

Punjab Government Initiative under Ghar Ghar Rozgar



**pstcl**  
PUNJAB STATE TRANSMISSION CORPORATION LIMITED

PUNJAB STATE TRANSMISSION CORPORATION LIMITED  
(Regd. Office: PSEB Head Office Building, The Mall, Patiala-147001, Punjab, India)  
Corporate Identity Number: U40109PB2010SGC033814

**DETAILED PUBLIC NOTICE**

**Recruitment for 12 No. categories of posts (i.e. AE/OT(Electrical), AE/OT(Civil), Account Officer, Assistant Manager/HR, Assistant Manger/IT, Divisional Accountant, JE/Sub Station, JE/Civil, JE/Communication, Telephone Mechanic, Lower Division Clerk /Typist & Lower Division Clerk (Accounts) against CRA No. 10/2021 in Punjab State Transmission Corporation Limited**

**IMPORTANT DATES: -**

|   |   |
|---|---|
| Opening date for online registration of applications          | 26.04.2021 (From 10:00 AM)                        |
| Last date for completion of online registration/ Step-I       | 17.05.2021 (Upto 5:00 PM)                         |
| Last date for depositing fee at State Bank of India (Step-II) | 19.05.2021 (Up to closing of bank business hours) |

**Notes :-**

- (i) Detailed instructions, given at PSTCL website ([www.pstcl.org](http://www.pstcl.org)) or <http://recruitment.pstcl.org>, may be referred at the time of filling/submitted online application.
- (ii) Candidates in their own interest are advised, not to wait till the last date & time and register their application well within the time. PSTCL shall not be responsible, if any candidate is not able to submit his/her application due to last time rush.

**1.0** The pay scale and details of these posts are given below :-

| Post Code | Name of Post                       | No. of Posts | Basic and Professional qualification   | Pay Scale  |
|-----------|------------------------------------|--------------|--|--|
| 51        | Assistant Engineer/OT (Electrical) | 43           | Full time regular B.E./B.Tech./B.Sc. degree in Electrical Engineering<br>or<br>Electrical & Electronics Engineering with a minimum of 60% marks<br>or<br>equivalent* degree recognized by AICTE<br>or<br>AMIE with 60% Marks from Institution of Engineer (India) Kolkata. | Pay Scale to be paid on this post shall not be higher than the pay scales admissible to the said cadre in Govt. of India as notified as per the recommendations of 7 <sup>th</sup> Central Pay Commission, as per instruction issued by Govt. of Punjab, Department of Finance (Finance Personnel-I Branch) vide its letter No.7/42/2020-5FP/741-746, Chandigarh dated 17.07.2020 which will be intimated later on.<br><b>Note: As intimated vide Pb. Govt. from time to time.</b> |
| 52        | Assistant Engineer/OT (Civil)      | 6            | Full time regular B.E./B.Tech/B.Sc. Engineering in Civil Engineering with a  | Pay Scale to be paid on this post shall not be higher than the pay   |

|    |                                 |     |   |   |
|----|---------------------------------|-----|---|---|
|    |                                 |     | minimum of 60% marks <b>or</b> equivalent degree recognized by AICTE <b>or</b> AMIE in Civil Engineering with 60% Marks from institution of Engineers (India) Calcutta.   | scales admissible to the said cadre in Govt. of India as notified as per the recommendations of 7 <sup>th</sup> Central Pay Commission, as per instruction issued by Govt. of Punjab, Department of Finance (Finance Personnel-I Branch) vide its letter No.7/42/2020-5FP1/ 741-746, Chandigarh dated 17.07.2020 which will be intimated later on.<br><b>Note: As intimated vide Pb. Govt. from time to time.</b> |
| 55 | Account Officer                 | 7   | CA/CWA/CMA  | ----do-----   |
| 65 | Assistant Manager/HR            | 2   | 2 years Full time regular MBA Degree <b>or</b> PG Diploma recognized by AICTE with specialization in HR/IR with atleast 60% Marks<br><b>or</b><br>Regular PSPCL/PSTCL employee having 2 or 3 years MBA degree <b>or</b> PG Diploma with at least 60% Marks through regular/correspondence <b>or</b> Distance Education mode duly recognized by AICTE with specialization in HR/IR and having atleast 3 years total experience in PSPCL/PSTCL.                                     | ----do-----   |
| 21 | Assistant Manager/IT            | 1   | Full time regular BE/B.Tech/B.SC Engineering in Computer Science/IT with a minimum 60% marks <b>OR</b> Equivalent degree in respective discipline recognized by AICTE<br><b>or</b><br>Full time regular MCA from an institution/university recognized/approved by State/Central Government with atleast 60% marks.<br><b>or</b><br>Full time regular Master's degree in IT from an institution/university recognized/approved by State/Central Government with atleast 60% marks. | ----do-----   |
| 56 | Divisional Accountant           | 10  | Full time regular B.Com from an institution/university recognized/ approved by State/Central Government with minimum 60% marks<br><b>or</b><br>Full time regular M.Com. from an institution/university recognized/approved by State/Central Government with minimum 50% marks<br><b>or</b><br>CA Inter <b>Or</b> CWA Inter <b>Or</b> CMA Inter.   | ----do-----   |
| 53 | Junior Engineer/<br>Sub Station | 200 | Full time regular 3 or 4 years Diploma in Electrical/Electrical & Electronics Engg. recognized/approved by State/Central Govt. Board, with minimum 60% marks.<br><b>or</b><br>BE/B.Tech/B.Sc. Engineering in Electrical / Electrical & Electronics Engg. with the   | ----do-----   |



