PSTCL Bhalwan (Dhuri)
Tender Specification No	Open e Tender enquiry no 03/2023-24
Tender Issuing Authority	addl SE 400KV S/S, PSTCL Bhalwan (Dhuri)
Address details of Issuing Authority	Office of Addl SE 400KV S/S, PSTCL Bhalwan (Dhuri)
Contact No. Web site	Tenderers are advised to visit the <a href="https://eproc.punjab.gov.in/">https://eproc.punjab.gov.in/</a> and <a href="http://www.pstcl.org">www.pstcl.org</a> for updates (if any) after the publication of tender or prospective bidders may contact at helpdesk no. 0172-2970253, 0172-2970284
Short Description	E-Tender enquiry no <b>03/2023-24</b> against "Mahindra Genio Twin Cabin or equivalent vehicle for AEE/ TL Sub-Division, <b>400kV S/S, PSTCL ,Bhalwan (Dhuri) PSTCL</b> "
Tender Publication	Online mode
Eligibility Criteria	As per DNIT
Start date of downloading of tenders	From the date of publication i.e. <b>08/06/2023</b>
Last date of downloading of tenders	<b>04/07/2023 till 11-00 AM</b>
Last date for tender submission	<b>04/07/2023 till 11-00 AM</b>
Tender Opening date & time	<b>06/07/2023 at 11-30 AM</b>
EMD	Rs. 11,000/-
Payment Mode	As per specifications of Tender enquiry
Payment in favour of	As per specifications of Tender enquiry
Contact Email ID	<a href="mailto:srxen-pm-dhuri@pstcl.org">srxen-pm-dhuri@pstcl.org</a>
URL for addition information	<a href="http://www.pstcl.org">www.pstcl.org</a> , <a href="https://eproc.punjab.gov.in/">https://eproc.punjab.gov.in/</a>
Tender document attachment	Print out of tender documents.
Tender information in detail	<p>In case the date of opening the tender shown above happen to be holiday, then the Tender shall be opened on the next working day at the same time.</p> <p>It is mandatory for the bidders to quote through proper channel only <b>Tender specification can be downloaded from website (<a href="https://eproc.punjab.gov.in/">https://eproc.punjab.gov.in/</a> and no hard copy of the same will be issued by this office.</b> All tenders must be accompanied by earnest money at the rates prescribed in the tender documents. The EMD must be paid through online as per tender website i.e. <a href="https://eproc.punjab.gov.in/">https://eproc.punjab.gov.in/</a></p> <p>The tenders should be submitted online by the listed date and time only. Telegraphic quotations and conditional quotations shall not be accepted. All received tenders shall be assumed agree to the terms and conditions of NIT/ Specifications.</p> <p>The prospective bidders are requested to get their digital signatures well in time for participation in the tender as no request for extension on this account will be entertained.</p> <p>Please note that the tenders against this tender enquiry are being invited <b>through e-tendering mode</b>. Submission of manual tenders in any case shall not be accepted. In case of any clarification the prospective bidders may contact this office or M/s GePNIC as mentioned under the column "contact no &amp; contact email ID" as mentioned above well in time before the due date for submission of tender.</p>

  
 Addl. SE/ 400kV S/S Bhalwan  
 (Dhuri), PSTCL



## GENERAL TERMS AND CONDITIONS

### TENDER & CONTRACT AGREEMENT

#### 1.1 SUBMISSION OF TENDERS

Notwithstanding anything contained to the contrary in the specifications of tenders or in subsequent exchange of correspondence, these conditions of contract shall be binding on the contractor and any change or variation expressed or implied, however made in the said conditions shall not be valid or operated unless expressly approved by the competent authority. The contractor shall be deemed to have fully informed himself and to have special knowledge of the provisions of the conditions of contract herein contained.

The following instructions must be carefully observed by all tenderers. Quotations/tenders not strictly in accordance with these instructions will be liable to be rejected. Failure to comply with any of the instruction or to offer explanation for non-compliance is likely to render effective comparison of the tender as a whole impossible and may lead to rejection of an otherwise apparently lowest offer.

The tender must be completed in all respects.

Telegraphic/Tele fax/Telex quotations will not be accepted. The received tenders shall be assumed as agreed to all the terms & conditions of floated tender enquiry.

The tender/quotation shall be submitted in separate 03 parts. First part shall contain the EMD, the second part should contain all the required documents of vehicle, owner/firm, valid permits etc. and the third part shall contain the price bid/rate quotation.

Only on success execution of part 1 and 2, the third part shall be opened for tenderer. In case the deposit of Earnest Money is in accordance with the terms of Notice inviting Tender only then the second part containing the tender shall be opened and subsequently the third part be opened after part-2 EMD shall be deposited by bidder through online mode as per procedure of e-tender.

