

**Punjab State Transmission Corporation Limited
Notice Inviting Tender**

Office	Addl S.E, P&M Division, PSTCL, Mahilpur
Tender Notice for	Hiring of One No. Diesel Vehicle Tata Sumo/Grande/Victa/ Xylo/ Scorpio/ Tavera/ Bolero or equivalent.
Tender Specification No.	T-01/2014-15
Last Date & Time	
Sale of Tender Document	17.12.2014 Up to 5.00 PM
Receipt of Tender	19.12.2014 Up to 3.00 PM
Opening of Tender	19.12.2014 at 3.30 PM.

Terms & Condition can be down loaded PSTCL's Website (www.pstcl.org)

Addl. S.E.
P&M Division,
PSTCL, Mahilpur

ਪੰਜਾਬ ਰਾਜ ਟ੍ਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ

ਨੋਟਿਸ ਇਨਵਾਈਟਿੰਗ ਟੈਂਡਰ

ਦਫਤਰ	ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ , ਪੀ ਤੇ ਐਮ ਮੰਡਲ , ਪੰ.ਰਾ.ਟ.ਕਾ.ਲਿਮ. ਮਾਹਿਲਪੁਰ
ਟੈਂਡਰਨੋਟਿਸ	ਇੱਕ ਨੰਬਰ ਟਾਟਾ ਸੂਮੋ/ ਗਰਾਂਡੇ/ ਵਿਕਟਾ/ ਜ਼ਾਇਲੋ/ ਸਕਾਰਪਿਉ/ ਟਵੇਰਾ/ ਬੋਲੈਰੋ ਜਾਂ ਇਸ ਦੇ ਬਰਾਬਰ ਦੇ ਵਹੀਕਲ ਨੂੰ ਬਾਹਰਲੇ ਸੋਮਿਆਂ ਤੋਂ ਹਾਇਰ ਕਰਨ ਸੰਬਧੀ।
ਟੈਂਡਰ ਇਨਕੁਆਰੀ ਨੰ:	ਟੀ-01/2014-15
ਆਖਰੀ ਤਰੀਖ ਅਤੇ ਟਾਈਮ	
1.ਟੈਂਡਰ ਦਸਤਾਵੇਜ਼ਵੇਚਣਾ	17.12.2014 ਸ਼ਾਮ 5:00 ਵਜੇ ਤੱਕ
2.ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨਾ	19.12.2014 ਦੁਪਹਿਰ 3:00 ਵਜੇ ਤੱਕ
3.ਟੈਂਡਰ ਖੋਲ੍ਹਣ ਦਾ ਸਮਾਂ	19.12.2014 ਦੁਪਹਿਰ 3:30 ਵਜੇ

Terms & conditions can be down loaded PSTCL's website: (www.pstcl.org)

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ,
ਪੀ ਤੇ ਐਮ ਮੰਡਲ ,
ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ. ਮਾਹਿਲਪੁਰ ।

**Punjab State Transmission Corporation Limited
Notice Inviting Tender**

Office	Addl S.E, P&M Division, PSTCL, Mahilpur
Tender Specification No.	T-01/2014-15
Issuing Authority	Addl S.E, P&M Division, PSTCL, Mahilpur.
Place	Mahilpur
Short Description	Hiring of One No. Diesel Vehicle Tata Sumo /Grande / Victa / Xylo / Scorpio / Tavera / Bolero or equivalent.
Tender Publication	Indian Express (English) The Tribune (English) , Ajit (Punjabi) etc.
Eligibility Criteria	As per Terms & Conditions
Starting date of Sale of Tender	After the date of publication of NIT in the News Papers or website of pstcl.
Last Date of Sale of Tender	17/12/2014 up to 5:00PM
Last Date for Bid Submission	19/012/2014 up to 3:00PM
Bid Opening	19.12.2014 at 3:30PM
Document Cost	Rs 1000/-
Payment Mode	Demand Draft or B.A-16
Payment in favour of	Addl. S.E. P&M Division PSTCL Mahilpur
Earnest Money Deposit	(@ 2% or Rs. 5000/- minimum) Demand Draft or B.A.-16
URL for Additional Information	www.pstcl.org