|    |                                |     |   |  |
|----|--------------------------------|-----|---|--|
|    |                                |     | <p>minimum of 50% marks OR equivalent degree recognized/ approved by AICTE.</p> <p><b>or</b></p> <p>AMIE in Electrical/ Electrical &amp; Electronics Engg. with atleast 50% marks from Institution of Engineers (India) Calcutta.</p>   |  |
| 54 | Junior Engineer/ Civil         | 15  | <p>Full time regular 3 or 4 years Diploma in Civil Engg., recognized/ approved by State/Central Govt. Board, with minimum of 60% marks.</p> <p><b>or</b></p> <p>BE/B.Tech/B.Sc Engineering in Civil Engg. with minimum of 50% marks or equivalent degree recognized/ approved by AICTE.</p> <p><b>or</b></p> <p>AMIE in Civil Engineering with atleast 50% marks from Institution of Engineers (India) Calcutta.</p>  | ---do---   |
| 13 | Junior Engineer/ Communication | 11  | <p>Full time regular 3 or 4 years Diploma in Electronics/ Telecommunication Engg., recognized/approved by State/Central Govt. Board, with minimum 60% marks.</p> <p><b>or</b></p> <p>BE/B.Tech/ B.Sc. Engineering in Electronics/ Telecommunication Engg. with the minimum of 50% marks OR equivalent degree recognized/ approved by AICTE.</p> <p><b>or</b></p> <p>AMIE in Electronics/ Telecommunication Engg. with atleast 50% marks from Institution of Engineers (India) Calcutta.</p>   | ---do---   |
| 17 | Telephone Mechanic             | 15  | <p>ਮੈਟ੍ਰਿਕ ਅਤੇ ਆਈ.ਟੀ.ਆਈ ਤੋਂ ਦੋ ਸਾਲ ਦਾ ਰੇਡੀਓ ਮਕੈਨਿਕ ਅਤੇ ਵਾਇਰਲੈਸ ਮਕੈਨਿਕ ਦੇ ਟਰੇਡ ਵਿੱਚ ਕਰਾਫਟਸਮੈਨ ਕੋਰਸ/ ਸਰਟੀਫਿਕੇਟ (ਰਾਜ/ਕੇਂਦਰੀ ਸਰਕਾਰ ਤੋਂ ਮਾਨਤਾ ਪ੍ਰਾਪਤ/ ਪ੍ਰਵਾਨਤ ਸੰਸਥਾਵਾਂ ਤੋਂ) ਪਾਸ ਕੀਤਾ ਹੋਵੇ।</p> <p><b>ਜਾਂ</b></p> <p>ਮੈਟ੍ਰਿਕ ਅਤੇ ਟੈਲੀਕਮਿਊਨੀਕੇਸ਼ਨ ਟਰੇਨਿੰਗ ਸੈਂਟਰ ਅਤੇ ਪੋਸਟ ਅਤੇ ਟੈਲੀਗਰਾਫ ਵਿਭਾਗ ਤੋਂ ਟੈਲੀਫੋਨ ਮਕੈਨਿਕ ਦਾ ਕੋਰਸ (ਰਾਜ/ਕੇਂਦਰੀ ਸਰਕਾਰ ਤੋਂ ਮਾਨਤਾ ਪ੍ਰਾਪਤ/ਪ੍ਰਵਾਨਤ ਸੰਸਥਾਵਾਂ ਤੋਂ) ਸਫਲਤਾ ਪੂਰਵਕ ਪਾਸ ਕੀਤਾ ਹੋਵੇ।</p> <p><b>or</b></p> <p>Full time regular 3 or 4 year diploma in Electronics &amp; Communication Engg. from recognized/approved by State/Central Govt. Board, with minimum 50% marks.</p> | ---do---   |
| 66 | Lower Division Clerk/ Typist   | 140 | <p>1) Full time regular course in Bachelor's Degree from a State/Central Government recognized/ approved University or Institution with minimum 50% marks.</p> <p><b>AND</b></p> <p>2) Possesses certificate for at least one hundred and twenty hours course with hands on experience in the use of Personal Computer <b>or</b> Information Technology in Office Productivity application <b>or</b> Desktop Publishing application from a Govt. Recognized/ approved Institution/ Board.</p>   | Pay Scale to be paid on this post shall not be higher than the pay scales admissible to the said cadre in Govt. of India as notified as per the recommendations of 7 <sup>th</sup> Central Pay Commission, as per instruction issued by Govt. of Punjab, Department of Finance (Finance Personnel-I Branch) vide its letter No.7/42/2020-SFP1/741-746, Chandigarh dated 17.07.2020 which will be intimated later on. |

|    |                                 |    |   |  |
|----|---------------------------------|----|---|--|
|    |                                 |    | <p style="text-align: center;"><b>or</b></p> <p>Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Deptt. Of Electronics Accreditation of Computer Courses (DOEACC) of Govt. Of India.</p> <p>3) Punjabi passed up to Matric standard.</p>   | <p><b>Note: As Intimated vide Ph. Govt. from time to time.</b></p> |
| 17 | Lower Division Clerk (Accounts) | 40 | <p>1) Full time regular course in Bachelor of Commerce from a State/ Central Government recognized/ approved University or Institution with minimum 50% marks.</p> <p style="text-align: center;"><b>AND</b></p> <p>2) Possesses certificate for at least one hundred and twenty hours course with hands on experience in the use of Personal Computer or Information Technology in Office Productivity application or Desktop Publishing application from a Govt. Recognized/approved Institution/Board.</p> <p style="text-align: center;"><b>or</b></p> <p>Possesses a Computer Information Technology Course equivalent to 'O' level certificate of Deptt. Of electronics Accreditation of Computer Courses (DOEACC) of Govt. Of India.</p> <p>3) Punjabi passed up to Matric standard.</p> | <p style="text-align: center;">----do-----</p>                     |

It is intimated that during the probation period mentioned in the offer of appointment or extended probation period whichever is more, newly appointed candidate shall be paid "minimum admissible pay" as per department of Finance (Finance Personnel-1 Branch) Chandigarh, Circular No. 7/42/2020-5FP1/741-746 dated 17.07.2020 and also Medical reimbursement bill and Travelling Allowance as per entitlement of the post held by such candidate.

\*However, in case of appointment of candidates already in service in PSTCL, their pay shall be protected if the "minimum admissible pay" in the offer of appointment are lower than the pay actually drawn by them on the post on which they hold lien. But they will not be given any increment or any other allowance except the Medical Re-imbursement Bill and Travelling Allowance during the probation period.

\* As per Punjab Government instructions being issued from time to time.

