



## PUNJAB STATE TRANSMISSION CORPORATION LIMITED.

Sr.Xen/Training Cell, 2<sup>nd</sup> floor, Shakti Sadan, PSTCL, Patiala.

Ph no. 0175 2300481, ase-training@pstcl.org

Office Order No.88

Dated: 18.11.2015

**Subject: National Conference on "Latest Developments and Advances in Power Transformers" from 19<sup>th</sup> to 20<sup>th</sup> November, 2015 at New Delhi.**

Sanction is here by accorded to depute the following PSTCL Officers to attend the subject cited Conference.

Sr. No.	Name of the Employee	Designation	Name of the Office.
1.	Er. Aakash Mittal	Addl.SE	P&M Division, Mohali
2.	Er. Rajan Sharma	AE	SE/ TS (Design), Patiala

Following Terms and Conditions will be applicable on them for attending the above Program:-

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances.
- 2) They will be entitled to claim TA/DA as per PSPCL TA Regulation-1972 (as amended from time to time). Their TA claim shall be allowed by their Controlling Authority/ Accounts Section only after they certify (along with No. and date) that requisite report has been submitted to Sr.Xen/Training Cell, PSTCL, Patiala.
- 3) **Registration fee:** - Course fee for one participant is Rs.12,000/- plus 14% service tax extra. The fee includes registration kit and tea/coffee/lunch during the conference. The programme is non-residential. The payment shall be released by AO/Cash, PSTCL, Patiala and shall be chargeable to account head 76.151.
- 4) Payment of fee shall be made through Demand Draft/RTGS in favour of "Central Board of Irrigation and Power", payable at New Delhi. DD/RTGS charges shall also be borne by PSTCL.
- 5) Participant will ensure daily attendance on the attendance sheet at the Program, failing which charges of the prog. will be recovered from them.
- 6) Participant will submit **Report on the programme** mentioning their Employee Code/Posting Station, within seven days to this office. They will also inform Sr.Xen/IT, PSTCL, Patiala regarding their participation in the Programme who will make necessary entries in his Computerization service record in this regard.
- 7) They will not be provided any joining time except the time required for joining the program.
- 8) Request for Cancellation/Change shall be entertained only after recommendations of Chief Engineer concerned. Chief Engineer while recommending cancellation/change shall intimate names of 2 or 3 substitutes which shall be considered for replacement if they qualify for training as per approval of Competent Authority.

9) The Institute shall supply following documents:

- a) Attested copy of attendance sheet.
- b) Invoice ( mention clearly service tax or any other tax in the Invoice)

10) **Venue:** CBIP Conference Hall, Malcha Marg, Chanakyapuri, New Delhi.

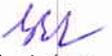
  
Sr.Xen/Training Cell,  
PSTCL, Patiala (Pb.)

Endst. No. 1886/ 93

Dated: 18.11.2015

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) P.S to Director/ Admin., PSTCL, Patiala.
- 2) SE/HR & Admin. PSTCL, Patiala
- 3) AO/Cash, PSTCL, Patiala
- 4) AO/Corporate Audit, (EAD Section), PSTCL, Patiala.
- 5) Sr.Xen /IT, PSTCL, Patiala for uploading the O/o on web site.
- 6) Above Officers at their place of posting.
- 7) Mr. V.K. Kanjlia- Secretary, Central Board of Irrigation and Power, Malcha Marg, Chanakyapuri, New Delhi- 110021. Ph no. 011 26115984/ 1294/ 26116567, Fax: 011 26116347, email: [batra@cbip.org](mailto:batra@cbip.org), [cbip.batra@yahoo.com](mailto:cbip.batra@yahoo.com).

  
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