

SYLLABUS FOR SAS PART-I EXAM

PAPER-I WORKS & STORES ACCOUNTS

MAX.MARKS 100

1. Classification/Codification as per Chart of Accounts under Commercial Accounting Systems.
2. Basic Accounting Principles & Policies framed under Annual Accounts Rules -1985 and as per Companies Act.
3. Cash & Bank Manual.
4. Material Accounting including Computerized Stores Accounting Systems.
5. Works Accounts/Capital Expenditure & Fixed Assets.
6. Inter Unit Transactions & their Accounting.
7. Misc. Topics such as:
Accounting on Damaged Transformers, Expense Accounting and Personnel Accounting.
8. Basic knowledge of Accounting Standards as per Institute of Chartered Accountants of India regarding AS – 1, 2,6,9,10,15 & 22.

Notes:

1. The instructions /Amendments, relating to the above subject, issued by different branches from time to time, shall also be applicable. However no cognizance of any amendment issued within 6 months of the commencement of examination shall be taken.
2. Paper-I shall consist of practical problems at least 50% of total marks concerning works Accounts, Mtc. of Cash Book & Other Accounting Areas.

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PAPER-II REVENUE ACCOUNTS & COMPANIES ACT

Max Marks: 100

- A. Brief knowledge of the following: (50 Marks)
1. Regarding filling of Aggregate Revenue Requirement (ARR) including multiyear tariff and its components relating to STU (PSTCL) and SLDC before PSERC.
 2. Open Access Regulations–2011 relating to billing etc.
 3. Availability based tariff.
 4. Transmission and Wheeling charges as per tariff order.
 5. Boundary Metering.
 6. PSERC Regulations & CERC Regulations.
 7. Grid Code.
- B. Brief knowledge of Companies Act, 1956 & 2013 (Amended from time to time) relating to following chapters: (50 Marks)
1. Incorporation of Company.
 2. Memorandum of Association and Article of Association.
 3. Maintenance of books of accounts and inspection thereof.
 4. Basic knowledge of Annual accounts as per Revised Schedule–VI.
 5. Audit of accounts of company.

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PAPER-III ACTS, RULES AND REGULATIONS Max. Marks:100

1. The Electricity Act, 2003.
2. Consumer Protection Act, 1986.
3. Right to Information Act, 2005
4. Micro, Small and Medium Enterprises Act, 2006.
5. PSEB/PSTCL Delegation of Powers (amended up to date).
6. Chairman Powers Regulation, 1959
7. Works Regulation, 1997
8. Purchase Regulations, 1981
9. Business Conduct Regulations, 1980
10. Employees Conduct Regulations, 1971.
11. Payment of Gratuity Act, 1972.
12. Basic knowledge of Service Tax, Punjab VAT Tax Act and Central Sales Tax Act.

Notes:

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PAPER-IV SERVICE RULES & REGULATIONS Max. Marks:100

1. PSEB MSR 1972 Vol-I Part-I (as amended from time to time)
2. PSEB MSR 1975, Vol-I, Part-II (as amended from time to time).
3. PSEB MSR, 1972, Vol-III (TA Regulations) (as amended from time to time).
4. The Pb. CSR Vol. II (Rules relating to Pensions) (as amended from time to time).
5. PSEB GPF Regulations, 2010 (in general) and New Pension Scheme (in particular).
6. PSEB Punishment & Appeals Regulations, 1971 (-do-)

Notes:

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