**Important Notes:**

a) ਉਪਰੋਕਤ ਅਸਾਮੀਆਂ ਤੇ ਨਿਯੁਕਤੀ ਉਪਰੰਤ ਪਰਖਕਾਲ ਦਾ ਸਮਾਂ 3 ਸਾਲ ਜਾਂ ਸਮੇਂ ਸਮੇਂ ਸਿਰ ਪੰਜਾਬ ਸਰਕਾਰ ਵੱਲੋਂ ਜਾਰੀ ਹਦਾਇਤਾਂ ਅਨੁਸਾਰ ਹੋਵੇਗਾ ਅਤੇ ਪਰਖਕਾਲ ਦੇ ਸਮੇਂ ਦੌਰਾਨ ਦਫਤਰ ਕਿਰਤ ਕਮਿਸ਼ਨਰ (ਅੰਕੜਾ ਸ਼ਾਖਾ), ਪੰਜਾਬ ਸਰਕਾਰ, ਐਸ.ਏ.ਐਸ. ਨਗਰ, ਮੋਹਾਲੀ ਦੀ ਨੋਟਿਫਿਕੇਸ਼ਨ ਨੰ: 27067 ਮਿਤੀ 04.11.19 ਮੁਤਾਬਿਕ ਜਿਨ੍ਹਾਂ ਕੈਟਾਗਰੀਆਂ ਵਿੱਚ ਸਰਕਾਰੀ ਕਰਮਚਾਰੀਆਂ/ਅਧਿਕਾਰੀਆਂ ਦੀ ਤਨਖਾਹ ਉਹਨਾਂ ਦੇ ਪਰਖਕਾਲ ਦੇ ਸਮੇਂ ਦੌਰਾਨ ਲੇਬਰ ਰੇਟਾਂ ਤੋਂ ਘੱਟ ਬਣਦੀ ਹੈ ਉਹਨਾਂ ਨੂੰ ਪਰਖਕਾਲ ਸਮੇਂ ਦੌਰਾਨ ਉਕਤ ਹਦਾਇਤਾਂ ਮੁਤਾਬਿਕ ਮੀਨੀਮਮ ਵੇਜਿਜ਼ ਐਕਟ, 1948 ਤਹਿਤ ਅਦਾਇਗੀ ਕਰਨਯੋਗ ਹੋਵੇਗੀ ਅਤੇ ਇਸ ਤੋਂ ਇਲਾਵਾ ਪਰਖਕਾਲ ਸਮੇਤ ਵਧਿਆ ਹੋਇਆ ਪਰਖਕਾਲ ਜੇਕਰ ਕੋਈ ਹੋਵੇ ਸਮੇਂ ਦੌਰਾਨ ਸਿਵਾਏ Medical Re-imbursement Bill ਅਤੇ ਸਫ਼ਰੀ ਭੱਤੇ ਤੋਂ ਇਲਾਵਾ ਹੋਰ ਕੋਈ ਵੀ ਭੱਤਾ ਮਿਲਣਯੋਗ ਨਹੀਂ ਹੋਵੇਗਾ।

ਨੋਟ:- ਲੇਬਰ ਰੇਟ ਪੌਸਟ ਦੇ ਅਨੁਸਾਰ ਲਾਗੂ ਹੋਵੇਗਾ।

*Sahi* *SV* *SV* *SV* 4



- b) PSTCL reserves its right to increase/decrease the total number of posts as indicated above or cancel the entire/partial recruitment against the said CRA 10/2021.
- c) Candidates are advised to read the bifurcation of the categories very carefully before filling up the online application as category/sub-category once filled cannot be changed to any other category including General, EWS etc.
- d) All details once filled cannot be edited/amended after fee submission & no communication/reply to queries will be entertained in this regard by PSTCL. It is advised to the candidates to recheck all filled details before fee submission in order to avoid any error.
- e) PSTCL reserves its right to define the word equivalent in educational qualification.

## 2.0 KNOWLEDGE OF PUNJABI

Knowledge of Punjabi is essential for all the posts. For this purpose, all the candidates must have passed Punjabi of at least Matriculation or its equivalent level before the last date of receipt of applications.

**Note:** Relaxable for Sikh Migrants (1984 riot affected) upto the extent that they will have to acquire such qualification within two years after joining the service failing which their services shall be liable to be terminated.

## 3.0 AGE LIMIT

- Eligibility of age limit as on 01.01.2021 for AE(OT)/Electrical, AE(OT)/Civil, Account Officer, Assistant Manager/HR & Assistant Manager/IT will be 20 to 37 years.
- Eligibility of age limit as on 01.01.2021 for Divisional Accountant, Junior Engineer/Substation, Junior Engineer/Civil, Junior Engineer/Communication, Telephone Mechanic, LDC/Typist & LDC/Accounts will be 18 to 37 years.

## 4.0 RELAXATION IN AGE LIMIT (FOR CANDIDATES OF PUNJAB DOMICILE ONLY)

The relaxation in age limit is admissible to candidates of Punjab Domicile only. Upper age limit is relaxable as admissible under rules/regulations/instructions of PSTCL/Punjab Government. Relaxation in age in different categories, subject to the condition that the candidate is meeting other eligibility criteria for the post, is as given below:

- i) SC/ST and Backward Class: 5 years over & above the normal recruitment age
- ii) Ex Serviceman (Self) : Ex Serviceman (Self): Ex Serviceman of Punjab Domicile shall be allowed to deduct the period of his service in the Armed Forces of Union from his actual age and if the resultant age does not exceed the maximum age limit prescribed for direct appointment to such a vacancy in the Service Rules concerned by more than three years, he shall be deemed to satisfy the condition regarding age limit.
- iii) Physically Handicapped : 10 years over and above the normal recruitment age
- iv) In case of the following, the upper age limit shall be 40 years:
- a) Widows.
  - b) Women who are legally separated from the husbands or have been divorced.
  - c) Women whose husbands have been ordered by Civil or Criminal courts to pay maintenance to them.



