



PUNJAB STATE TRANSMISSION CORPORATION LIMITED


(Registered Office PSEB, The Mall Patiala - 147001)

(SHORT TERM TENDER NOTICE)

Office of : Chief Engineer, P&M, PSTCL, Ludhiana.
Tender Notice : Hiring of one No. Scorpio/ XYLO/ Innova/
Tavera/Bolero (Diesel) vehicle for one year from
01-08-2015 for Inspection of civil works under P&M
organization not earlier than 2012.
Tender Enquiry No. : 02/2015-16
Quantity : One No. vehicle
Cost of Specification : Tender documents can be obtained from the office
of C.E. P&M, PSTCL, Ludhiana of Rs.500/- (non-
refundable) Demand Draft in favour of Sr.
XEN/Protection Division, PSTCL, Ludhiana.

Last Date & Time for

- | | | |
|-----------------------------|-------------|---------------|
| 1. Sale of Tender Documents | :15/07/2015 | upto 04:00 PM |
| 2. Receipt of Tenders | :20/07/2015 | upto 01:00PM |
| 3. Opening of Tenders | :20/07/2015 | at 03:00 PM |


Addl. S.E./Civil,
o/o C.E., P&M
PSTCL, Ludhiana.



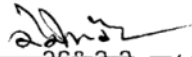
ਪੰਜਾਬ ਰਾਜ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਿਡ

(ਟੈਂਡਰ ਮੰਗਣ ਦਾ ਨੋਟਿਸ)

- ਦਫਤਰਦਾਨਾਮ - ਸੀਨੀਅਰਕਾਰਜਕਾਰੀਇੰਜੀਨੀਅਰ/ ਸਿਵਲ,
ਦ: ਮੁਖ ਇ:, ਪੀ ਅਤੇ ਐਮ, ਲੁਧਿਆਣਾ।
- ਟੈਂਡਰਦਾਵੇਰਵਾ - ਮਿਤੀ 01-08-2015 ਤੋਂ ਇੱਕ ਨੰਬਰ ਡੀਜਲ ਗੱਡੀ
ਮਹਿੰਦਰਾ - ਸਕੋਰਪਿਓ / ਮਹਿੰਦਰਾ -ਜਾਇਲੋ /
ਟੋਯੋਟਾਇਨੋਵਾ/ ਸ਼ੈਵਰਲੈਟ- ਟਵੇਰਾ, ਇੱਕਸਾਲਲਈ
ਕਿਰਾਏ ਤੇ ਲੈਣ ਬਾਰੇ। ਇਹ ਗੱਡੀ PSTCL ਦੀ civil
works ਲਈ ਵਰਤੀ ਜਾਵੇਗੀ।
ਗੱਡੀਦਾਮਾਡਲ2012ਤੋਂਪੁਰਾਣਾਨਹੀਂਹੋਣਾ
ਚਾਹੀਦਾ।
- ਟੈਂਡਰਨੰਬਰ - 02/2015-16
- ਟੈਂਡਰਕਾਗਜ਼ਾਤਦੀਕੀਮਤ - ਟੈਂਡਰ ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ, ਸਿਵਲ
ਮੰਡਲ, ਲੁਧਿਆਣਾ ਦੇ ਦਫਤਰ ਤੋਂ 500/- ਰੁਪਏ ਨਕਦ
ਯਾਬੈਂਕ ਦਰਾਫਟ ਜਮਾਂ ਕਰਵਾ ਕੇ ਪ੍ਰਾਪਤ ਕੀਤਾ ਜਾ
ਸਕਦਾ ਹੈ। (Demand Draft In favour of Sr.
Xen/Protection Division, P.S.T.C.L., Ludhiana).

ਆਖਰੀਸਮਾਂਤੇਮਿਤੀ

1. ਟੈਂਡਰਪ੍ਰਾਪਤਕਰਨਦੀ - 15/07/2015, ਸ਼ਾਮ 04:00 ਵਜੇ ਤੱਕ।
2. ਟੈਂਡਰਜਮਾਂਕਰਵਾਉਣਦੀ - 20/07/2015, ਸ਼ਾਮ 01:00 ਵਜੇ ਤੱਕ।
3. ਟੈਂਡਰਖੋਲ੍ਹਦੀ - 20/07/2015, ਸ਼ਾਮ 03.00 ਵਜੇ।


ਸੀਨੀਅਰਕਾਰਜਕਾਰੀਇੰਜੀਨੀਅਰ/ ਸਿਵਲ,
ਦ: ਮੁਖ ਇ:, ਪੀ ਅਤੇ ਐਮ, ਲੁਧਿਆਣਾ।

Terms and Conditions for hiring of Vehicles

QUOTATIONS are INVITED for hiring of One No. – Scorpio/ TATA Safari/ XYLO/ Innova/ Tavera/ Bolero. Vehicle having model not earlier than 2012 with All India Taxi Registration Number / Northern India Taxi Registration, for PSTCL, Ludhiana on monthly basis. The Contractor will quote the rates in three parts in 'Schedule of Prices' as under:-

1. Monthly Fixed Charges.
2. Per Km. Running Charges. Vehicle will be used for 2500 to 3000 Kms per month.
3. Out-station Charges (Per Night halt after 8:00 PM).