In case due date of opening tenders happens to be a holiday, tenders shall be received and opened at same time/ hours on the next working day.

*Rdust*



## 1.2 SIGNING OF THE TENDERS

Tenders shall be signed by the owner or person holding power of attorney by him to do so. Necessary documents in support thereof should be enclosed with bid at the time of submission, failing which tenders may not be considered.

## 1.3 EARNEST MONEY:

- i) The amount of Rs. 11,000/- shall require to be deposited by tenderer.
- ii) In case of successful tenders earnest money shall be converted into security deposit & excess to be refunded.
- iii) In case of tenders not accepted, the Earnest Money shall be refunded as per procedure of e-tender.
- iv) Tenders without Earnest Money shall not be entertained/opened.
- v) In case of tenders not accepted, the Earnest Money shall be refunded within 30 days of the award of order/contract to the successful Bidders or after the expiry of additional period whichever is later.

## 1.4 Validity of Allotment:

The validity of allotment order shall be of 01 year from date of placement of order which may or may not be extended further as per regulations of PSTCL Corporate transport policy.

## 1.5 ALL CUTTING/CORRECTIONS TO BE INITIALLED:

Each page of the tender document including the schedule of quantity and bid drawings be signed and dated by tenderer in ink as a token of his having examined the same. Any correction in the rates quoted in the schedule of quantities shall also be signed with date by tenderer before submitting the tender. All corrections and additions or pasted slips should be initialed by the contractor. Non-compliance with these conditions will make the tender liable to rejection.

## 1.6 RIGHT TO REJECT ALL OR ANY TENDER:

The officer inviting Tenders/contracting agency/PSTCL reserves the right to reject any or all the tenders/without assigning reasons. He will not be responsible for and will not pay any expenses or losses that may be incurred by tenderer in preparation of the tender. The tender issuing office also reserves the right to change the quantity and/or cancel the tender at any stage before allotment of work/ allotment order.

## 1.7 VALIDITY OF TENDERS:

The tenders and rates of tenders as submitted should be valid for acceptance for at least 120 days from the date of opening of part-3 of tender.

## 1.8 SIGNING OF CONTRACT

In the event of tender being accepted an intimation shall be given to the contractor, who shall thereupon attend office of Accepting officer to sign copies of the specification and other documents and to execute the contract agreement (if required) within specified dates of issues of such intimation failing which acceptance of his

*R. D. S.*



tender shall be cancelled and his earnest money will be forfeited. No Payment will be released unless the agreement has been signed.

1.9 **GOODS AND SERVICE TAX** - PSTCL is registered centrally in the state under GSTIN 03AAFCP4714J1ZK

1) GST as applicable will be paid as per prevailing provisions of GST Act & Laws against submission of documentary proof at rate(s) prevailing during the contracted delivery period on the basis of actual. The following certificates shall have to be furnished along with invoice -cum-gate pass duly signed by the authorized agent/signatory

2) Certified that we are registered dealer under the GST Act and our registration No is\_

i) In case the GST is applicable and is required to be paid extra as referred to Para-(i) above, the tenderer should clearly indicate HSN code of item along with present rate (in percentage ) applicable to their company.

ii) The maximum rate (in percentage ) up-to which the GST may become leviable/payable under the prevailing Rules & Regulations applicable to their company, should also be clearly indicated in their tender.

iii) In case the GST is applicable/payable, necessary certificate of GST claimed/GST Gate Pass duly authenticated by the authorized representative of GST Authorities , shall however be furnished by the supplier along with each consignment. The supplier should therefore, clearly indicate in their tender that whether such GST Gate Passes/Certificate shall be furnished by them or not.

1.10 **TERMS OF PAYMENT**

Payment shall be made as per rules and regulations of PSTCL.

1.11 **RATES**

1 The rates for providing the vehicle as per DNIT are allowed as per minimum market rates. Contractor shall fill per unit the rates & applicable GST tax in the Performa annexed at Annexure B. All the rates shall be firm & **FOR Destination** for o/o Addl. SE/ 400kV S/S PSTCL Bhalwan (Dhuri). The rates for fixed monthly charges, extra per KM run charges, night halt charges and taxes etc. shall require to be quoted separately. The rates shall be deemed valid for at least 120 days from date of opening of part-3 of tender enquiry. Conditional tenders are liable to be rejected. All received tenders shall be assumed being agreed to all the terms & conditions of DNIT/ tender enquiry.