- d) Women who have, because of their desertion, been living separately from their husbands for more than two years.
- e) Women whose husbands have re-married; and
- f) Wives of the serving military personnel and wives of those who are disabled while in Military Service.
- v) For serving employees of PSTCL/PSPCL/Pb. Govt.:- To the extent of service rendered upto 01.01.2021 in PSTCL/PSPCL or erstwhile PSEB/Pb. Govt.

**Note:-** If benefit of age relaxation is admissible to a candidate for more than one of the five categories mentioned under sub paragraph (i) to (v) above, then benefit shall be considered only for one of those categories which allows maximum age relaxation to the candidate.

#### 5.0 RESERVATION OF POSTS (FOR CANDIDATES OF PUNJAB DOMICILE ONLY)

The reservation of posts for reserved categories is applicable for candidates of Punjab Domicile only. The category-wise and discipline-wise actual number of posts will be as per Annexure-I. Category once filled in the online application form submitted, will not be allowed to be change and no benefit of other category/General category will be admissible later on. The reserve category candidate will be required to submit requisite certificate on the prescribed format at the time of document checking, if qualified in online test. The backlog, where applicable, shall be filled as per instructions of Govt. of Punjab. It is also intimated here that candidates belonging to Vimukt Jati and Bazigars, can also apply against SC/OT category. However, reservation to Vimukt Jati and Bazigars will be applicable as per Dept. of Welfare (Reservation Cell), Govt. of Punjab instructions 1/3/98-RS1/268 dated 25.03.2011.

The SC/BC Category certificate should be in accordance with the instruction of the Department of Welfare, Punjab and the certificate for EWS, Physically handicapped, Ex-Serviceman, Freedom fighters and Sports persons categories should be in accordance with the instruction of the Concerned Department as per the following details:-

|                                |   |
|--------------------------------|---|
| SC                             | Certificate as per the instruction of the concerned department.   |
| BC                             |   |
| Ex-Serviceman                  | Lineal Descendant certificate duly issued by the concerned District Ex-Serviceman Welfare Officer.  |
| Freedom Fighters               | The requisite certificate issued by the Deputy Commissioner of the concerned district as per the instructions of the Punjab Government.   |
| Sports Person                  | The certificate regarding gradation issued by the Director, Sports Department, Punjab.  |
| Physically Handicapped Persons | The certificate shall be issued by Civil Surgeon of Govt. of Punjab. For Physically handicapped persons applying for a particular post shall be given the reservation for the extent of disability allowed as per lists of posts identified by PSTCL. Please refer Annexure-2 in this regard. |
| EWS                            | Certificate as per the instruction of Punjab Govt.  |

**Note:-**

1. Candidates applying under the above mentioned categories except EWS should have obtained certificates before last date of online submission of the application and for candidates applying under EWS category should have certificate for the FY 2021-22 and must be issued from concerned authority/applied in front of concerned authority before last date of online application form.
2. Eligibility of Persons with Disability, applying even under General category for any post, shall be as per identification list given in Annexure-2.
3. Candidates applying for the said post under Sports Person shall be finalized by Sports department.

#### 6.0 SELECTION PROCESS



Candidate must acquire requisite Educational qualifications from a recognized Institution/University/Board before last date of online application of form. Candidates, who fails to do so even if he/she has qualified the online test, shall not be considered and no relaxation shall be given in this regard.

Eligible candidates will have to undergo an online test.

The question paper for each of the 12 No. categories of posts shall consist of 100 No. objective type questions (each question carrying 1 mark), with a provision of negative marking for a wrong answer @ 0.25 (1/4<sup>th</sup>) of the mark allotted for a correct answer, to be attempted online in a duration of 2 hours. The questions shall be related to the concerned subject relevant to the post, general knowledge/awareness, reasoning/numerical ability and English language as under for various posts:-

| Sr. NO | Post Code | Post                              | As per Educational Qualification Subjects               | General knowledge/ awareness         | Reasoning/ numerical ability                         | English language               |                             | Medium of Exam. |
|--------|-----------|-----------------------------------|---|--------------------------------------|--|--------------------------------|-----------------------------|-----------------|
| 1      | 51        | Assistant Engineer(OT)/Electrical | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 2      | 52        | Assistant Engineer(OT)/Civil      | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 3      | 55        | Account Officer                   | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 4      | 65        | Assistant Manager/HR              | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 5      | 21        | Assistant Manager/IT              | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 6      | 56        | Divisional Accountant             | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 7      | 53        | Junior Engineer /Sub Station      | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 8      | 13        | Junior Engineer /Communication    | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 9      | 54        | Junior Engineer /Civil            | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 10     | 17        | Telephone Mechanic                | 60 Marks  | 40 Marks                             |  |                                | English & Punjabi           |                 |
| 11     | 67        | Lower Division Clerk (Accounts)   | 60 Marks  | 40 Marks                             |  |                                | English                     |                 |
| 12     | 66        | Lower Division Clerk/Typist       | Static + Current Affairs+ General Knowledge<br>20 Marks | Basic Computer Knowledge<br>10 Marks | Logical Reasoning/ Quantitative Aptitude<br>25 Marks | Numerical Aptitude<br>25 Marks | General English<br>20 Marks | English         |

The merit shall be prepared based on the marks scored in the online test. *If two or more candidates score same marks, then the candidate who has scored more marks in subject related questions will be placed at a higher rank in the merit list and if there is still a tie, the candidate who is senior in age shall be kept at higher rank.* The candidates as per merit list shall be called for document checking for which the date shall be notified later on

*Sahi* ✓ *all* 7



and document checking schedule will be uploaded on PSTCL website. No other mode of communication regarding intimation of document checking schedule will be done by PSTCL. The offer of appointment for the required number of posts will be given to the successful candidates based on merit in the online test only provided the candidates are found eligible after checking of the documents relating to the various qualifications such as age, academic qualifications, passing of Punjabi, experience certificate(if any required) and certificates in respect of reservation etc. **The minimum qualifying marks in the online test for General Category is 50% and for the Reserve Category candidates is 40%.**

The question paper for Telephone Mechanic shall be bilingual i.e. Punjabi and English. However, the question papers for all other posts shall be in English Language only.

