



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office : PSEB, Head Office, The Mall, Patiala-147001, Punjab, India.
Corporate Identity Number: U40109PB2010SGC033814, Web Site: www.pstcl.org
O/o Accounts Officer/Corporate Audit, 2nd Floor, Shakti Sadan, Patiala.
Tel.No: 096461-54133, Fax No: 0175-2308233, Email: ao-ca@pstcl.org

Jet 15
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29/11/15

To

1. Chief Engineer/TS, PSTCL, Patiala.
2. Chief Engineer/HR IT & Planning, PSTCL, Patiala.
3. CFO, PSTCL, Patiala.
4. Financial Advisor. PSTCL, Patiala.
5. Dy CE/Administration, PSTCL, Patiala.
6. All SEs/Dy Chief Engineers, PSTCL, Patiala in Head office.
7. Sr. PS to CMD, PSTCL, Patiala
8. Sr. PS. to Director/Tech, PSTCL, Patiala.
9. Sr. PS to Director/F&C, PSTCL, Patiala.
10. Sr. PS. to Director/Admn, PSTCL, Patiala.
11. Accounts Officer/ A&R, PSTCL, Patiala.
12. Accounts Officer/ P&A/Cash, PSTCL, Patiala.
13. Accounts Officer/Corporate Audit –I, PSTCL, Patiala

Memo No: 7087/7/04 /Bill-009

Date: 27/11/15

SUB: - Submission of Income Tax Statements of Non-Gazetted staff for the Financial Year 2015-16 (AY 2016-17).
Ref. :- This office memo no. 4943/57/Bill-009 dated 04.08.2015

Vide above referred memo it was requested that the non-gazetted staff under your control may be asked to submit their Income Tax Statements for the FY 2015-16 to this office by 15.09.2015. But it is pointed out that very few statements have been received upto now. So it is once again requested that staff under your control may be directed to submit their Income Tax Statements along with proof of savings/loans/interest etc. along with pay rolls for the month 12/2015. In case of non-receipt of statements in time, income tax will be deducted as per data available in this office. In case of excess deduction of income tax the concerned official will himself/herself be responsible.


Accounts Officer/Corporate Audit-II,
PSTCL, Patiala.

CC: 7/05
27/11/15

Copy of the above is forwarded to Sr. Executive Engineer/IT, PSTCL, Patiala for uploading on website of the Company please.