



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office : PSEB Head Office, The Mall, Patiala-147001)

Corporate Identity Number : U40109PB20105GC033814 www.pstcl.org

O/o A.S.E./Protection Division, Sahibzada Ajit Singh Nagar, Email:xenprtmohali@gmail.com, Tele.No.0172-2236055

TENDER NOTICE

Hiring of One No. Vehicle (Scorpio / Xylo or equivalent for one year, model not earlier than 3 years.

Tender Enquiry No.

02/Protection/Mohali/PSTCL/2016

Quantity

One Number Vehide

Cost of tender specification

500/- (Non-refundable) by Cash/Demand Draft.

Last Date & Time :

Sale of Tender documents

29-08-2016

upto 05.00 PM

Receipt of Tender

31-08-2016

upto 03.00 PM

Opening of Tender

31-08-2016

At 04.00 PM

Detail of NIT may be downloaded from PSTCL Website "www.pstcl.org"

Sd/- A.S.E./Protection Division, PSTCL, Sahibzada Ajit Singh Nagar.



ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ
(ਰਜਿਸਟਰਡ ਆਫਿਸ: ਪੀ.ਚਾ.ਬਿ.ਬੀ. ਹੋਡ ਆਫਿਸ, ਦੀ ਮਾਲ, ਪਟਿਆਲਾ-147001)
ਕਾਰਪੋਰੇਟ ਆਈਡੈਂਟਿਟੀ ਨੰਬਰ : U40109PB2010SGC033814 www.pstd.org

ਦਫ: ਵ. ਨਿਗ: ਦਿੱਲੀ: ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ, ਜਾਹਿਬਜ਼ਾਦਾ ਅਜੀਤ ਸਿੰਘ ਨਗਰ) E-mail: xenprt-mohali@pstd.org T.No. 172223 6055

ਟੈਂਡਰ ਨੋਟਿਸ

ਇੱਕ ਨੰਬਰ ਗੱਡੀ (ਜਕਾਰਪਿਊ/ਐਕਸਜ਼ਟਿਲੇ ਇਸ ਦੇ ਸ਼ਰਾਬਰ ਦੀ ਕੀਮਤ ਵਾਲੀ) ਕਿਰਾਏ ਤੇ ਇੱਕ ਸਾਲ ਲਈ ਲੋਟ ਬਾਰੇ, ਮਾਡਲ ਤਿੰਨ ਸਾਲ ਤੋਂ ਪੁਰਾਣਾ ਨਹੀਂ ਹੋਣਾ ਚਾਹੀਦਾ।

ਟੈਂਡਰ ਦਿਲਕੁਆਰੀ ਨੰਬਰ

02/Protection/Mohali/PSTCL/2016

ਮਾਤਰਾ

ਇੱਕ ਨੰਬਰ ਗੱਡੀ

ਜਪੇਜੀਫਿਕੇਸ਼ਨ ਦੀ ਕੀਮਤ

500 /- ਰੁਪਏ ਦਾ ਬੈਂਕ ਡਰਾਫਟ/ਕੈਸ਼

ਆਖਰੀ ਮਿਤੀ ਤੇ ਸਮਾਂ :

ਟੈਂਡਰ ਵੇਚਣ ਦੀ ਮਿਤੀ

29-08-2016

ਸਮ 05.00 ਵਜੇ ਤੱਕ

ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ ਮਿਤੀ

31-08-2016

ਸਮ 3.00 ਵਜੇ ਤੱਕ

ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ

31-08-2016

ਸਮ 4.00 ਵਜੇ ਤੱਕ

ਹੋਰ ਲੋੜੀਂਦੀ ਸੂਚਨਾ ਵੈਬਸਾਈਟ "www.pstd.org" ਤੋਂ ਵੀ ਪ੍ਰਾਪਤ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।

ਜਹੀ/- ਵਧੀਕ ਨਿਗਰਾਨ ਦਿੱਲੀ/ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ, ਪੀ.ਐਚ. ਟੀ. ਜੀ. ਐਲ., ਜਾਹਿਬਜ਼ਾਦਾ ਅਜੀਤ ਸਿੰਘ ਨਗਰ।



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Office of Additional S.E. /Protection Division, PST CL,
220kV Substation, Industrial Area, Phase-7, Sahibzada Ajit Singh Nagar (Mohali),

Tel.no. 0172-2236055.

