



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office. PSEB Head Office, The Mall, Patiala-147001

Corporate Identity Number:-U40109PB2010SGC033814 www.pstcl.org

Office of: C.E. / P&M, PSTCL, Ludhiana-141001, Tel.No. & Fax No.0161-2457704 email:ce-pm@pstcl.org

(Notice Inviting Limited Tender)

Office name	C.E./ P&M, PSTCL, Ludhiana
Tender notice description	Sealed Tender are invited for hiring of Maruti CIAZ-VXI or Sedan (Petrol) of equivalent price (Model not earlier than 2014) for one year on fixed charges (inclusive of first 1500KM), variable charges per KM after 1500KM and outstation night halt charges.
Tender Enquiry No:	89/ 2016-17
Quantity	One vehicle
Cost of Specification	Rs.500/- cash/DD in favour of A.S.E./ Protection Division,PSTCL, Ludhiana payable at Ludiana.
Last date & Time for	
1.Sale of Tender document	Upto 18-07-16 till 4:00 PM
2.Receipt of Tenders	22-07-16 at10:00 AM
3.Opening of Tenders	22-07-16 at10:30 AM

-Sd-

Sr.Xen/Works & Admin,
O/O C.E./P&M, PSTCL,
Ludhiana.



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(ਸੀਮਤ ਟੈਂਡਰ ਮੰਗਣ ਦਾ ਨੋਟਿਸ)

ਦਫਤਰ ਦਾ ਨਾਮ	:	ਮੁੱਖ ਇੰਜੀਨੀਅਰ/ ਪੀ ਤੇ ਐੱਮ,ਪ:ਸ:ਟ:ਕ:ਲਿ:, ਲੁਧਿਆਣਾ।
ਟੈਂਡਰ ਦਾ ਵੇਰਵਾ	:	ਸੀਲਬੰਦ ਟੈਂਡਰ ਬਾਬਤ ਇੱਕ ਸਾਲ ਲਈ ਕਿਰਾਏ ਤੇ ਲੈਣ ਲਈ ਇੱਕ ਗੱਡੀ ਮਰੂਤੀ Ciaz-VXI ਜਾਂ ਬਰਾਬਰ ਦੇ ਮੁੱਲ ਵਾਲੀ ਪੈਟਰੋਲ ਗੱਡੀ, ਜਿਸਦਾ ਮਾਡਲ ਸਾਲ 2014 ਤੋਂ ਪੁਰਾਣਾ ਨਾ ਹੋਵੇ, ਪ੍ਰਤੀ ਮਹੀਨਾ ਪੱਕਾ ਖਰਚਾ ਸਮੇਤ ਪਹਿਲੇ 1500ਕਿ:ਮੀ; ਅਤੇ ਉਸਤੋਂ ਬਾਅਦ ਪ੍ਰਤੀ ਕਿ:ਮੀ: ਰੇਟ ਅਤੇ ਰਾਤ ਬਾਹਰ ਠਹਿਰਨ ਦਾ ਖਰਚਾ ਸਬੰਧੀ ਮੰਗ ਕੀਤੀ ਜਾਂਦੀ ਹੈ।
ਟੈਂਡਰ ਨੰਬਰ		89/ 2016-17
ਟੈਂਡਰ ਕਾਗਜ਼ਾਤ ਦੀ ਕੀਮਤ		ਟੈਂਡਰ ਦਸਤਾਵੇਜ਼ ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ, ਲੁਧਿਆਣਾ ਦੇ ਦਫਤਰ ਤੋਂ 500/-ਰੁਪੈ ਨਕਦ ਜਾਂ ਬੈਂਕ ਡਰਾਫਟ (ਜੋ ਕਿ ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ, ਲੁਧਿਆਣਾ ਦੇ ਨਾਂ ਤੇ ਹੋਵੇ) ਜਮਾਂ ਕਰਵਾਕੇ ਪ੍ਰਾਪਤ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।
<u>ਆਖਰੀ ਸਮਾਂ ਤੇ ਮਿਤੀ</u>		
ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ		18-07-2016, ਸ਼ਾਮ 04:00 ਵਜੇ ਤੱਕ।
ਟੈਂਡਰ ਜਮ੍ਹਾਂ ਕਰਵਾਉਣ ਦੀ		22-07-2016, ਸਵੇਰੇ 10:00 ਵਜੇ ਤੱਕ।
ਟੈਂਡਰ ਖੋਲ੍ਹਣ ਦੀ		22-07-2016, ਸਵੇਰੇ 10:30 ਵਜੇ।

