

**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**  
(Regd. Office: PSEB Head Office, The Mall, Patiala-147001.)  
Corporate Identity No. U40109PB2010SGC033814  
**O/O Accounts Officer/WAD & Broadsheet ,2nd floor**  
**Opp. Kali Mata Mandir Shakti Sadan, Patiala**

To

1. All Addl.SEs/Sr.Xens under PSTCL (Accounting Units)
2. All Accounts Officers under PSTCL (Accounting Units)

Memo No. 375/119 Dated 01.04.2015

**Sub: Issue of 'U' -Cheques w.e.f. 01-04-2015.**

It is brought to your kind notice that this office has got printed new 'U'- Cheque books series with Logo of PSTCL for the use of different accounting units. It has been decided that these new 'U'- Cheque books be used from the financial year 2015-16 (i.e. from April 2015 onward monthly accounts) for the transactions accounting w.e.f. 01.04.2015. But all the transactions relating to the period ending 31.3.15 are to be settled through old 'U' Cheque books. The unused old 'U'- Cheque books must be returned to this office after submitting/ finalising of March 2015 Adjustment/ Recasting Account .

Therefore the new 'U'- Cheque books may kindly be received from this office personally through duly authorised representative. It must be ensured that no 'U'- Cheque is to be issued from old 'U'- Cheque books for the transactions occurring on or after 01.04.15.

This issues with the approval of Competent Authority.

  
AO/WAD & Broadsheet,  
PSTCL,Patiala.

Endst.No. 480/446 Date 01.04.2015

Copy of the above is forwarded to the following for information please.

1. All Engineer-in-Chief/Chief Engineer in PSTCL
2. Financial Advisor PSTCL, Patiala
3. Company Secretary PSTCL,Patiala
4. All Dy.CEs/SEs under PSTCL
5. All Dy. CAOs/Dy. FAs under PSTCL
6. All AOs/P&M under P&M Circles in PSTCL
7. All other AOs in PSTCL .

  
AO/WAD & Broadsheet,  
PSTCL,Patiala.