Mobile:9646118217

e mail: xenprtmohali@gmail.com

LIMITED TENDER ENQUIRY No."02/Protection/Mohali/PSTCL/2016

(A) General Conditions for Outsource Vehicle:

1. The following documents are to be provided along with the tender/quotation:
 - a) Registration copy of the vehicle.
 - b) Route permit.
 - c) Receipt of Tax/LCV Tax certificate.
 - d) Copy of Insurance.
 - e) Copy of PAN card of Prop.
 - f) Copy of Service Tax number.
 - g) Copy of driving license.
2. The contractor is required to submit an Earnest Money Deposit (EMD) of **Rs. 8000/-** in the shape of cash/ demand draft in favour of Addl. S.E. Protection Division, PSTCL, Sahibzada Ajit Singh Nagar. Tender offers without EMD will not be accepted. The EMD will be adjusted against the 5% security & the same will be released after three months after expiry of contract period. The EMD deposited by unsuccessful bidders will be returned after allotment of work to the successful bidder within one month. Under any circumstances, PSTCL will not be liable to pay any interest on the EMD.
3. The EMD/Security submitted is liable to be forfeited on reservation of tender and/or change in the same without consent.
4. In case service of service provider is not satisfactory on any account, the contract can be terminated by giving 15 days notice.

5. The contract shall be initially for a period of one year, on successful completing the contract agreement, which may be extended on mutual consent at the same rates, terms and conditions as per the prevailing rules with the permission of higher authority.
6. The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.
7. Tender received telegraphically/fax/conditional tender without earnest money shall not be accepted.
8. All matter relating to transportation, traffic police and local administration will be dealt by the Contractor himself at his own cost.
9. The bidder has to quote the rates on the "schedule of Prices" enclosed as **Annexure-I** and any deviation to 'The NIT' conditions shall be specifically mentioned on separate sheet with signature of bidder along with the bid.
10. The Contractor is required to deposit the tender fees amounting of Rs. **500/- (Non refundable)** before submitting the tender in shape of BA-16 or Bank Draft in favour of Addl. S.E. / Protection Division, PSTCL, Sahibzada Ajit Singh Nagar Without tender fees, the tender will not be accepted in any circumstances.
11. In case any holiday declared by Govt./ Other natural hazards, the tender will be opened on the next working day.
12. All the rates should be quoted by contractor himself with ink writing.
13. The tenders shall be accepted up to **3.00 PM Dt 31.08.2016** and shall be opened on the same day at **4.00PM** in the presence of contractors/bidders, who may choose to be present in the office of Addl. S.E. Protection Division, PSTCL, Sahibzada Ajit Singh Nagar.
14. Tenderer not to forget to super scribe the envelop (s) with the name of firm & detail of tender and due date of opening of tender.

(B) TERMS AND CONDITIONS FOR OUTSOURCING OF VEHICLES

Sealed tenders are invited in duplicate for the Outsourcing of one No. (Scorpio/ Xylo/Tavera/Bolero plus or equivalent in price) Diesel vehicle, nine seater, Model not earlier than **2013**, for 1 year.

The contractor will quote the rates in three parts in "Schedule of Prices" as under:

- a) Monthly fixed charges up to 1500 KMs.
- b) Per Kilometer running charges above 1500 KMs.
- c) Outstation charges (per night halt after 10:00 pm).

