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22/11/19.



Sr. Xen/IT-3.

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PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office: PSEB, HEAD OFFICE, THE MALL,
OFFICE OF: Chief Financial Officer (CPC Section), IIInd FLOOR, SHAKTI SADAN,
PATIALA-147001, Punjab, India.
Corporate Identity Number: U40109PB2010SGC033814.
TEL: 96461-08785, 0175-2970540, FAX- 0175-2970183.
E- mail: ao-gst@pstcl.org

To

All Addl. SEs/Sr. Xens/AOs (DDOs)
Under PSTCL

Memo No. 2565/2615/GST-1

Dated:- 22/11/19

Sub:

Reporting of Transactions liable to Reverse Charge Mechanism during the FY 2018-19.

Annual GSTR-9 return for the FY 2018-19 is under process, which will be finalized on the basis of the transaction reported by your accounting unit on GST Portal. Before finalization the annual return, it is requested that data relating to your accounting unit may be reviewed again and in case any transaction liable to Reverse Charges Mechanism (on which GST is payable) had not reported during the financial year 2018-19, the same may be intimated to this office immediately on the following Performa:-

Details of transactions not reported through GST on line portal of PSTCL during the FY 2018-19 (LC _____)

Sr.No	Description	HSN	Date of Payment	Taxable value	Rate of GST	CGST	SGST	IGST	G.H.
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Above information should reach in this office by 26th of November positively through email at **ao-gst@pstcl.org**. In case information is not received by the given date, the GSTR-9 return will be finalized on the basis of information available in this office and the non-reported transaction will be the responsibility of the Accounting Unit concerned.

Matter may be treated as Most Urgent.

22/11/19
Accounts Officer/CPC
PSTCL, Patiala.

cc:

Sr. XEN/IT, PSTCL, Patiala for uploading on web-site of PSTCL please.