Addl. S.E.
P&M Division,
PSTCL, Mahilpur

TERMS & CONDITIONS

1.	The Tender should enclose along with their request for issue of tender documents Bank Draft/ BA-16 for Rs.1000/-(One thousand only) in favour of <u>Addl. S.E. P&M Division PSTCL Mahilpur</u> toward cost of tender document /specifications (non-Refundable)
2.	Tender of such Bidders who do not purchase the set of Tender documents shall not be opened.
3.	All tender must be accompanied by earnest money at the rates and in the form prescribed in the tender document except in the case of those tenders who have specifically exempted there under.
4.	Tender will have to comply with all the rules and regulations under factory Act. Industrial Dispute Act, ,EPF .Act, Labour Laws and Bonus Act & Retrenchment Compensation etc.
5.	Tender received telegraphically through telex or Fax/e-mail shall not be accepted.
6.	The Competent Authority reserves the rights to Reject any or All Tenders without assigning any reasons.
7.	In case date of opening the tender happens to be a holiday, the tenders will be received and opened on the next working day at the same time.
8.	Tender document shall be issued to only those tenders whose prime facial meets aforesaid qualifying requirement. However, issue of tender documents shall not automatically construe qualification of the tenderer for the award of the work which shall again determine during bid evaluation.

Addl. S.E.
P&M Division,
PSTCL, Mahilpur

TENDER NOTICE

PRESS TENDER NO.01/2014-15

Sealed tenders are invited for the hiring of one No. Diesel Vehicle (Tata Sumo/Grande/Victa/ Xylo/ Scorpio/ Tavera/ Bolero Equivalent Vehicle) having model not older than Two Years, for one year w.e.f. 01.01.2015 to 31.12.2015 which can be extendable from time to time after the successful completion of contract, for Addl. Superintending Engineer/Grid Maintenance Division PSTCL Mahilpur to be used for visiting various Sub Stations /Transmission Lines regarding their maintenance & other official works under this division or any other PSTCL office (with All India Taxi Registration Number / Northern India Taxi Registration) as per following .

A. Make & Model of vehicle.

B.

1. Monthly fixed charges (Lump Sum).

2. Per Km Running Charges @ diesel rate of Rs.------(Rate of Diesel on the date of Floating of Tender).

3. Out-station Charges (Per Night halt after 00.00 Hrs.).

Tender documents containing required terms & conditions are available with this office and the same can be obtained against payment of Rs. 1000/- (Rs one thousand only) on any working day as per schedule mentioned below:-

1- Last date and time for issue of tender documents: 17.12.2014 up to 5.00 PM

2- Last date and time for receipt of quotations: 19.12.2014 up to 3.00 PM

3- Date and time of opening of quotations: 19.12.2014 at 3.30 PM.

Tenders of contractors who do not purchase the tender documents in advance shall not be opened.

Addl. S.E.
P&M Division,
PSTCL, Mahilpur

Note: For more detail please log in to our website www.pstcl.org.

ਟੈਂਡਰ ਨੋਟਿਸ
ਪਰੈਸ ਟੈਂਡਰ ਨੰ:01/2014-15

ਦਫਤਰ ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ./ਗਰਿਡ ਸੰਭਾਲ ਮੰਡਲ/ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ
ਮਾਹਿਲਪੁਰ।

ਟੈਂਡਰ ਨੋਟਿਸ

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ./ਗਰਿਡ ਸੰਭਾਲ ਮੰਡਲ/ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ ਮਾਹਿਲਪੁਰ
ਵੱਲੋਂ ਇਸ ਮੰਡਲ ਅਧੀਨ ਆਉਂਦੇ ਸਬ ਸਟੇਸ਼ਨਾਂ ਅਤੇ ਟਰਾਂਸਮਿਸ਼ਨ ਲਾਈਨਾਂ ਦੀ ਰੱਖ ਰਖਾਵ ਅਤੇ ਹੋਰ
ਦਫਤਰੀ ਕੰਮਾਂ ਲਈ ਬਾਹਰਲੇ ਸਰੋਤਾਂ ਤੋਂ ਇੱਕ ਸਾਲ ਲਈ 01.01.2015 ਤੋਂ 31.12.2015 ਤੱਕ, ਜੋ
ਕੰਟਰੈਕਟ ਦੇ ਸਫਲਤਾਪੂਰਵਕ ਖਤਮ ਹੋਣ ਤੇ ਅੱਗੇ ਵਧਾਇਆ ਜਾ ਸਕੇ ਗਾ, ਇੱਕ ਨੰਬਰ ਟਾਟਾ ਸੂਮੋ/
ਗਰਾਂਡੇ/ ਵਿਕਟਾ/ ਜ਼ਾਇਲੋ/ ਸਕਾਰਪਿਉ/ ਟਵੇਰਾ/ ਬੋਲੈਰੋ ਜਾਂ ਇਸ ਦੇ ਬਰਾਬਰ ਦੇ ਵਹੀਕਲ ਨੂੰ ਬਾਹਰਲੇ
ਸੋਮਿਆਂ ਤੋਂ ਹਾਇਰ ਕਰਨ ਸੰਬੰਧੀ ਹੇਠ ਲਿਖੀਆਂ ਸ਼ਰਤਾਂ ਅਨੁਸਾਰ ਮੋਹਰਬੰਦ ਕੁਟੇਸ਼ਨਾਂ ਦੀ ਮੰਗ ਕੀਤੀ
ਜਾਂਦੀ ਹੈ।