(B-1) Terms and Conditions for Vehicles:

1. The contractor will depute (Scorpio/ Xylo/ Tavera/Bolero plus or equivalent in price) Diesel vehicle Model not earlier than **2013**, for 1 year. The vehicle will be used as conveyance by PSTCL and will be stationed at 220 kV Sub Station Sahibzada Ajit Singh Nagar for journey/travel at Sahibzada Ajit Singh Nagar as well as outside Sahibzada Ajit Singh Nagar usually in the State of Punjab, H.P., J & K and UT of Chandigarh or beyond that as per requirement.
2. Vehicles shall possess an All India Permit. No liability for the Inter-State permit charges would be borne by PSTCL.
3. The necessary permit, in this regard, will be arranged by the Contractor. The toll Tax/Toll Barrier if applicable at any route, will be paid by the PSTCL on production of actual receipts.
4. The cost of consumables, in addition to Diesel, like Mobile Oil, Lubricants, etc. will be borne by the contractor.
5. The vehicle shall be insured comprehensively, including insurance for driver and passengers as well as third party, during the period of engagement with PSTCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be the responsibility of

the service provider. Total liability including third party, if any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the Service Provider. PSTCL, directly or indirectly, shall not be responsible.

6. In case of accident, any type of challan, halt charges, penalty, damages, court case, police case etc. the sole responsibility will be of the Contractor of the vehicle and Punjab State Transmission Corporation Ltd. will not be party in such case.
7. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day preferably on holidays without any deductions. But the vehicle will be sent with the consent of controlling officer provided the vehicle has been regularly in use prior to the service. One day extra at the end of every six months will be given for the renewal of Taxi Permit or for any other formalities without any deductions sole at the discretion of controlling officer.
8. The contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In case of breakdown, he shall provide another alternative vehicle of same type or equivalent, otherwise double the amount of proportionate amount of monthly outsourcing charges shall be deducted from the monthly bill for the period not in working condition.
9. The kilometer run, from the point of departure of vehicle for maintenance/repairs, the time it run and rejoin the duties, shall not be considered for billing.
10. The vehicle shall report to the Addl. SE, Protection Division, PSTCL, Sahibzada Ajit Singh Nagar and shall move as per the instructions of the Addl. S.E. Protection Division, PSTCL, Sahibzada Ajit Singh Nagar.
11. The vehicle shall be required at any hour of the day and the Contractor shall be liable to provide the same.

12. The vehicle shall be provided with step in tools, spares, spare tyre and consumable in order to attend minor repairs while traveling.
13. The seats shall be well cushioned and should have fine, neat and clean seat covers and vehicle shall also have rubber floor mats.
14. Log Book shall be provided by the PSTCL.
15. The vehicle shall be parked at suitable place provided by the PSTCL. In case the contractor/drivers parks the vehicle at any other suitable place of their choice, then the mileage from that place to the place of duty will not be paid to the contractor.
16. In case of non deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, for more than fifteen minutes, a penalty of Rs 1000/- per default shall be leviable.

(B-2) Terms and Conditions for the Driver of the Vehicles:

1. The contractor shall provide a driver along with the vehicle, who shall be properly dressed and well behaved, PSTCL reserve the right to direct the Contractor to replace the driver of the vehicle, if he is not well behaved. If Contractor is unable to provide another driver, the PSTCL has the right to terminate the contract awarded to the contractor. The salary and other expenses of the driver shall be borne by the Contractor and any deductions and other taxes and levis as per applicable rules from time to time will be borne by and responsibility of the contractor.
2. The Contractor shall also make available the Registration Certificate of the vehicle in his name with the driver of the vehicle along with all other relevant documents for insurance, Road Tax etc. necessary to keep the vehicle running on the road at all time during the contract period.