## 7.0 ABOUT THE ONLINE TEST

The online test is tentatively scheduled to be held in the Month of June/July, 2021 in all districts of Punjab including UT Chandigarh. The candidates will indicate their choice. However, it is made clear to the candidates that any city may be dropped or it is not necessary that centre as per candidates choice may be allotted. The information regarding the online test will be made available on our website [www.pstcl.org](http://www.pstcl.org) or <http://recruitment.pstcl.org> from time to time. The test centre will be allotted by PSTCL while sending the admit card and no change of test centre will be permissible. The exact date, time and venue of the online test and information regarding despatch of e-Admit Cards to the eligible candidates, with instructions of the test will be made available prior to the date of the test by Email and on web site of PSTCL.

If a candidate wants to apply for more than 1 (one) post, he/she needs to apply separately for all such posts and separate application fee will also be payable for each and every application. Every efforts will be made to arrange tests in such a way that every candidate may appear in maximum number of tests. In case of any clash in the date/time of test for any two or more posts, candidates need to decide the test they would like to appear in & PSTCL will not entertain any request for change in schedule (date/time) of examination later on under any circumstances.

## 8.0 PLACEMENT

The selected candidates may be posted anywhere in Punjab or any other place in India under the jurisdiction of PSTCL.

## 9.0 HOW TO APPLY

- Candidates are advised to read the following instructions carefully before applying on-line and also all the instructions given on main instruction page of on-line applications. Sequence wise action to be followed by the candidates for filling up of on-line applications are as under:
  - i. Visit PSTCL website [www.pstcl.org](http://www.pstcl.org) and click Recruitment against CRA- 10 /2021.
  - ii. Read Important Instruction and Click on (✓) 'I Agree' button.
  - iii. Register by filling up necessary details (Name, Mobile No. and e-mail ID etc. and click on Submit button).
  - iv. Check Application Sequence No/User ID and Password received on your e-mail and mobile number.
  - v. Re-login to your account by entering user ID and password received through e-mail/mobile no.
  - vi. Fill up application form and upload Photo, Signature.
  - vii. Check Preview of the Application Form and make corrections, if any.



- viii. Make Payment through Debit Card/Credit Card/Net banking (as required).
- ix. Press Submit button.
- x. Get Print of Application Form and payment acknowledgement slip.
- xi. Please do not send hardcopy to PSTCL.

**General Instructions for filling up of Application Form:**

- a) The candidate shall apply through On-line mode only, as per the qualifications and eligibility criteria mentioned in the advertisement.
- b) Before starting to fill -up the online application, keep ready the following details/documents/information with you:
  - i. E-Mail ID (valid at least for one year)
  - ii. Mobile No. (valid at least for one year)
  - iii. Personal and Educational qualification details
  - iv. Details of Debit Card/Credit Card/Net Banking for making application fee (as applicable under 4 (iii) above)
  - v. Scanned Copy of Recent Photograph (not more than 3 weeks old in jpg/jpeg format)
  - vi. Scanned Copy of Signature with Blank ink pen (in jpg/jpeg format)

**AMOUNT OF FEE (NON REFUNDABLE):** The candidate is required to deposit the fee separately for each post applied for as per the details given below:-



*For all of the posts:-*

| Sr. No. | Category   | Amount (Rs. per application) |                        |               |                    |
|---------|--|------------------------------|------------------------|---------------|--------------------|
|         |  | Application Fee              | Applicable GST @ 18% * | Bank Charges  | Total              |
| 1.      | All Categories except EWS, SC and Person with Disability | 1200                         | 216                    | As Applicable | 1416+ Bank charges |
| 2.      | SC Category  | 480                          | 86                     | As Applicable | 566+ Bank charges  |
| 3.      | Person with Disability                                   | 600                          | 108                    | As Applicable | 708+ Bank charges  |
| 4.      | EWS  | 480                          | 86                     | As Applicable | 566+ Bank charges  |

\*Note:- GST Rate shall be applicable as per GOI norms issued from time to time.

**10.0 OTHER CONDITIONS: -**

- i) **On successful registration of online application, candidates are advised not to attempt for re-registration for the same post since multiple registration number and password may create problem for candidates in future. In case of multiple registrations for the same post, the candidature is liable for cancellation/rejection without any notice/intimation to the candidate.**
- ii) Admit card for online test, containing the details of the centre/venue for the examination etc. will be sent to the candidates at their registered e-mail ID/mobile number. The candidates are required to take a printout of their e-admit card. Candidate can also download & print their e-admit card from the PSTCL website using their login/user-id and the password. Candidates will not be allowed to enter the examination hall without valid admit card.
- iii) Candidates are advised to keep copies of final completed application form, duly paid fee bank challan and e-admit card with them for reference and record.
- iv) Candidates are advised in their own interest to apply online much before the closing date and not to wait till the last date for depositing the fees to avoid the possibility of disconnection/inability/ failure to log on the PSTCL website on account of heavy load on internet/website jam etc.
- v) PSTCL does not hold any responsibility if any candidate is not able to submit his application by the last date on account of the aforesaid reasons or for any other reason whatsoever.

*Sahi*  



- vi) Please note that the above procedure is the only valid procedure for applying. No other mode of application shall be accepted.
- vii) Candidates serving in Govt./Quasi Govt. offices, public sector undertakings are required to submit "No objection Certificate" from their employer at the time of document checking, failing which their candidature may not be considered.
- viii) The candidates applying for the above posts should ensure that they fulfil all eligibility conditions for the post applied for. Their admission to all the stages of the examination will be purely "PROVISIONAL" subject to satisfying the prescribed eligibility conditions. Mere application by the candidate/deposit of fee/issue of e-admit card to the candidate/passing of online examination will not imply that his/her candidature has been finally cleared by the PSTCL. To verify the declarations of information in their online applications and for verification of eligibility conditions, PSTCL shall check the original certificates/documents of those qualified candidates to whom it shall intend to issue the offer of appointment in the order of merit for respective post and category (of reservation/general). The original certificates/documents furnished by the candidates shall also be got authenticated by PSTCL from the issuing authorities. If any certificate/document is not verified by the issuing authorities or if any certificate/document is found to be fake/invalid, the candidature of the candidate is liable to be cancelled and if he has already joined the post against the appointment letter, his services shall be terminated ab initio and they shall render themselves liable to any other appropriate action (including recovery of payments made to them, if any, along with interest thereupon) by the PSTCL, as deemed fit.
- ix) The decision of PSTCL about the mode of selection to the post and eligibility conditions shall be final and binding. No correspondence will be entertained in this regard.

