



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**  
Corporate Id. Number: U40109PB2010SGC033814 [www.pstcl.org](http://www.pstcl.org)  
O/o: Addl.SE/ CO&C Division, PSTCL, Patiala  
Mobile No.96461-18024 e-mail: [srxen-coc-pta@pstcl.org](mailto:srxen-coc-pta@pstcl.org)

**LIMITED TENDER NOTICE**

|                               |  |
|-------------------------------|--|
| Tender Notice                 | Sealed Tenders are invited for hiring of Mahindra Genio Twin Cabin or equivalent, not more than 4 year old model, quoting the fixed rates upto 1000 Km and variable rates beyond 1000 Km on monthly basis in Annexure-A for o/o AEE/CO&C, PSTCL, Bathinda stationed at Bathinda. |
| Tender Enquiry No.            | 2 /2023-24   |
| Sale of Tender closing date   | 07.6.2023 up to 11:00 PM   |
| Receipt of Tender date & Time | 12.06.2023 at 12.00 Noon   |
| Opening of Tender date & Time | 12.06.2023 at 12.30 PM   |
| Earnest Money                 | 2% of the tender value rounded off to multiple of Rs. 10/- on the higher side subject to minimum of Rs. 5000 in the shape of demand draft in favor of Addl.SE/ CO&C Division, PSTCL, Patiala payable at Patiala. Tender offered without EMD will not be accepted.                |

**Details of NIT can be downloaded from PSTCL website [www.pstcl.org](http://www.pstcl.org)**

  
Addl.SE/ CO&C Divn.  
PSTCL, Patiala  



## TERMS & CONDITIONS FOR OUTSOURCING/ HIRING OF VEHICLE ON MONTHLY BASIS.

1. Rates will be inclusive of all taxes (except GST), duties and no charges shall be paid extra.
2. GST shall be payable by the service provider and service receiver as per instructions issued by the Central Govt. from time to time.
3. The payment of hired vehicle would be made within 15 days after submission of the bill by the service provider. For journeys beyond fixed limit, additional payment would be made at the rates mentioned for extra kilometers and the bill shall be submitted on monthly basis.
4. These rates shall be initially for a period of One Year from the date of providing the vehicle and the same shall be extendable by PSTCL on year to year basis with the approval of competent authority, for further two years, subject to performance of the vehicle/service provider/contractor/market rates and the Life/Kms of the vehicle.
5. Only Commercial Vehicle with entry in Registration Certificate should be provided.
6. Vehicle should be in very good running conditions should normally not be more than four years old model.
7. Expenses towards fuel, service charges, Mobil oil, lubricants etc. and other repairs and maintenance of vehicles will be borne by the service provider/Contractor and the vehicle shall be kept in perfect running condition. In case of break-down of vehicle, alternative vehicle shall be made promptly available by the service provider/contractor.
8. The salary and other expenses of the driver shall be borne by the Contractor.
9. Road tax for the vehicle shall be paid regularly and kept updated by the Contractor.
10. The vehicle shall be duly insured comprehensively including insurance of driver and passengers as well as of third party, during the period of engagement with the department. Insurance premium shall be paid by the service provider/Contractor. Lodging insurance claims with the insurance company will be the Contractor's responsibility in case of any such eventuality.
11. Service provider/contractor shall ensure that sufficient diesel/ fuel is available in the vehicle to enable urgent outstation journey. Also the service provider/ contractor shall be intimated about fuel requirements and he shall ensure the same without any delay.
12. Contractor/service provider should also have valid pollution certificate for the vehicle and the same should be available with the driver and will be produced on demand.
13. The vehicle shall be available for use round the clock, for utilization at our offices in Punjab, Chandigarh, Delhi and also for deputing to the neighboring States of Haryana, Himachal Pradesh, Rajasthan and J&K,
14. Vehicle should possess an All India Permit. No liability for Inter-State permit charges would be borne by the PSTCL.
15. The contractor/service provider shall obtain the passing/fitness certificate and update Registration of vehicle from the concerned registering authority at his own cost.
16. In case of accident, any type of challan, halt charges, penalty, damages, court case, police case etc. the sole responsibility will be of the Contractor of the vehicle and PSTCL will not be party in such cases.



17. Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment. This would be permitted on prior intimation to the concerned officer/office. Service shall be planned on Saturday/Sunday or public holidays. In case of non-availability of vehicle due to breakdown/servicing on any working day, alternate Vehicle shall be provided.
18. An efficient driver possessing a valid driver's license for running the vehicle shall be provided by the contractor/service provider at his own cost. Validity of driver's license and fitness of driver should be ensured from time to time. The driver should be punctual and polite and under no circumstances he should be under the influence of any intoxicating drink or drug. The contractor/service provider shall be responsible for the conduct of the driver. In case of any complaint regarding conduct of the driver, he shall be replaced immediately. The Corporation shall have the right to discontinue hiring of vehicle if the behavior of the driver is found objectionable, and the opinion of this office in this regard shall be final and binding on the contractor/service provider. In the event of emergency, the driver would inform the officer concerned before proceeding on leave and alternative arrangement will be made by the contractor/service provider in consultation with the officer.
19. Service Provider shall ensure mobile facility to the driver at its own cost and local contact no. i.e phone no., mobile no. and address should be intimated to this office immediately.
20. The driver shall be available on all days of the week. However one weekly off shall be given to the driver.
21. In case driver proceeds on leave or not available on medical grounds or any other ground alternative replacement shall be the responsibility of service provider.
22. The contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In case of breakdown, he shall provide another alternative vehicle otherwise a penalty of Rs 1000/- per default shall be liable including in case of delay in sending the vehicle.
23. The vehicle shall be provided with reliable spare tire, tools, spares and consumables in order to attend to minor repairs while traveling.
24. Cost of vehicle's registration, insurance, service/repair, road tax, salary/ emoluments/allowances & EPF of the driver or any other charges will be borne by the Service Provider. Only Fixed amount and variable charges for extra running kilometers, if any, shall be paid by PSTCL.
25. Outstation night halt charges from 10.00 pm to 06.00 am shall be Rs. 300/-. Toll Tax//Parking charges etc. whenever paid shall be reimbursed by the PSTCL as per actual, subject to the production of its receipts.
26. Variation of 05 paise for cars and 8 paise for other vehicles, for every Rs. 1/- variation in diesel cost, taking the base rate of diesel as Rs 90.25 as on 01.04.22 shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.
27. Total liability including third party, if any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the Service Provider. PSTCL, directly or indirectly, shall not be responsible.

28. Payment of the vehicle shall be made by O/o Addl.SE/CO&C Division, PSTCL, Patiala on monthly basis of the vehicle engaged after the presentation of the bill on the basis of Log Book, duly certified by the concerned officer. No advance payment on any account will be made.
29. Income tax at source shall be deducted as per prevailing rates while making payment of bills by concerned DDO.
30. In case of lockdown or any other such type of situation, the rate of extra kilometres will be charged (recovered) for less kilometres run from monthly minimum kilometres.
31. **SECURITY DEPOSIT:**
- Security deposit equivalent to 5% of the contract amount shall be deducted from monthly bills for faithful execution of the contract.
  - In the event of default on the part of the contractor in the faithful execution of contract, his security deposit shall be forfeited. The forfeiture of security deposit shall however be without prejudice to any other rights arising or accruing to the Corporation/Board under relevant provisions of the contract like penalty/damages for delay in delivery including suspension of business dealings with Corporation for a specific period. It will, however, be refunded after the contract has been executed faithfully.
32. All the entries of each journey like Date, Place, Time of departure & arrival, Initial/Final Kilometers readings along with Kms run, purpose, Signatures of official/officer performing journey (along with his designation) etc. should invariably be made in the vehicle's log book.
33. The contractor will execute Contract Agreement on Non-judicial Stamp paper worth Rs. 25/-within 10 days from the issue of this contract.
34. In case services of Service Provider are not satisfactory on any account, the contract can be terminated by giving 15 days notice.
35. The PSTCL reserves the right to cancel the contract any time, without assigning any reason by giving 10 days notice.
36. Other terms and conditions of Corporate Transport Policy and Works Regulation, 1997 as amended from time to time shall be applicable.
37. If at any time any question, dispute or difference, what so ever shall arise between the vender and PSTCL, upon or in relation to, or in connection with the order contract, he may go for arbitration as per Arbitration Clause mentioned in Works Regulation, 1997 as amended from time to time.
38. **JURISDICTION:** All legal proceedings against this contract shall be in the jurisdiction of Civil Court at Patiala.

  
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**LIMITED TENDER NOTICE - Corregendum-1**

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| Tender Enquiry No.                    | 2 /2023-24   |
| Revised sale of Tender closing date   | 21.6.2023 up to 11:00 PM   |
| Revised receipt of Tender date & Time | 26.06.2023 at 12.00 Noon   |
| Revised opening of Tender date & Time | 26.06.2023 at 12.30 PM   |
| Earnest Money                         | 2% of the tender value rounded off to multiple of Rs. 10/- on the higher side subject to minimum of Rs. 5000 in the shape of demand draft in favor of Addl.SE/ CO&C Division, PSTCL, Patiala payable at Patiala. Tender offered without EMD will not be accepted.                |

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