

## PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd.Office: PSEB Head Office, The Mall Patiala, 147001) Office: SE/ Admn. & HR - Training Cell, Shakti Sadan, Patiala.

Office Order No.

69

Dated: - 10-6-16

Sanction is hereby accorded to depute the following students with their place of training and duration as mentioned against their name:

S.no	Name/Roll no. (Ms./Mr.)	Name of Institute	Trade	Duration	Place of Training
1	Shivani Kansal 131407	Jaypee University of Information Technology, Solan	ΙΤ	6 weeks	SLDC, Ablowal
2	Simranjeet Singh 14320414001	Desh Bhagat University, Mandi Gobindgarh	EE	6 weeks	220 KV Sub-Station M.Gobindgarh-2
3	Lakhvir Singh 1534262	KCT college of Engineering & Technology	EE	6 weeks	220 KV Substation Patran

## Terms & conditions:

- Student Trainee is required to submit a copy of proper training report to the Training Cell which he will submit to his respective Institute. He may be provided necessary guidance and safety precautions during the training programme.
- 2. Assessment of the work and conduct of the Trainee is to be forwarded to this office on the Performa enclosed with attendance sheet by concerned training office.
- 3. Photo of student duly attested by the Principal/ HOD of the Institute be obtained for proper identification of the trainee and to be forwarded to this office with Biodata of student.
- 4. No stipend will be paid to the student.
- 5. This office is not responsible for any accident occurs to Trainee during training hours.
- 6. After successful training, Training Certificate will be issued by this office on the basis of performance/attendance of Trainee student as supplied by concerned training office.

## Note:-

- 1) Attendance record of the trainee shall be maintained and it shall be ensured that the trainee is present during training hours.
- 2) No training Certificate shall be issued by the office where the student is undergoing training
- 3) Training Officers are requested to supply the information of the studen (Bio-Data, Self Declaration Form & Assessment performa) to this office

Sr, Xen/Training Cell,

Dated:- 10.6.16

Copy of the above is forwarded to the following for information and further necessary action, please -

- 1) Chief Engineer/HR, IT, S&D, PSTCL, Patiala
- 2) SE /HR & Admin, PSTCL, Patiala.
- 3) Sr.Xen/IT, PSTCL, Patiala for uploading the Office Order on PSTCL website.
- 4) Office concerned where training is proposed to be held.
- 5) Placement Officer of college concerned.
- 6) Trainee Concerned.

PSTCL, Patiala