-ਸਹੀ-

ਸੀਨੀ: ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ, /ਵ: ਤੇ ਪ੍ਰ:

ਦਫ: ਮੁੱਖ ਇੰਜੀਨੀਅਰ/ ਪੀ ਤੇ ਐੱਮ,

ਪ:ਸ:ਟ:ਕ:ਲਿ:, ਲੁਧਿਆਣਾ

Terms and Conditions for hiring of Vehicles

QUOTATIONS are INVITED for hiring of One No. –Maruti Ciaz-VXI or sedan(Petrol) of equivalent price. Vehicle having model not earlier than 2014 with All India Taxi Registration Number / Northern India Taxi Registration, for PSTCL, Ludhiana on monthly basis. The Contractor will quote the rates in three parts in ‘Schedule of Prices’ as under:-

1. Monthly Fixed Charges.
2. Per Km. Running Charges. Vehicle will be used for about 3000 Kms per month.
3. Out-station Charges (Per Night halt after 10:00 PM).

For Hiring, following Terms & Conditions will be applicable:-

A) Terms & Conditions for vehicle:-

1. The Quotation should accompany with earnest money @ 2% of Quoted price subject to a minimum of Rs. 5000/- in the shape of D.D. payable at Ludhiana in favour of Sr. XEN/ Protection Division, PSTCL, Ludhiana.
2. The Contractor will depute Maruti Ciaz-VXI or sedan(Petrol) of equivalent price with Model not earlier than 2014. The vehicle will be used as conveyance by PSTCL & will be stationed at Ludhiana for Local/Out-station journeys usually in the State of Punjab & U.T. of Chandigarh. In very special case vehicle can travel in the State of Himachal Pradesh, J&K, Haryana & Delhi etc. The vehicle can travel on any or all days of the month.
3. The necessary permit in the regard will be arranged by the Contractor and Taxes out of Punjab will be paid by PSTCL or re-imburement to the contractor on submission of documentary proof.
4. The cost of consumables in addition to Petrol, such as Mobil Oil, Lubricants, and Coolant etc. will be borne by the contractor.
5. Maximum up to 04 days off in a month shall be allowed including for service and upkeep of vehicle , without any deduction of payment , provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer/office. Service shall be planned on Saturday/Sunday or public holidays.
6. The Contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In the case of breakdown, he shall be liable to provide another vehicle otherwise double amount of the proportionate amount of monthly hiring charges shall be deducted from the monthly bill for the period not in working condition.
7. The Kms. run from the point of departure of vehicle for maintenance/repairs, the time it runs & rejoin the duties shall not be considered for billing.
8. The vehicle shall report to the C.E./P&M, PSTCL, Ludhiana and shall move as per the instructions of the Officer.
9. The vehicle shall be required at any hour of the day & the Contractor shall be liable to provide the same.
10. The vehicle shall be provided with stepping tools, spare tires & consumables in order to attend minor repairs while traveling.
11. The seats shall be well cushioned & should have fine, neat & clean seat covers & vehicle shall also have rubber mats.

12. Log Book will be provided by the PSTCL.
13. The vehicle shall be duly insured comprehensively including the Third Party Insurance during the currency of contract. Insurance premium shall be borne by the Contractor. Lodging & settlement of any insurance claim will be Contractor's responsibility. Road Tax & all other related expenses will be borne by the Contractor.
14. The vehicle shall be parked at suitable place provided by PSTCL. In case Contractor/Driver parks the vehicle at any other suitable place of their own then the mileage from that place to the place of duty will not be paid to the contractor.

