



PUNJAB STATE TRANSMISSION CORPORATION LIMITED.

ASE/Training Cell, Flat No 23, Officer Flat, Shakti Vihar PSTCL, Patiala.

Mob: 96461 19099, ase-training@pstcl.org

Office Order No. 171

/ ASE/TC

Dated: 10.4.14

Subject: Seminar on Internal Audit Standards Board (IASB) of the ICAI on 10th April, 2014 at 4.30 pm in Hotel Eqbal Inn, Rajpura Road, Patiala.

Sanction is here by accorded to depute the following PSTCL officers to attend the subject said seminar.

Sr.no	Name	Designation
1	CA. Vinod Bansal	Financial Advisor
2	CA. Jatinder Tajeja	Dy. Financial Advisor-I
3	Sh. Sumit Bansal	Accounts officer/ Budget, FR & MIR
4	CA Vikas Singla	Accounts Officer/ Loans & Banking

Following Terms and Conditions will be applicable on them for attending the above Program:-

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances.
- 2) They will be entitled to claim TA/DA as per PSPCL TA Regulation-1972 (as amended from time to time). Their TA claim shall be allowed by their Controlling Authority/ Accounts Section only after they certify (along with No. and date) that requisite report has been submitted to ASE/Training Cell, PSTCL, Patiala.
- 3) **Registration fee:** - Course fee for one participant is Rs. 300/- . This fee includes Tea and Dinner. The payment shall be released by AO/Cash, PSTCL, Patiala and shall be chargeable to account head 76.151.
- 4) Payment of fee shall be made through Demand Draft in favour of "Patiala Branch of NIRC of the ICAI" payable at Patiala. DD/RTGS charges shall also be borne by PSTCL.
- 5) Participant will ensure attendance on the attendance sheet at the Programme failing which charges of the prog. will be recovered from them.
- 6) Participant will submit report on the programme mentioning their Employee Code/Posting Station, within seven days to this office. They will also inform Sr.Xen/IT, PSTCL, Patiala regarding their participation in the Programme who will make necessary entries in his Computerization service record in this regard.

- 7) They will not be provided any joining time except the time required for joining the program.
- 8) The Institute shall supply following documents:
 - a) Attested copy of attendance sheet.
 - b) Invoice.
 - c) Seminar Kit
- 9) **Venue:** Hotel Eqbal Inn, Rajpura Road, Patiala.

This issue with the approval of Competent Authority.

ASE/Training Cell,
PSTCL, Patiala (Pb.)

Endst. No. 621/35 /ASE/TC

Dated: 10.4.14

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) P.S to Director/F&C, PSTCL, Patiala
- 2) P.S to Director/ Admin, PSTCL, Patiala.
- 3) P.S. to Director/ Tech, PSTCL, Patiala.
- 4) Chief Engineer/HR, Planning & IT, PSTCL, Patiala
- 5) S.E/HR & Admin. PSTCL, Patiala
- 6) AO, P & A, PSTCL, Patiala
- 7) AO/Cash, PSTCL, Patiala
- 8) AO/Corporate Audit, (EAD Section), PSTCL, Patiala.
- 9) Sr.Xen /IT, PSTCL, Patiala. To upload the O/o on web site.
- 10) Above officers at their place of posting.
- 11) CA. Charanjot Singh Nanda- Seminar Chairman, IASB, Mob no. 098111-30985,
093111-30986 email: cia@icai.in
- 12) CA Deepinder Preet Singh- Chairman, Patiala Branch of NIRC of the ICAI mob no.
09814226345 email: patiala@icai.org

ASE/Training Cell
PSTCL, Patiala