#### 11.0 Action against misconduct:

- i) Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the online application.
- ii) At any stage of recruitment, if a candidate is or has been found guilty of
  - a) Using unfair means during the examination or
  - b) Impersonating or procuring impersonation by any person or
  - c) Misbehaving in the examination hall or taking away from there, destroying/damaging any equipment or any other thing in the examination hall.
  - d) Resorting to any irregular/unfair means in connection with his/her candidature during selection process.
  - e) Obtaining support for his/her candidature by any means.
  - f) Apart from above, any other unfair means relating to conduct of examination or any other relevant matter.

Such candidates, in addition to rendering himself/herself liable to criminal prosecution, may also be liable to be:

- a) Disqualified from the examination hall.
- b) Debarred either permanently or for a specified period from any examination/recruitment.
- (iii) Mobile phone/Cell Phone/Hand bag/Purse/Ornaments/Electronics/Non-Electronics instrument/Goods/Articles etc. are strictly not allowed and are banned in the examination complex.
- (iv) Candidates are advised to bring only Admit Card and their Photo Identity Card. Frisking will be done at entry point and during the exam. PSTCL or Examination Centre will not be responsible for keeping custody of any of the above prohibited items & the candidate shall be solely responsible for its safe custody outside the examination complex. Candidates should,



therefore, read these instructions carefully and follow them strictly. If any of the candidates is found/possessing any of the above prohibited items inside the examination hall he/she shall be straightaway debarred from examination on the spot, apart from action as per law may also be initiated against him/her.

## 12.0 TERMS & CONDITIONS FOR RECRUITMENT AGAINST CRA No.10 /2021:

- (i) No TA/DA will be paid for the journeys performed for the online test/document checking/counselling etc.
- (ii) Candidates are required to mention their sub-category of reservation, if any, in their online application form.
- (iii) All information including qualifications, experience, category, age etc declared by the candidates in their application is **presumed** to be correct subject to its verification later on in respect of those eligible candidates who may be called for document checking before their appointment for joining PSTCL. There is no mechanism to verify the information/data during the online application. If, at any stage (during document checking/issue of appointment letter /even after his/her joining the PSTCL), any information of the candidate is found to be wrong/forged/fictitious/bogus, the candidature of such candidate will be cancelled ab initio and action will be taken against him/her according to law.
- (iv) Only those serving employees of PSTCL/PSPCL/Any other Pb.Govt., if selected shall be eligible to be issued appointment letters who are certified by the Head of the Department as not having any pending disciplinary proceedings or undergoing punishment under Punjab Civil Services (Punishment & Appeal) Rules, 1970, or any other applicable rules, as the case may be, not undergoing any trial/prosecution or any other material disqualification in terms of integrity and professional misconduct and necessary NOC should be obtained from the Head of the Department.
- (v) The selected candidates will be governed by PSTCL Regulations, orders, instructions etc, as amended from time to time.
- (vi) In case the candidate fails to deposit the requisite fee, his/her application shall stand automatically cancelled/rejected and shall not be considered for further processing.
- (vii) In case, candidate is unable to get the admit card, he/ she must contact personally at the facilitation counter to be opened before the online test and to be notified before the said examination.

For any clarifications regarding the online filling of the form, the candidate can contact through email [pstcl2021exam@gmail.com](mailto:pstcl2021exam@gmail.com) or on toll no **022-61087520**.

- (viii) Candidates must bring printout of E-Admit Card for verification on the day of examination at the venue of Examination Centre along with at least one **ORIGINAL** (not photocopy or scanned copy) valid Photo Identification Card (for example: Employer ID (Government), Driving Licence, Voter ID, Aadhar Card, Passport, PAN Card issued by Government Authorities.
- (ix) The venue, date and time of document checking/counselling of the candidates in merit will be available on the website [www.pstcl.org](http://www.pstcl.org). Candidates will be informed individually about the document checking schedule only through registered email.
- (x) In case of any ambiguity/dispute or interpretation, decision of the PSTCL shall be final and binding on the candidates. Legal jurisdiction shall be subject to Local Courts at Patiala only.

In case of any difficulty or query related to online application against CRA No.10/2021, please contact through email [pstcl2021exam@gmail.com](mailto:pstcl2021exam@gmail.com) or on toll no. **022-61087520** by quoting registration/reference number, if allotted.



### 13.0 Score Normalization

#### About Normalization

Normalization means adjusting values measured on different scales to a notionally common scale.

#### Need for Normalization in Exam

Exam pertaining for a particular post/course could be spread across multiple shifts which will have different question paper for each shift. The normalization is to be done by considering the difficulty level of each set, since the questions may be different in different sets and difficulty level of a particular set may be different from other sets.

Hence the normalization of scores needs to be carried out for all the candidates who had written the exam, across shifts for the same post/course.

#### Normalization Method

The following has to be calculated for every shift for all the candidates who have written the exam for the same post:

- Average score for each Shift  
 $X_{av}$  = total marks scored by candidates in a shift divided by no. of candidates in the shift.
- Standard Deviation of score for each Shift. Standard Deviation is a measure that is used to quantify the amount of variation of a set of data values:

$N$  = Number of candidates  
 $X$  = Raw score of candidates  
 $L$  = Total Raw score for all candidates in a shift  
 $X_{av}$  = Average which is total marks divided by no. of candidates.  
 $x$  = Raw Score of Candidate - Simple Average ( $X - X_{av}$ )  
Standard Deviation ( $S$ ) =  $(\sum x^2)/N$

#### Normalization Formula

Normalized Score for each candidate ( $X_n$ ) =  $X_n = (S_2 / S_1) * (X - X_{av}) + Y_{av}$

|                       |  |
|-----------------------|--|
| <b>S2</b>             | Is the SD of the shift with the Highest Average Score taken as <b>Base</b> for normalization (Criteria for choosing the base for normalization is generally taken as the shift with 'Highest Average' of raw scores) |
| <b>S1</b>             | Standard Deviation for the corresponding shift (to be scaled to S2)  |
| <b>X</b>              | Raw score of a candidate   |
| <b>X<sub>av</sub></b> | Simple average of the Shift  |
| <b>Y<sub>av</sub></b> | Average corresponding to shift with highest Average (taken as <b>Base</b> for normalization)   |

Criteria for choosing the base for normalization is generally taken as the shift with 'Highest Average' of raw scores. Only exception is made if this shift (with highest average) has far less number of candidates as compared to other shifts. In that case we take the next shift with 'highest Average' as base for normalization.