ਏ) ਮੇਕ ਅਤੇ ਵਹੀਕਲ ਦਾ ਮਾਡਲ
ਬੀ)

- 1- ਮਹੀਨਾਵਾਰ ਫਿਕਸ ਚਾਰਜਿਜ਼ (ਲੰਪ ਸਮ)
- 2- ਪ੍ਰਤਿ ਕਿ.ਮੀ. ਵਹੀਕਲ ਰਨਿੰਗ ਚਾਰਜਿਜ਼ @ ਡੀਜ਼ਲ ਰੇਟ ਰੁ:.....(ਟੈਂਡਰ ਫਲੋਟ ਕਰਨ ਦੀ
ਮਿਤੀ ਨੂੰ ਡੀਜ਼ਲ ਰੇਟ)
- 3- ਆਉਟ ਸਟੇਸ਼ਨ ਚਾਰਜਿਜ਼ (ਪ੍ਰਤਿ ਰਾਤ ਠਹਿਰਨ ਲਈ 00.00 ਘੰਟਿਆਂ ਤੋਂ ਬਾਅਦ)

ਟੈਂਡਰ ਨਾਲ ਸਬੰਧਤ ਦਸਤਾਵੇਜ਼ਾਂ ਦੀ ਪ੍ਰਾਪਤੀ ਕੰਮ ਵਾਲੇ ਦਿਨਾਂ ਦੌਰਾਨ ਠੇਕੇਦਾਰ ਵੱਲੋਂ 1000-00
ਰੁਪਏ ਜਮ੍ਹਾਂ ਕਰਵਾਉਣ ਉਪਰੰਤ ਇਸ ਦਫਤਰ ਤੋਂ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਪ੍ਰਾਪਤ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।

ਟੈਂਡਰ ਦਸਤਾਵੇਜ਼ਾਂ ਨੂੰ ਜਾਰੀ ਕਰਨ ਦੀ ਅੰਤਿਮ ਮਿਤੀ- **17-12-2014** ਸ਼ਾਮ 5-00 ਵਜੇ ਤੱਕ।

- 1- ਕੁਟੇਸ਼ਨਾਂ ਦੀ ਪ੍ਰਾਪਤੀ ਦੀ ਅੰਤਿਮ ਮਿਤੀ- **19-12-2014** ਦੁਪਹਿਰੇ 3-00 ਵਜੇ ਤੱਕ।
- 2- ਕੋਟੇਸ਼ਨਾਂ ਖੋਲ੍ਹਣ ਦੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ- **19-12-2014** ਦੁਪਹਿਰ 3-30 ਵਜੇ।

ਨੋਟ: ਜਿਹੜਾ ਕੰਟਰੈਕਟਰ ਟੈਂਡਰ ਨਾਲ ਸੰਬੰਧਤ ਦਸਤਾਵੇਜ਼ ਅਡਵਾਂਸ ਵਿੱਚ ਖਰੀਦ ਨਹੀਂ ਕਰੇਗਾ ਉਸਦੇ ਟੈਂਡਰ
ਖੋਲੇ ਨਹੀਂ ਜਾਣਗੇ।

ਨੋਟ: ਵਧੇਰੇ ਜਾਣਕਾਰੀ ਲਈ www.pstcl.org ਦੇਖੀ ਜਾ ਸਕਦੀ ਹੈ।

ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ,
ਪੀ ਤੇ ਐਮ ਮੰਡਲ ,
ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ. ਮਾਹਿਲਪੁਰ ।

Tender Documents/ Terms & Conditions against Press Tender No: 01/2014-15 for hiring of the vehicle (one No. Diesel Vehicle Tata Sumo/Grande/Victa/ Xylo/ Scorpio/ Tavera/ Bolero or equivalent Diesel New Vehicle for Sr. Xen/ Addl. S.E./Grid Mtc. Div. Mahilpur)