*Rediff*



## 2 SECURITY DEPOSIT:

- a The successful Bidders shall be required to submit security deposit for faithful execution of the Work Order/Contract at the rate of five percent (5%) of value of work order, rounded off to a multiple of Rs. 10/- on the higher side.
- b Ordinarily, In the case of successful Bidders, the Earnest Money received with the tender shall be converted into security deposit. After adjusting the EMD amount, 5% deduction shall be made from the running bills as security deposit from time to time.
- c No interest shall be paid on the Security Deposit.
- d On faithful execution of Work order/contract agreement in all respects the security deposit of the supplier shall be released by PSTCL.
- e In the event of a default on the part of the contractor in the faithful execution of work order, his security deposit shall be forfeited. The forfeiture of security deposit shall however, be without prejudice to any other right arising or accruing to the PSTCL under relevant provisions of the work order like penalty /damages for delay in delivery including suspension of business dealing with PSTCL for a specific period.

### 1.12 D.D.O.

The copies of bill shall be sent directly to the o/o AEE/ TL, Sub-Division, 400kV S/S PSTCL Bhalwan (Dhuri), Sangrur or o/o Addl. SE/ 400kV S/S PSTCL Bhalwan (Dhuri). The said office(s) will verify the bills. Only in case of successful verification from log book and KM runs, the bills shall be processed and Payment shall be released by Addl. SE/ 400kV S/S PSTCL Bhalwan (Dhuri) as per terms and conditions of payment clause/ rules and regulations of PSTCL/ corporate transport policy (amended from time to time).

### 1.13 PENELTY/DAMAGES FOR DELAY IN EXECUTION OF WORK

If the contractor fails to complete the work within the stipulated period of the Contract, the same is liable to be charged as per prevalent rules of PSTCL.

### 1.14 CANCELLATION

The Tender uploading officer reserves the right to cancel/amend or alter this order without assigning any reason what so ever at any time before the allotment of any order.

### 1.15 CHANGES

No variation or modification whatsoever of any of the terms and provisions shall be valid unless mutually agreed upon in writing by both the parties i.e. PSTCL and contractor.

### 1.16 The Rates should be quoted in the format Annexure B enclosed.

*Handwritten signature*

1.17 Tenderers will have to comply with all the rules and regulations under Factory Act, Labour Laws, Industrial dispute act, EPF act, Bonus Act, retrenchment compensation and all other applicable laws/ acts etc.

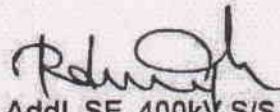
1.18 **Inspection of vehicle-** The office inviting tender may ask for inspection of vehicle for its condition etc. at the office of Addl. SE/400kV S/S PSTCL, Bhalwan (Dhuri) or at the office of AII - II, Sub-Division, 400kV S/S PSTCL, Bhalwan (Dhuri), before placement of any order. No charges shall be payable for the same.

**1.19 CIVIL SUIT/ JURISDICTION**

All legal & Arbitration proceedings in connection with the Allotment Order/Contract shall be subject to the territorial jurisdiction of the Local Civil Courts at Sangrur.

1.20 Please note that the tenders against this tender enquiry are being invited through **e-tendering mode**. In case of any clarification the prospective bidders may contact this office or M/s GePNIC as mentioned on the official website (<https://eproc.punjab.gov.in/nicgep>) well in time before the due date for submission of tender.

Tender specification can only be downloaded from website (<https://eproc.punjab.gov.in/>) and no hard copy of the same will be issued by this office.

  
Addl. SE, 400kV S/S PSTCL  
Bhalwan (Dhuri)..



## Annexure - 'A'

### General and technical specifications

Terms and conditions for hiring Mahindra Genio Twin Cabin or equivalent

Tenders are invited for the hiring Mahindra Genio Twin Cabin or equivalent vehicle to AEE/ TL Sub-Division, **400kV S/S PSTCL Bhalwan (Dhuri)** office for Transportation of workers & tool & Tackles under jurisdiction of afore mentioned office having model not more than 04 year old on the tender opening date with All India Taxi Registration for Punjab State Transmission Corporation Limited, Patiala where respective office (i.e. o/o AEE/ TL Sub-Division, **400kV S/S PSTCL Bhalwan (Dhuri)**) is located, on monthly Basis. Contractor will quote the rate in following parts in "Schedule of Price" as under:-

- |  |   |                            |
|--|---|----------------------------|
| a) Monthly fixed charges (including 1000km)                                  | : | << To be quoted by firm >> |
| b) Per Kilometer running/variable charges after 1000km                       | : | << To be quoted by firm >> |
| c) Applicable GST charges (%age) Extra                                       | : | << To be quoted by firm >> |
| d) Out station Night halting charges after 10 PM upto 6 AM (Per Night halt): | : | << To be quoted by firm >> |

For hiring the vehicle, following terms and conditions will be applicable.

