



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)

Corporate Identity Number: U40109PB2010SGC033814

O/o Chief Financial Officer (A&R, Compilation Section), Shakti Sadan, Patiala

www.pstcl.org e-mail: ao-comp@pstcl.org Tel./Fax No. 0175-2203637

To

All Addl. SEs/Sr. Xens/AOs (All Accounting Units)
under PSTCL

Memo No. 1770-1817/CFO/A&R-20

Dated: 06.06.2017

Subject: Regarding on-line net payment of Gratuity and Commutation of pension.

PSPCL has informed that online net payment of Gratuity and Commutation of pension has been started w.e.f. 05.06.2017 at centralised level. In this regard Dy. CAO/ Centralised Payments, PSPCL, Patiala has issued detailed instructions vide memo no. 1193/1893 dated 01.06.2017. Further a letter no. 1902/03 dated 05.06.2017 has also been issued for the clarification of all DDOs of PSTCL.

The copy of instructions issued vide memo no. 1193/1893 dated 01.06.2017 and memo no. 1902/03 dated 05.06.2017 is enclosed herewith for compliance of the same by all DDOs of PSTCL.

DA: Copy of memo no. 1193/1893 dt. 01.06.2017 &
1902/03 dated 05.06.2017

Dy. CAO/A&R,
PSTCL, Patiala.

Endst. No. 1818-50/CFO/A&R-20

Dated: 06.06.2017

Copy of the above is forwarded to the following for information and further necessary action please:

1. Er.-in-Chief/TS, PSTCL, Patiala.
2. Chief Engineer/P&M, PSTCL, Ludhiana.
3. Chief Engineer/SLDC, PSTCL, Patiala.
4. Chief Engineer/HIS&D, PSTCL Patiala.
5. Financial Advisor, PSTCL, Patiala.
6. Chief Accounts Officer/HQ, PSPCL, Patiala.
7. Chief Auditor, PSTCL, Patiala.
8. Company Secretary, PSTCL, Patiala.
9. Dy. CAO/Centralised Payments, PSPCL, Patiala.
10. Dy. CE/SE/HR & Admn., PSTCL, Patiala.
11. All other Dy.CEs/SEs under PSTCL .
12. All Dy. CAOs/Dy. CA/Dy. FAs under PSTCL.
13. All AOs under P & M Circles.
14. AO/WAD, PSPCL/PSTCL, Patiala.
15. RAO, PSTCL, Patiala.
16. SE/IT, PSTCL, Patiala for placing the instructions on website of PSTCL.

Dy. CAO/A&R,
PSTCL, Patiala.

CC:

Sr. PS to Director/F&C, PSTCL, Patiala for kind information of Director/F&C, please.



Punjab State Power Corporation Limited

O/O Chief Accounts Officer, Head Quarter, Head Office, Patiala
Regd. Office: PSEB head Office, The Mall, Patiala-147001
Corporate Identity Number: U40109PB2010SGC033813

Dy. CAO/AER

To

- 1.) Chief Financial Officer
PSTCL, Patiala
- 2.) Financial Advisor
PSTCL, Patiala

Ao/Ao 6/6/17
6/6/17

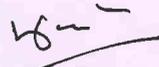
Memo. No. 1902/03 Dated: 5/6/17

Sub: Regarding on-line net payment of Gratuity and Commutation of pension.

With respect to the subject cited above, it is hereby informed that on-line net payment of Gratuity and commutation of pension is being started from 05.06.2017 onwards at centralized level. Instructions in this regard have already been circulated vide this office memo no.1193/1893 dated 01.06.2017.

The payment of the GPO's/CVO's, issued upto 31.05.2017 to the offices of PSTCL, shall be made by the concerned DDO of PSTCL at their own level as per the prevailing procedure followed by them. After 01.06.2017, the GPO's/CVO's for all the offices of PSTCL shall be issued in favor of that DDO of PSPCL, from where the employee opts to draw pension as mentioned in Accounts circular no.19/2016. A copy of instructions issued vide memo no.1193/1893 dated 01.06.2017 is attached herewith for your information & necessary action please.

DA : As per above


C.A.O./Head Quarter
PSPCL, Patiala.