3. Cost of vehicle's registration, insurance, service/repair, road tax, salary/emoluments/allowances of the driver or any other charges will be borne by the Service provider. Only Fixed amount and variable charges like for extra running kilometres, if any, shall be paid by PSTCL.
4. The Driver shall maintain a Log-book & the log-book will be signed by the PSTCL's authorized official using the vehicle on the completion of the journey. However Log-book will be verified from time to time by the Addl. S.E / Sr.Xen or any officer of the Division.
5. The Driver should have his own Mobile Phone with SIM of reputed company i.e. Vodafone, Airtel, BSNL etc.
6. The driver of the vehicle shall hold valid driving license to drive in plain as well as on the hills and will keep the same at all times during duty hours.
7. No lodging and boarding facilities will be provided to the driver of the vehicle by PSTCL.
8. Alternative replacement of the driver shall be the responsibility of the Contractor of the vehicle in case driver proceeds on leave or not available.
9. The contractor will execute Contract Agreement on Non-judicial Stamp paper worth Rs.25/-within 10 days from the issue of this contract.
10. If at anytime any question, dispute or difference, what so ever shall arise between the Service provider and PSTCL, upon or in relation to, or in connection with the order contract, he may go for arbitration as per Arbitration Clause mentioned in Works Regulation, 1997 as amended from time to time.

11. The salary and other expenses of the driver shall be borne by the contractor and any taxes, deductions and levies applicable under laws from time to time will be borne solely by the contractor and shall be the responsibility of the contractor.

(C) Terms and conditions for the monthly payment of bill of the vehicles:

1. Income tax at source shall be deducted as per income tax rule/act as applicable time to time while clearing the bills for payment. The service tax will pay as per the prevailing instructions of Centre/State Government and amendments thereof from time to time by PSTCL.
2. Security deposit equivalent to 5% of the running bill shall be deducted by the PSTCL from the monthly bills (excluding fuel charges) and the same shall be refunded after three months from successful completion of the contract period.
3. The concerned officer of the PSTCL shall make payment within a fortnight from the date of submission of bill of previous month on verification of the entries in the logbook.
4. The payment of hired vehicle on the monthly basis would be made at the end of the month. For journeys beyond fixed monthly limit, the payment will be made at the rates mentioned for extra kilometers.
5. Payment shall be made by cheque on monthly basis on the basis of Log Book, duly verified by officer incharge and certified by the Addl S.E., Protection Division, PSTCL, Sahibzada Ajit Singh Nagar. No advance payment on any account shall be made.

6. Variation (+/-) of 0.8 paisa for every Rs.1/- variation in diesel cost taking the base rate of diesel as that on the tender opening date, shall be applicable on actual kilometers run, effective from 1st day of subsequent month .

(D) Paying Authority

The paying authority will be Additional S.E./ Protection Division, PSTCL, Sahibzada Ajit Singh Nagar, Punjab.

(E) JURISDICTION

All legal & arbitration proceedings in connection with this contract shall be subject to territorial jurisdiction of local civil courts at Sahibzada Ajit Singh Nagar.

Addl. S.E./ Protection Division,
PSTCL, 220KV Substation,
Phase-7, Industrial Area,
Sahibzada Ajit Singh Nagar,

SCHEDULE OF TYPE OF VEHICLE AND PRICES

Outsourcing of one No. (9+D Mahindra Scorpio / Xylo / Tavera or equivalent in price) Diesel vehicle Model not earlier than 2013, for 1 year, for Protection Division, Sahibzada Ajit Singh Nagar (Mohali).

SCHEDULE (A)

Make, Model and seating capacity of Vehicle to be specified by the tenderer	<u>Make</u>
	<u>Model</u>
	<u>Seating Capacity</u>

SCHEDULE (B)

SR. NO.	PARTICULARS OF ITEM	RATES/ CHARGES IN Rs.
1	Monthly Fixed Charges (Lump Sum) up to 1500 Km s.	
2	Per Kilometer Running Charges above 1500 Km s.	
3	Outstation Charges (Per Night Halt After 22:00 Hrs.)	

The above rates are inclusive of all Taxes.

I have read all the terms and conditions of the N.I.T. & are acceptable to me and have quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date _____

Signature of the Contractor _____

Phone no _____

Company Address _____