#### Terms and Conditions:-

1. The following documents are mandatory to provide with e-tender
  - a. Registration copy of the vehicle
  - b. Rout permit
  - c. Receipt of Tax/LCV Tax certificate
  - d. Copy of Insurance
  - e. Copy of driving license
  - f. Copy of valid pollution certificate
  - g. PAN card of prop.
  - h. Aadhar Card
  - i. Firm should have GST number

In case the contractor is willing to provide new vehicle, then he should be considered only after qualifying the terms & Conditions of the Specification subject to submission of all documents as listed above within Two weeks from the date of issue of Intimation letter from this office to him. For new vehicle contractor shall provide the quotation of vehicle to be provided mentioning Make/Model/Capacity etc.

2. The Work Order for outsourcing of vehicle, for the vehicle **not more than 04 year old** on the tender opening date, shall be initially for a period of one year and the same shall be extendable, on year to year basis, for the further two years, subject to the performance of the Vehicle/Service provider/Market rates and the life/Kms of the vehicle, Hence the maximum period for which a vehicle shall be hired is 3 years.
3. Monthly fixed charges inclusive of mentioned GST by the bidders shall decide the L1 bid of the tender. However, in case L1 bidder is not having lowest merit for "per km running charges upto 1000 kms", then cumulative L1 will be calculated by considering monthly fixed charges and per km running charges inclusive of GST.(taking 1000 kms or as decided by the competent authority for variable charges calculations)
4. Only Commercial Vehicle with yellow number plate, entry in Registration Certificate should be hired. No Corporation employee or his family member/relative can participate in the tendering process. In case of any violation, the contract shall be cancelled and such employee shall be liable for disciplinary action. If the contractor does not supply yellow number plate vehicle then his security will be forfeited and he will black listed.
5. Vehicles shall be available for use round the clock, for utilization at our offices in Punjab, Chandigarh, Delhi and also for deputing to the neighbouring States of Haryana, Himachal Pradesh, Rajasthan and J&K.

*Reddy*

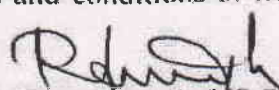


6. The vehicle shall be insured comprehensively, including insurance for driver and passengers, during the period of engagement with PSTCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be the responsibility of the service provider.
7. Road tax for the vehicle shall be paid regularly and kept updated by the service provider.
8. Service Provider shall have valid pollution certificate for the vehicle and the same should be available with the driver to be produced on demand.
9. The service Provider shall obtain the passing/ fitness certificate and update Registration of vehicle from the concerned authority at his own cost.
10. Expenses towards fuel, Mobil oil, service charges and other repairs and maintenance of vehicles shall be borne by the Service Provider and the vehicles shall be always kept in good running condition. In case of breakdown of vehicle, alternate vehicle shall be made promptly available by the service provider.
11. Cost of vehicle's registration, insurance, service/repair, road tax, salary/emoluments/allowances of the driver or any other charges will be borne by the service provider. Only Fixed amount and variable charges for extra running kilometres, if any, shall be paid by PSTCL.
12. Any Halt charges, penalty including challan, damages, court case, police case, etc. shall be the sole responsibility of the service provider and PSTCL shall not be party in such cases.
13. Vehicles shall possess an Valid Permit. No liability for the Inter-State permit charges would be borne by PSTCL.
14. Toll Tax/Parking charges, etc. wherever paid, shall be reimbursed as per actual, subject to the production of its receipts.
15. Total liability including third party, if any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the service provider. PSTCL, directly or indirectly, shall not be responsible.
16. The service provider shall provide a reliable spare tyre, tools, spares and consumables, with every vehicle, in order to attend to minor repairs while travelling.
17. Service Provider shall also ensure that the Drivers possess valid driver's license. Validity of Driver's license and fitness of driver should be ensured from time to time.
18. The driver shall be punctual and polite and shall not be under the influence of any intoxicating drink or drug. The service provider shall be responsible for the conduct of the driver. In case of any complaint regarding the conduct of the driver, he shall be replaced immediately.
19. In case any driver proceeds on leave or is not available on medical grounds or any other ground, alternate replacement shall be the responsibility of the service provider.
20. Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment, provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer/office. Service shall be planned on Saturday/Sunday or public holidays. In case of non-availability of vehicle due to breakdown/ servicing on any working day, alternate vehicle shall be provided.
21. In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a penalty of Rs.1000/- per default shall be leviable.
22. Service provider shall ensure mobile facility to the driver at its own cost.
23. Log book should be maintained by the service provider.
24. All the entries of each journey like Date, Place ('from' as well as 'to'), Time of departure & arrival, Initial/final Kilometers readings along with KMs run, Purpose (along with additional details required in case of transportation of store material), Signatures of official/officer performing journey (along with his designation) etc. should invariably be made in the vehicle's log book.