Sealed tenders are invited for the hiring of one No. Diesel Vehicle Tata Sumo/Grande/Victa/ Xylo/ Scorpio/ Tavera/ Bolero Equivalent Vehicle having model not older than two Years, for one year w.e.f. 01.01.2015 to 31.12.2015 which can be extendable from time to time after the successful completion of contract, for Addl. Superintending Engineer/Grid Maintenance Div. Mahilpur to be used for visiting various Sub Stations /Transmission Lines regarding their maintenance & other official works under this division or any other PSTCL office (with All India Taxi Registration Number / Northern India Taxi Registration) as per following .

C. Make & Model of vehicle.

D.

4. Monthly fixed charges (Lump Sum).

5. Per Km Running Charges @ diesel rate of Rs.------(Rate of Diesel on the date of Floating of Tender).

6. Out-station Charges (Per Night halt after 00.00 Hrs.).

For hiring the vehicles, following terms and conditions will be applicable:

A. Terms & Conditions for Vehicles:-

1. The contract shall be initially for one year w.e.f. 01.01.2015 to 31.12.2015 which can be extendable from time to time after the successful completion of contract, on mutual consent. **However the work order can be extendable up to maximum of six years from the date of model of vehicle.**
2. The Contractor will depute one number Diesel Vehicle Tata Sumo /Grande / Victa / Xylo / Scorpio/ Tavera/ Bolero Equivalent Vehicle. The vehicles will be used as conveyance by PSTCL. The vehicle will usually travel in the state of Punjab, Himachal, UT Chandigarh and in very special cases the vehicle can travel in the other states also. The vehicle can travel on any or all days of the month.
2. The necessary permit, in this regard, will be arranged by the contractor and any other taxes out of Punjab will be paid by PSTCL. The toll tax, if applicable at any route will be paid by PSTCL or reimbursed to the contractor on submission of documentary proof.
3. The cost of consumables, in addition to Diesel, like mobile oil, lubricants etc. will be borne by contractor.
4. The contractor can send the vehicles for minor repairs, if needed once in a month for one day without any deduction. But the vehicle will be sent with

- the consent of controlling officer provided the vehicle has been in use for full month. One day extra at the end of every six month will be given for the renewal of taxi permits or for any other formalities without any deduction.
5. The contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In case of break down, he shall provide another vehicle otherwise double amount of proportionate amount of monthly charges shall be deducted from the monthly bill for the period not in working condition.
 6. The kilometer run from the point of departure of vehicle for maintenance/repair, the time it run and rejoin the duties, shall not be considered for billing.
 7. The vehicle shall report to the Sr. Xen P&M Division 220kv Sub Station, PSTCL Mahilpur and shall move as per the instructions of this office.
 8. The vehicle shall be required at any hour of the day (i.e. 24hours of a day) and the contractor shall be liable to provide the same.
 9. The vehicle shall be provided with stepping tools, spares, spare type and consumables in order to attend minor repairs while traveling.
 10. The seats shall be well cushioned and should have fine, neat and clean seat covers and vehicle shall also have rubber floor mats.
 11. Logbook shall be provided by the PSTCL.
 12. The vehicle shall be duly insured comprehensively including third party insurance during the contract period. Insurance premium shall be borne by the contractor. Lodging and settlement of any insurance claim shall be borne by the contractor.
 13. The Vehicle shall be parked at suitable place provided by PSTCL. In case the contractor/driver parks the vehicle at any other suitable place of their choice, then the mileage from that place to the place of duty will not be paid to the contractor.

B. Terms & Condition for the driver of the vehicles:-

1. The contractor shall provide a driver along with the vehicle, who shall be properly dressed and well behaved. PSTCL reserves the right to direct the contractor to replace the driver of the vehicle, if he is not well behaved. If contractor will be unable to provide another driver, the PSTCL has the right to terminate the contract awarded to the contractor. The salary and other expenses of the driver shall be borne by the contractor.
2. The driver shall maintain a logbook and the logbook will be signed by the officer/authorized official using the vehicle on the completion of journey. However the logbook will be verified from time to time by Addl. S.E. P&M Division 220K/v S/Stn Mahilpur or any other authorized officer of the PSTCL.