70% of the average attendance is the limit. Any value below this should not be considered for the base.

Date: 22.04.2021

Place: Patiala

Chief Engineer/HIS&D  
PSTCL, Patiala



**Annexure-1**

| Sr. No. | Name of Post                       | Roster Wise Breakup | GEN |    | SC |    | SC/ES |   | SC/SP |   | Total SC |    | BC |   | BC/ES |   | Total BC |   | PH rotation |   | ES |   | SP |   | FF rotation |    | EWS |     | Total No. of Vacancies |    |
|---------|------------------------------------|---------------------|-----|----|----|----|-------|---|-------|---|----------|----|----|---|-------|---|----------|---|-------------|---|----|---|----|---|-------------|----|-----|-----|------------------------|----|
|         |                                    |                     | UR  | F  | UR | F  | UR    | F | UR    | F | UR       | F  | UR | F | UR    | F | UR       | F | UR          | F | UR | F | UR | F | UR          | F  | UR  | F   |                        | UR |
| 1       | Assistant Engineer(OT)/ Electrical | Backlog             | 0   | 0  | 0  | 0  | 1     | 0 | 0     | 0 | 1        | 0  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 1 | 1  | 2 | 0  | 0 | 0           | 0  | 0   | 0   | 5                      | 43 |
|         |                                    | CRA-10/21           | 11  | 5  | 4  | 5  | 1     | 0 | 1     | 0 | 6        | 5  | 2  | 1 | 1     | 0 | 3        | 1 | 1           | 2 | 1  | 0 | 0  | 0 | 0           | 0  | 2   | 1   | 38                     |    |
| 2       | Assistant Engineer(OT)/ Civil      | CRA-10/21           | 3   | 1  | 1  | 1  | 0     | 0 | 0     | 0 | 1        | 1  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 0 | 0  | 0 | 0  | 0 | 0           | 0  | 0   | 0   | 6                      | 6  |
| 3       | Accounts Officer                   | Backlog             | 0   | 0  | 1  | 0  | 0     | 0 | 0     | 1 | 0        | 0  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 0 | 0  | 0 | 0  | 0 | 0           | 0  | 0   | 0   | 1                      | 7  |
|         |                                    | CRA-10/21           | 2   | 1  | 1  | 1  | 0     | 0 | 0     | 0 | 1        | 1  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 0 | 0  | 0 | 1  | 0 | 0           | 0  | 0   | 0   | 6                      |    |
| 4       | Assistant Manager/ HR              | CRA-10/21           | 1   | 1  | 0  | 0  | 0     | 0 | 0     | 0 | 0        | 0  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 0 | 0  | 0 | 0  | 0 | 0           | 0  | 0   | 0   | 2                      |    |
| 5       | Assistant Manager/ IT              | CRA-10/21           | 0   | 1  | 0  | 0  | 0     | 0 | 0     | 0 | 0        | 0  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 0 | 0  | 0 | 0  | 0 | 0           | 0  | 0   | 0   | 1                      |    |
| 6       | Divisional Accountant              | CRA-10/21           | 3   | 1  | 2  | 1  | 0     | 0 | 0     | 0 | 2        | 1  | 1  | 1 | 0     | 0 | 1        | 1 | 0           | 0 | 0  | 1 | 0  | 0 | 0           | 0  | 0   | 0   | 10                     |    |
| 7       | Junior Engineer /Sub Station       | Backlog             | 0   | 0  | 0  | 0  | 0     | 0 | 2     | 0 | 2        | 0  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 5 | 5  | 0 | 1  | 0 | 0           | 0  | 0   | 13  | 200                    |    |
|         |                                    | CRA-10/21           | 54  | 20 | 20 | 16 | 7     | 0 | 2     | 0 | 29       | 16 | 10 | 7 | 5     | 0 | 15       | 7 | 7           | 5 | 9  | 1 | 2  | 2 | 14          | 6  | 187 |     |                        |    |
| 8       | Junior Engineer /Civil             | Backlog             | 0   | 0  | 0  | 0  | 0     | 0 | 1     | 0 | 0        | 0  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 1 | 3  | 0 | 0  | 0 | 0           | 0  | 0   | 5   | 15                     |    |
|         |                                    | CRA-10/21           | 4   | 2  | 0  | 1  | 0     | 0 | 0     | 0 | 0        | 1  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 1 | 0  | 0 | 0  | 0 | 0           | 0  | 1   | 10  |                        |    |
| 9       | Junior Engineer /Communication     | CRA-10/21           | 3   | 1  | 2  | 1  | 0     | 0 | 0     | 0 | 2        | 1  | 1  | 0 | 0     | 1 | 0        | 1 | 1           | 1 | 0  | 0 | 0  | 0 | 0           | 0  | 0   | 1   | 11                     |    |
| 10      | Telephone Mechanic                 | CRA-10/21           | 4   | 2  | 2  | 2  | 0     | 0 | 0     | 0 | 2        | 2  | 0  | 1 | 0     | 0 | 0        | 1 | 1           | 1 | 1  | 1 | 0  | 0 | 0           | 0  | 0   | 1   | 15                     |    |
| 11      | Lower Division Clerk/Typist        | Backlog             | 0   | 0  | 1  | 0  | 0     | 0 | 0     | 1 | 0        | 0  | 0  | 0 | 0     | 0 | 0        | 0 | 0           | 1 | 0  | 0 | 0  | 0 | 0           | 0  | 0   | 2   | 140                    |    |
|         |                                    | CRA-10/21           | 39  | 15 | 16 | 11 | 6     | 0 | 1     | 0 | 23       | 11 | 9  | 5 | 3     | 0 | 12       | 5 | 5           | 4 | 6  | 1 | 1  | 2 | 0           | 11 | 3   | 138 |                        |    |
| 12      | Lower Division Clerk/Accounts      | CRA-10/21           | 11  | 5  | 5  | 4  | 1     | 0 | 0     | 0 | 6        | 4  | 2  | 1 | 1     | 0 | 3        | 1 | 2           | 1 | 2  | 0 | 1  | 0 | 0           | 2  | 2   | 40  |                        |    |

Note:- Above Roster wise breakup of posts are subject to the verification report received from departments meant for Reservation and after receiving of verification report of roster category wise breakup may change accordingly.