RdSH



25. Payment shall be made by cheque/ NIFT /RTGS (as per PSTCL norms) on monthly basis on the basis of Log Book, duly certified by the concerned officer. No advance payment on any account shall be made. Payment will be made within 30 days from receipt of original bill.
26. GST shall be payable by the service provider and service receiver as per the instructions issued by the Central Govt. from time to time. It is stated that the PSTCL GST Number is 03AAFCP4714J1ZK.
27. TDS from the monthly bill will be deducted as per centre govt. income tax rules and regulations.
28. Variation of 05 Paise for cars and 08 paise for other vehicles, for every Rs. 1/- variation in diesel cost, taking the base rate of diesel (i.e. Rs. 90.25 per litre as per PSTCL C.T.P.), shall be applicable on actual kilometers run, effective from the 1<sup>st</sup> day of the subsequent month.
29. GST shall be payable by the service provider and service receiver as per the instructions issued by the Central Govt. from time to time.
30. In case services of service provider are not satisfactory on any account, the contract can be terminated by giving 15 days' notice.
31. If at any time any question, dispute or difference, what so-ever, shall arise between the Vendor and PSTCL, upon or in relation to, or in connection with the Order/Contract, he may go for arbitration as per Arbitration clause contained in Works Regulations 1997, as amended from time to time.
32. In case of lockdown or any other such type of situation, the rate of extra Kilometers will be charged (recovered) for less Kilometers run from the monthly Minimum Kilometers.
33. In the future if the Indian Govt. imposes ban on Diesel Vehicles, in such situation, if the Contractor provides the equivalent Petrol vehicles at the same Diesel rate and same Terms & Conditions as mentioned in the Policy, then it shall be acceptable.
34. The responsibility for up keeping and renewal of all documents of vehicle shall be of tenderer only. PSTCL shall have no any liability for any cases, issue arises at a later stage.
35. **Service provider is required to submit an Earnest Money Deposit (EMD) minimum of Rs 11,000/- (Rs. Eleven Thousand only) through online mode as per terms and conditions of e-tendering. The EMD shall be released as per terms and conditions of PSTCL/ e-tendering agency.**
36. The EMD/ security submitted is liable to be forfeited on the following grounds:-  
i.) On revocation of tender and /or change in the same without consent of the PSTCL.  
ii.) On non-completion of work.
37. In case of withdrawal of the vehicle from the service of PSTCL, the service provider shall have to inform PSTCL 30 days in advance otherwise 30 days payment shall be deducted from their bill as penalty.
38. The service provider is bound to provide vehicle along with driver as soon as possible from the date of allotment order, failing which the allotment order may be treated as cancelled.
39. In case any clause/ condition is not mentioned, the stipulations of Corporate Transport Policy (along with latest amendments) shall be applicable. In case of conflict, the stipulation/ condition of Corporate Transport Policy shall prevail. For other general service conditions (not incorporated in specification or Corporate Transport Policy), work regulations of PSTCL (with latest amendments) shall prevail.
40. The validity of bids/ rates shall be 120 days from opening of price bids.
41. All received quotations/ bids shall be assumed agreed to terms and conditions of floated tender enquiry.

  
Addl. SE, 400KV SIS PSTCL  
Bhalwan (Dhuri)..



**Annexure- B \_\_\_\_\_ Performa for quoting rates**

Name of Work- Hiring 01 No. Mahindra Genio Twin Cabin or equivalent vehicle for AEE/ TL. Sub-Division, 400kV S/S Bhalwan (Dhuri) PSTCL

E-Tender Enquiry No. - 03/2023-24

**SPECIMEN ONLY NOT TO BE FILLED**

**Price Schedule**

Sr. No.	Item Description	Quantity	Units	Monthly Fixed charges (including 1000 kms)	Per Kilometer Running/variable charges after 1000 kms	Out station charges from 10:00 PM to 6:00 AM	GST in %	GST in Rs.	Total amount in figures (5+6+7+9)	Total amount in words
1	2	3	4	5	6	7	8	9	10	11
1	Hiring <u>Mahindra Genio Twin Cabin or equivalent</u> vehicle for AEE/ TL. Sub-Division, 400kV S/S Bhalwan (Dhuri) PSTCL	1	No.							
Total in figures										
Total in words										

*R. K. Singh*