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To

1. Mohit Aggarwal & Associates, CA
SCO-4, Opp. Amar Ashram, Lower Mall, Patiala.
2. Ajay Garg & Associates
Dal Dalia Chowk, Patiala.
3. CA Sanjay Ramkali & Associates
Opp. Sheetla Mata Mandir
4. Rohin Vohra & Associates.
Ram Gali Near Arna Barna Chowk Patiala
5. Amarjit Singh Urban Estate-1
Patiala.

Memo No. 629/63/P&A/Cs Dated: 9-10/16

Subject: Digitalization submission of TDS return Form-24Q, Form-26Q, Form-27EQ for all quarters (1 to 4), Form -16 annually and Service Tax Returns for the Financial Year 2016-17.


Quotations are invited for below noted job for the assessment year 2017-18 FY 2016-17 for filing the various returns under the Income Tax Act so as to reach this office on 8.7.2016 up to 10.00 A.M. sharp. The quotations will be opened on the same date at 12.30 PM sharp in the office of Accounts Officer/Pay & Accounts, 1st Floor, Shakti Sadan, The Mall PSTCL, Patiala in the presence of quotationers who may attend the office on the above date and time.

Sr. No	Job/Particulars	Rates
1	Digitization/submission of TDS Return Form 24Q Quarterly	
2	Form-26 Q Quarterly.	
3	Form- 16	
4	Part A of F online annually	
5	Issue of Form 16A On Line per Quarter	
6	Uploading & filling of Income Tax Returns.	
7	Scrutiny cases/visit for disputed cases	
8	Filing of revised quarterly return (If any).	
9.	E-filing of Service Tax Return Half Yearly	

Continued to over leaf

Terms & Conditions

1. The rates should be firm and inclusive of all taxes/levies.
2. The firm shall be responsible to complete the work as per schedule & instructions/Directions of Income Tax Department.
3. In case of missing/miss-matching PAN Nos. the same will be intimated/corrected before filing of the TDS Returns.
4. Firm will have to pay the penalty charges if charged by Income tax department etc. in case it fails to prepare/submit/file/delay/wrong filing of the returns.
5. The payment against the work order will be made on completion of work at the end of each quarter on actual basis through cheque, on submission of Bill (in triplicate) to under-signed.
6. The number of deductees may increase/decrease.
7. Any other conditions as contained in Works Regulations of PSPCL/PSTCL as amended from time to time will be applicable.


Accounts Officer/Pay & Accounts,
P.S.T.C.L., Patiala.

✓CC:

1.Sr. XEN/ IT, PSTCL, Patiala for uploading on Corporation web-site please.

Notice Board