



PUNJAB STATE TRANSMISSION CORPORATION LIMITED
(A Punjab Govt. Undertaking)

(Regd. Office : PSEB Head Office, The Mall, Patiala – 147001, Punjab, India)
Corporate Identity Number : U40109PB2010SGC033814

(O/O Dy. Chief Engineer/HR&Admn., General Section, PSTCL, Patiala)

AMIT
for web publishing please.
28/8/17
24/8/2017.

To

- 1) EIC/TS, PSTCL, Patiala
- 2) Chief Engineer/P&M, PSTCL, Ludhiana
- 3) Chief Engineer/SLDC, PSTCL, Ablawal (Patiala)
- 4) C.F.O., PSTCL, Patiala
- 5) F.A., PSTCL, Patiala
- 6) Chief Auditor, PSTCL, Patiala

Memo No. *13148/53* /General-478 Vol. 2

Dated : *21.8.17*

SUBJECT:- Instructions/Procedure regarding purchase of Furniture Items for official use and norms for Furniture/Fixtures.

Ref. :- In continuation this office memo No. 13949/56//Gen.-478 dated 10.09.2013

It has been decided by PSTCL that procurement of furniture items may be made from the firms/companies/manufacturers having valid DGS&D contract rates comparable with GeM. However, the furniture item(s) which is/are not available at DGS&D contract rates may be procured as per prevailing practice from the open market as per procedure laid down in Purchase Regulations subject to the certification by the concerned Purchasing Authority that particular item(s) being procured is/are not available on DGS&D contract rates. However, rates should be comparable with the rates available at GeM and should be less or equivalent to GeM.

It has further been decided by PSTCL to adopt the norms of furniture items in toto as issued by PSPCL vide memo No. 50351/969/GB/F/46/V dated 19.08.2013 (which is available at PSPCL's official website www.pspcl.org.) or as amended from time to time.

This issues with the approval of competent authority.

NS 18108/17
Dy. Secretary/General,
PSTCL, Patiala.

(P.T.O.)

Endst. No. 13154) 62

/General-478

Dated : 21.8.17

Copy of the above is forwarded to the following for information & further necessary action please:-

- 1) Sr. P.S. to CMD, PSTCL, Patiala.
- 2) Sr. P.S. to Director/Admin., PSTCL, Patiala.
- 3) Jt. Secy. to Director/Technical, PSTCL, Patiala.
- 4) Sr. P.S. to Director/F&C, PSTCL, Patiala.
- 5) P.S. to CE/HIS&D, PSTCL, Patiala.
- 6) All Dy. CEs/SEs in PSTCL.
- 7) Company Secretary/PSTCL, Patiala w.r.t. his U.O. No. 1325/WTD-75.6/PSTCL dated 14.08.2017.
- 8) All Addl. SEs/Sr. XENs in PSTCL.

MS 18/08/17

**Dy. Secretary/General,
PSTCL, Patiala.**

C.C. : ✓

Sr. XEN/IT, PSTCL, Patiala. It is requested that above said letter may please be uploaded on the PSTCL's official website.

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