*Sd/-* 



### Annexure-1

Page 2 of 2

SC : Scheduled Caste, SC/ES: Scheduled Caste/Ex-Serviceman, SC/SP: Scheduled Caste/Sports, BC/ES: Backward Class/Ex-Servicemen, BC : Backward Class , ES : Ex-Serviceman, PWD: Person with Disability, FF: Freedom Fighter, SP : Sports Person, EWS:- Economically Weaker Section, Ur: Un-reserve & F:- Female

#### Important Notes:

1. PSTCL reserves its right to increase/decrease the total number of posts against various categories as indicated above or cancel the entire/partial recruitment against the said CRA 10/2021.
2. The category wise breakup of post for above categories may change accordingly as per the instructions issued by the Pb. Govt departments meant for reservation before the declaration of result.
3. Candidates are advised to read the bifurcation of the categories very carefully before filling up the online application as category/sub-category once filled cannot be changed to any other category including General, EWS etc.
4. Further instructions as issued by Punjab Govt. from time to time regarding reservation shall be applicable in toto to the candidates applying under reservation categories.
- 5.
- 5.1) In pursuance of insertion of clauses 15(6) and 16(6) in the Constitution vide the Constitution (One hundred and Third Amendment) Act, 2019, State Government has decided to provide the reservation to the Economically Weaker Sections on the following conditions:-
  - 10% reservation will be provided to residents of Punjab belonging to Economically Weaker Sections (whose family income is less than Rs. 8.00 lacs per annum) who are not covered under the existing scheme of reservation for scheduled castes & backward classes.
  - The reservation will be provided in respect of all Direct Recruitment vacancies in all the Department/Boards/Corporations/Local Bodies of the State of Punjab.
  - "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents, siblings below the age of 18 years, as also his/her spouse and children below the age of 18 years.
  - "Income" will include all sources for the financial year prior to the year of application. Further a person will be excluded whose family owns/possesses any of the following assets:-
    - a) 5 acres of Agricultural land and above.
    - b) Residential flat of 1000 sq. ft. and above.
    - c) Residential plot of 100 sq.yards and above in notified Municipalities/Nagar Panchayats.
    - d) Residential plot of 200 sq.yards and above in other than the notified Municipalities/Nagar Panchayats.
- 5.2) The instructions issued vide No. 1/3/2019/RCL/700 dated 30/10/2020 by The Govt. Of Punjab, Department of Social Justice, Empowerment and Minorities (Reservation Cell) with regard to reservation for EWS in direct recruitment in civil posts and services in the government of Punjab, shall be applicable in toto.
6. Notification issued vide Notification No. G.S.R.87/Const./Arts.309 and 15/2020 dated 21/10/2020 by The Govt. Of Punjab, Department of Social Security, Women and Child Development (Social Security Branch) regarding Reservation of Posts for Women (Rules, 2020) in Punjab Civil Services and notification no. 08/2/2019-3 ਡੀ.ਪੀ.1/124 ਡੀ.ਪੀ. 29.01.2021 issued by Govt. Of Punjab, Department of Personnel (Personnel poly-1 Branch) shall be applicable in toto.
7. Instructions issued vide No. 1/1/2017-3DC/1588894/1 dated 03/10/2019 by The Govt. Of Punjab, Department of Social Security, Women and Child Development (Disability Cell) regarding four percent reservation under section 34 of the Rights of Persons with Disabilities Act, 2016, shall be applicable in toto.





## Annexure-2

The Physically Handicapped Persons/Persons With Disability applying for a particular post shall be allowed disability only to the extent mentioned hereunder as identified by PSTCL, {keeping in view PSTCL requirement, Government of India, Ministry of Social Justice and Empowerment (Department of Disability Affairs) notification No. 16-15/2010-DD.III dated 29.07.2013 and Govt. of Punjab, Deptt. of Social Security and Development of Women and Children (Handicapped Persons' Welfare Branch) memo No. 3/39/2014-3/DS/972-980 dated 10.07.2014} to be suitable for the various posts advertised by PSTCL against CRA No.10/2021:-

| Sr. NO. | Post Code | Post                              |                               |
|---------|-----------|-----------------------------------|-------------------------------|
| 1       | 51        | Assistant Engineer(OT)/Electrical | OL, HH                        |
| 8       | 53        | Junior Engineer /Sub Station      | OL, HH                        |
| 9       | 13        | Junior Engineer /Communication    | OA, OL                        |
| 10      | 54        | Junior Engineer /Civil            | OA, OL, HH                    |
| 11      | 17        | Telephone Mechanic                | OL, BL, HH                    |
| 12      | 66        | Lower Division Clerk/Typist       | OA, OL, OAL, BL, B,<br>LV, HH |
| 13      | 67        | Lower Division Clerk (Accounts)   | OA, OL, OAL, BL, B,<br>LV, HH |

### ABBREVIATIONS USED IN GOI NOTIFICATION DATED 29.07.2013:

OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg , BLOA=Both leg & one arm , BLA=Both Legs Arms, B=Blind, LV=Low Vision, HH= Hearing Impaired , CP= Cerebral Palsy, LC= Leprosy Cured, OH= Orthopedically Impaired, VH= Visually Impaired, MW=Muscular Weakness