



PUNJAB STATE TRANSMISSION CORPORATION LIMITED.

ASE/Training Cell, Flat No 23, Officer Flat, Shakti Vihar PSTCL, Patiala.

Mob: 96461 19099, ase-training@pstcl.org

Office Order No. **142** /ASE/TC

Dated: **14.1.14**

Subject: National Management Summit on "Accelerating Business Transformation- Best in class Practices and Culture" from 17th to 18th January, 2014 at Hotel Imperial, New Delhi.

Sanction is here by accorded to depute the following PSTCL officers to attend the subject said program.

S.No	Name	Designation	Office name
1	Varinder Singh Mann	Asstt. Manager/IT	Dy.CE/IT & technical Audit
2	Rupinder Singh	Sr. Xen/Tech	Director/Technical, PSTCL

Following Terms and Conditions will be applicable on them for attending the above Program:-

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances.
- 2) They will be entitled to claim TA/DA as per PSPCL TA Regulation-1972 (as amended from time to time).
- 3) **Registration fee:** - As mentioned in the Brochure, Course fee for one participant is Rs. Rs. 9950/- +12.36% service tax, the fee includes tea, snacks, lunch, study material and training kit during the programme. The programme is non-residential. The payment shall be released by AO/Cash, PSTCL, Patiala and shall be chargeable to account head 76.151.
- 4) Payment of fee shall be made through Demand Draft/RTGS in favour of "TOP RANKERS MANAGEMENT CONSULTANTS" payable at New Delhi. DD/RTGS charges shall also be borne by PSTCL.
- 5) Participant will ensure daily attendance on the attendance sheet at the program, failing which charges of the program will be recovered from them.
- 6) Participant will submit report on the program mentioning their Employee Code/Posting Station, within seven days to this office. They will also inform Sr.Xen/IT, PSTCL, Patiala regarding their participation in the Programme who will make necessary entries in his Computerization service record in this regard.
- 7) They will not be provided any joining time except the time required for joining the program.
- 8) Request for Cancellation/Change shall be entertained only after recommendations of Chief Engineer concerned. Chief Engineer while

- recommending cancellation/change shall intimate names of 2 or 3 substitutes which shall be considered for replacement if they qualify for training as per approval of competent authority.
- 9) Program coordinators shall supply following documents:
a) Attested copy of attendance sheet.
b) Invoice.
- 10) **Venue:** Hotel Imperial, New Delhi.

This issue with the approval of competent authority.

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ASE/Training Cell,
PSTCL, Patiala (Pb.)
Mobi.No. 09646119099

Endst. No. 164/73

/ASE/TC

Dated: 14.1.14

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) PS. To Director/F&C, PSTCL, Patiala
- 2) Chief Engineer/HR, Planning & IT, PSTCL, Patiala
- 3) Dy.CE/Admn. PSTCL, Patiala
- 4) AO, P & A, PSTCL, Patiala
- 5) AO/Cash, PSTCL, Patiala
- 6) AO/Corporate Audit, (EAD Section), PSTCL, Patiala.
- 7) Sr.Xen /IT, PSTCL, Patiala. To upload the O/o on web site.
- 8) Above officer at their place of posting.
- 9) Mr. Vinit Monga, Vice President-business Development, Top Rankers Management Development, Mob. 09810294500. Ph- 011-64544888
Email: vrmonga@thetopranners.com. Fax- 26967388,

Vinit
ASE/Training Cell
PSTCL, Patiala