

**PUNJAB STATE TRANSMISSION CORPORATION LTD**

(Office: Engineer-In- Chief /P&M PSTCL, Ludhiana)

Office order No.: 72

Dated: 21/3/24.

Subject:- Compliance of instructions issued by BODs of PSTCL

Ref – Enquiry conducted by Dy CE/TA, PSTCL in case of commissioning of 100 MVA Power Transformer at 220 KV S/S Udhoke and observations of Worthy CMD/PSTCL

1. Instructions issued in P&M manual should be followed in letter and spirit and concerned SSE, AEE/protection, Sr XEN/P&M & Protection will be held responsible in case of non-compliance.
2. Sr.XEN/ Protection conducting the PCT of any element (except 11 KV VCB's) shall submit his commissioning report as per check list and performas provided in P&M manual in hard copy within 15 days of commissioning through concerned Dy.CE/SE/ P&M and will be presented by ASE/P&OS to the undersigned.
3. Sr.XEN/P&M shall also submit his commissioning report (except 11KV) as per check list and performas provided in P&M manual in hard copy within 15 days through concerned Dy.CE/SE/ P&M and will be presented by ASE/P&OS to the undersigned.
4. An entry regarding checking of all valves and opening of earthing switches should be made in EMR or message book before energizing by JE/SSE and subsequently all parameters like temperatures should be recorded on log sheet.
5. Other officers Sr.XEN/T&C and CO&C (communication wing), Sr.XEN/Grid Construction and ASE/P&OS shall also sign/submit their relevant reports as a part of commissioning report as stipulated in P&M Manual

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Engineer-in-Chief / P&M,  
PSTCL, Ludhiana.

Endst No.: 2395/2405

Dated: 21/3/24.

Copy of the above is forwarded to the following for information and necessary action please:-

1. CE/TS, PSTCL, Patiala.
2. Dy.CE/P&M Circle, PSTCL, Amritsar.
3. Dy.CE/P&M Circle, PSTCL, Bathinda.
4. Dy.CE/P&M Circle, PSTCL, Jalandhar.
5. Dy.CE/P&M Circle, PSTCL, Ludhiana.
6. Dy.CE/P&M Circle, PSTCL, Patiala.
7. Dy.CE/Communication, PSTCL, Ludhiana.
8. Dy.CE/Grid Construction PSTCL, Ludhiana.
9. Dy.CE/Technical Audit, PSTCL, Patiala with reference to his office memo no.8 dated 06/03/2024.
10. ASE/P&OS, Division, Ludhiana.
11. Sr.Xen/Tech to worthy Director/Technical, PSTCL, Patiala.

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Engineer-in-Chief / P&M,  
PSTCL, Ludhiana.