B) Terms & Conditions for the Driver of the vehicle:-

1. The contractor shall provide a Driver along-with the vehicle who shall be properly dressed & well behaved. PSTCL reserve the right to direct the Contractor to replace the Driver of the vehicle. If the Driver is not well behaved and the Contractor is unable to provide another Driver the PSTCL has the right to terminate the Contract awarded to the Contractor.
2. The Driver shall maintain a Log-book & the log-book will be signed by the PSTCL's authorized official using the vehicle on the completion of the journey. However Log-book will be verified from time to time by C.E./P&M, PSTCL, Ludhiana.
3. The Contractor shall also make available the Registration Certificate of the vehicle in his name, with the Driver of the vehicle along with all other essential documents for insurance, road tax etc necessary to keep the vehicle running on the road at all time during the Contract period.
4. The Driver of the vehicle shall hold a valid Driver's License to drive in Plains as well as Hilly areas & shall keep the same at all times during the duty hours.
5. No Lodging & Boarding facilities will be provided to the Driver of the Vehicle by the PSTCL.
6. The Driver should have his own Mobile Phone with Sim of reputed company i.e. Vodafone, Airtel, BSNL etc.
7. The Driver should report to the desired place on call from Officers within 15 minutes.

C) Terms & Conditions for monthly payment of bill of the vehicle:-

1. The tax shall be deducted by PSTCL as per Income Tax Rules/Act, Service Tax rules etc applicable from time to time.
2. The Security deposit equivalent to 5% of the running bill shall be deducted by PSTCL from monthly bills from time to time (excluding fuel charges) & shall be refunded after successful completion of the Contract Period.
3. The PSTCL reserves the right to terminate the Contract of the vehicle without any reason, if services or condition of the vehicle is not satisfactory at any point of time during the Contract period.
4. The concerned officer of the PSTCL shall make the payment preferably within a week from the date of submission of bill of previous month subsequent to the verification of the entire journey Log-book.
5. The Kms. run for journeys which are not verified/signed by the concerned officer shall not be payable.

D) Off set of Variation in Prices of Petrol:-

Variation of 05 Paise for every Rs. 1/- variation in Petrol cost, taking the base rate of Petrol as that on the tender opening date, shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.

E) Paying Authority:-

1. The Paying Authority will be Addl. S.E./ Protection Division, PSTCL, Ludhiana.

F) General Conditions:-

1. The detail of vehicle provided for hiring i.e. vehicle No., Copy of registration book, Copy of Valid Insurance, Copy of Permit (Taxi) are to be provided along-with the tender/quotation.
2. In case of withdrawal of vehicle from service of PSTCL the contractor shall have to inform to PSTCL 30 days in advance, otherwise the 30 days payment shall be deducted from their bill as penalty. However the vehicle can be dis-engaged by PSTCL by serving a 30 days notice in advance to the Contractor.
3. The Contract shall be initially for a period of One year which may be extended on mutual consent at the same rates, terms & conditions.
4. All matters relating to transportation, Traffic Police & Local Administration will be dealt by the Contractor at his own cost.
5. The Bidder has to quote the rates on the 'Schedule of Prices' enclosed as Annexure- 1 and any deviation to the NIT Conditions shall be specifically mentioned on separate sheet with signature of Bidder along-with the bid.
6. Any conditions that may be imposed by transport policy of PSTCL (from time to time) shall be applicable and supersede the conditions mentioned in this document.

Approved

C.E./P&M ,PSTCL
Ludhiana.

Sr.Xen/ Works & Admin
O/o C.E./P&M ,PSTCL
Ludhiana.

SCHEDULE OF PRICES

Description	Rates/Charges In Rs.
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Make and Model of vehicle quoted	-
a) Monthly Fixed Charges (including 1500 Kms)–	
b) Per Kilometer Running Charges –	
c) Out-station Charges (per night halt) – (Applicable after 10:00 PM)	

I have read all the terms and conditions of the quotation & quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date _____
Place _____

Signature of the Contractor _____
Phone _____