CC :

Sr. PS to Director F & C, PSTCL Patiala
Dy. CAO, Pension & Funds, PSPCL Patiala

O/O Chief Accounts Officer, Head Quarter, Head Office, Patiala
Regd. Office: PSEB head Office, The Mall, Patiala-147001
Corporate Identity Number: U40109PB2010SGC033813

To

All Engineer-in-Chiefs/ Chief Engineers/CAO & Equivalents
All Dy. Chief Engineers/Superintending Engineers /Dy. CAOs/
Company Secy.
All Additional S.E.s/ Sr. Xens/Accounts Officers
All Dy.Secy./Under Secy./Sectional Heads in Head Office

Memo. No. 1193/1893 **Dated:** 01/06/2017 .

Sub: Regarding on-line net payment of Gratuity and Commutation of pension.

In this regard it has been desired by the higher authorities to make net payment of Gratuity and commutation of pension, through the office of AO/Centralized Pension Payments, w.e.f. 05.06.2017. The detailed instructions regarding on-line net payment of Gratuity and Commutation of pension has already been circulated to your office vide Accounts Circular no.19/2016 & 03/2017 issued by the office of AO/WM&G, PSPCL, Patiala.

In this regard, it is intimated that the Gratuity Payment Order (GPO) and Commutation Payment Order (CVO) shall be issued on-line by the office of AO/Pension Audit, PSPCL Patiala w.e.f. 05.06.2017, which will be reflected online in the "**Other Payments Package**" of PSPCL. No physical copy shall be sent separately to the concerned offices by the office of AO/Pension Audit, PSPCL, Patiala.

Therefore all the DDO's are requested to raise the drawing limit upto 04-06-2017 for the GPO's/CVO's issued upto 31.05.2017 and which are due for payment. No drawing limit could be raised on or after 05.06.2017 by the DDO's. The payment of those GPO's and CVO's, which have been issued on or before

31.05.2017 and for which the drawing limit could not be raised upto 04.06.2017, will also be made through online "Other Payments Package" but certain requisite documents (which will be communicated separately and will also be shown in the online "Other Payments Package") need to be sent by the concerned office to the office of AO/Pension Audit, PSPCL Patiala which will, after verifying all the requisite documents, allow the concerned office to upload the entry of GPO/CVO.

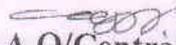
All the DDO's are further requested not to raise the drawing limit for net Gratuity and commutation of pension of all the Pensioners under your control w.e.f. 05.06.2017. All the drawing limits raised upto 04.06.2017 will be released by the office of AO/Banking & Drawing Section, PSPCL, Patiala as and when the funds are available with them and the payment of same shall be made by the concerned DDO at their own level as per the prevailing practice.

Further all the drawing Officers/Officers-in-charge, while uploading and certifying the entries in the online package, shall scrutinise all the aspects of GPO/CVO like amount to be paid, beneficiary name, any deductions depicted on the GPO/CVO etc. with the office record available with them. In case of any doubt/ambiguity regarding any matter in GPO/CVO, all the drawing Officers/Officers-in-charge shall take up the matter with the office of AO/Pension Audit and only after confirmation from the office of AO/Pension Audit, the entries should be posted and certified in the online package.

Being major payments of huge amounts, to curb the possibility of payments in wrong accounts, before appending the certificate, all the Drawing Officers/Officers-in-charge shall personally ensure that the **posted bank account no.** & other details of concerned beneficiary are correct and match with corresponding name of that beneficiary as per bank pass book/relevant record.

Further DDO's shall also ensure that all the necessary formalities in respect of these payments are complied with as per prevailing instructions.

This issues with the approval of competent authority.


Dy.C.A.O/Centralized Payments
PSPCL,Patiala

Endst.No. 1834/96

Dated:- 01.06.2017

Copy of the above is forwarded to the followings for information & necessary action please:-

- 1) Dy. CAO/Pension Audit, PSPCL Patiala is requested to issue all the GPO's & CVO's online w.e.f. 05.06.2017 and issue necessary instructions regarding documents required for payment of those GPO's & CVO's which have been issued on or before 31.05.2017 and for which drawing limit could not be raised upto 04.06.2017.
- 2) Accounts Officer/Banking & Drawings, PSPCL, Patiala is requested not to allow the DDO's to raise the drawing limit regarding net Payment of Gratuity & Commutation of pension w.e.f. 05.06.2017 and to release all the drawing limits raised upto 04.06.2017 as and when the funds are available.
- 3) SE/IT for uploading this letter on PSPCL web site at following link please:-
www.pspcl.in>information center > office orders & circulars
>Dy.CAO/Centralized Pay & Pension.


Dy.C.A.O/Centralized Payments,
PSPCL,Patiala.