3. The contractor shall also made available the registration certificate of the vehicle in his name with the driver of the vehicle along with all other relevant documents for Insurance, Road Tax etc. necessary to keep the vehicle running on the road at all times during the contract period.
4. The driver of the vehicle shall hold the valid license to drive in plain as well as on hills and will keep the same at all times during duty hours.
5. No lodging and boarding facilities will be provided to driver of the vehicle by PSTCL.

C(I) Terms and conditions for the monthly payment of bills of the vehicle.

OFF set variation in prices of diesel:

The revised per KM rate of journey shall be calculated as under:

a) Let the diesel on 01.01.2015 (Rs per litre) is =P

b) Rate of diesel on the 1st day of the month
for which the bill is raised = Q

c) Quoted running charges per KM = R

d) Revised running charges per KM for the
said month =Rx(Q/P)

1. Tax shall be deducted by PSTCL as per Income Tax Rule Act as applicable from time to time.
2. Security deposit equivalent to 5% of the running bill shall be deducted by the PSTCL from the monthly bills (excluding fuel charges) and the same shall be refunded after successful completion of contract period.
3. PSTCL reserves the right to terminate the contract of the vehicle without assigning any reasons, if the services or the condition of vehicle is no satisfactory at any point of time during the contract period.
4. The concerned officer of the PSTCL shall make payment within a week time from the date of submission of bill of previous months on verification of the entries in the logbook.
5. The kilometer run for the journey, which are not verified /signed by the concerned officer, shall not be payable.
6. Service tax will be payable by service provider and service receiver with the ratio of 50% and 50% respectively as per instructions issued vide memo no 1958-2014/CFO/Taxation/10 dated 15.09.2014 of Accounts Officer/Taxation PSTCL, Patiala.

D. Paying Authority:

The paying authority will be Addl. S.E. Grid Mtc. (P&M) Division, PSTCL Mahilpur.

E. General Conditions:

1. Details of the vehicle provided for hiring i.e. vehicle no., copy of registration book, copy of insurance, copy of permit (taxi) are to be provided along with tender/quotation.
2. The contractor is required to submit earnest money deposit (EMD) equal to 2% of the contract value with minimum of Rs.5000/- in cash or in the shape of demand draft in the favour of Addl. S.E. P&M Division PSTCL Mahilpur. Tender/offers without EMD will not be accepted. The EMD will be released after the completion of three months from the date of award of contract to successful bidders.
3. The EMD/security submitted is liable to be forfeited on the following grounds:
On revocation of tender and /or change the same without consent of PSTCL or on non-completion of work.
4. In case of withdrawal of vehicle from service of PSTCL, the contractor shall have to inform to PSTCL 30days in advance otherwise 30days payment shall be deducted from their bill as penalty. However the vehicle can be disengaged by PSTCL by serving 30 days' notice in advance to the contractor.
5. The contract shall be initially for a period of one year, which may be extended on mutual consent at the same rates, terms & conditions.
6. All matter relating to transportation, traffic police and local administration will be dealt by the contractor himself at his own cost.
7. The bidder has to quote the rates on the "Schedule of Prices", enclosed as Annexure-1 and any deviation to the NIT, condition shall be specifically mentioned on separate sheet with signature of bidder along with the bid.

The tenders shall be accepted up to 3.00pm on 19.12.2014 and shall be opened on the same day i.e. 19.12.2014 at 3.30 pm in the presence of contractors/bidders who may choose to be present in the office of Addl. S.E. P&M Division PSTCL Mahilpur.

Please do not forget to super scribe envelop with the name of tender and the date of opening of tender.

Addl. S.E.
P&M Division,
PSTCL, Mahilpur

Annexure-1

SCHEDULE OF TYPE OF VEHICLE AND PRICES

Outsourcing of (one No. Diesel Vehicle Tata Sumo/Grande/Victa/ Xylo/ Scorpio/ Tavera/ Bolero or equivalent Diesel New Vehicle for Addl. S.E. P&M Division PSTCL Mahilpur

SCHEDULE (A)

Make and Model of Vehicle to be specified by the tenderer.	
---	--

SCHEDULE (B)

SR. NO.	PARTICULARS OF ITEM	RATES/CHARGES IN RS.
1	Monthly Fixed Charges (Lump Sum)	
2	Per Kilometer Running Charges @ Diesel Rate of /-	
3	Outstation Charges (Per Night Halt After 00.00 Hrs.)	

The above rates are inclusive of all Taxes.

I have read all the terms and conditions of the N.I.T. & are acceptable to me and have quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date _____

Signature of the Contractor _____

Place _____

Designation _____

Phone _____

Company _____