For Hiring the following Terms & Conditions will be applicable:-

A) Terms & Conditions for vehicle:-

1. The Quotation should accompany with earnest money @ 2% of Quoted price subject to a minimum of Rs. 5000/- in the shape of D.D. payable at Ludhiana in favour of Senior Xen/Protection Division, PSTCL, Ludhiana.
2. The Contractor will depute Scorpio/ TATA Safari/ XYLO/ Innova/ Tavera/Bolero (Diesel Model) with Model not earlier than Year-2012. The vehicle will be used as conveyance by PSTCL & will be stationed at Ludhiana for Local/Out-station journeys usually in the State of Punjab & U.T. (Chandigarh). In very special case vehicle can travel in the State of Himachal Pradesh, J&K, Haryana & Delhi. The vehicle can travel on any or all days of the month.
3. The necessary permit in the regard will be arranged by the Contractor and Taxes out of Punjab will be paid by PSTCL or re-imburement to the contractor on submission of documentary proof.
4. The cost of consumables in addition to Diesel, such as Mobil Oil, Lubricants, and Coolant etc. will be borne by the contractor.
5. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day only without any deduction. But the vehicle will be sent with the consent of Controlling Officer provided the vehicle has been in use for full month. One day extra will be given at the end of Six months for renewal of Taxi Permit or for any other formalities without any deductions.
6. The Contractor shall be liable to keep the vehicle in good condition at all times during the contract period.
7. The Kms. run from the point of departure of vehicle for maintenance/repairs, the time it runs & rejoin the duties shall not be considered for billing.
8. The vehicle shall report to the Addl. S.E./ Civil o/o C.E. P&M, PSTCL, Ludhiana and shall move as per the instructions of the Officer.
9. The vehicle shall be required at any hour of the day & the Contractor shall be liable to provide the same.
10. The vehicle shall be provided with stepping tools, spare tire & consumables in order to attend minor repairs while traveling.

11. The seats shall be well cushioned & should have fine, neat & clean seat covers, vehicle shall also have rubber mats, car perfume, mobile charger, seat belts (front and rear) and umbrella during monsoon.
12. The contractor shall ensure that the milometer of car supplied is properly sealed so that no tempering is done with a view to inflate the distance travelled.
13. Log Book will be provided by the PSTCL.
14. The vehicle shall be duly insured comprehensively including the Third Party Insurance during the currency of contract. Insurance premium shall be borne by the Contractor. Lodging & settlement of any insurance claim will be Contractor's responsibility. Road Tax & all other related expenses will be borne by the Contractor.
15. The vehicle shall be parked at suitable place provided by PSTCL. In case Contractor/Driver parks the vehicle at any other suitable place of their own then the mileage from that place to the place of duty will not be paid to the contractor.
16. The vehicle shall be hired from the date of approval from Competent Authority which will be in no way later than 1st August, 2015

B) Terms & Conditions for the Driver of the vehicle:-

1. The contractor shall provide a Driver along-with the vehicle who shall be properly dressed & well behaved. PSTCL reserve the right to direct the Contractor to replace the Driver of the vehicle. If the Driver is not well behaved and the Contractor is unable to provide another Driver the PSTCL has the right to terminate the Contract awarded to the Contractor.
2. The Driver shall maintain a Log-book & the log-book will be signed by the PSTCL's authorized official using the vehicle on the completion of the journey. However Log-book will be verified from time to time by the Addl.S.E / Civil, o/o C.E., P&M, PSTCL, Ludhiana.
3. The Contractor shall also make available the Registration Certificate of the vehicle in his name, with the Driver of the vehicle along with all other essential documents for insurance, road tax etc necessary to keep the vehicle running on the road at all time during the Contract period.
4. The Driver of the vehicle shall hold a valid Driver's License to drive in Plains as well as Hilly areas & shall keep the same at all times during the duty hours.
5. No Lodging & Boarding facilities will be provided to the Driver of the Vehicle by the PSTCL.
6. The Driver should have his own Mobile Phone with Sim of reputed company i.e. Vodafone, Airtel, BSNL etc.
7. The Driver should report to the desired place on call from Officers within 10 minutes else penalties as described in point G will be imposed.

C) Terms & Conditions for monthly payment of bill of the vehicle:-

1. The tax shall be deducted by PSTCL as per Income Tax Rules/Act applicable from time to time.

2. The Security deposit equivalent to 5% of the running bill shall be deducted by PSTCL from monthly bills from time to time (excluding fuel charges) & shall be refunded after successful completion of the Contract Period.
3. The PSTCL reserves the right to terminate the Contract of the vehicle without any reason, if services or condition of the vehicle is not satisfactory at any point of time during the Contract period.
4. The concerned officer of the PSTCL shall make the payment within a week from the date of submission of bill of previous month subsequent to the verification of the entire journey Log-book.
5. The Kms. run for journeys which are not verified/signed by the concerned officer shall not be payable.

D) Off set of Variation in Prices of Diesel:-

The revised per km rate of journey shall be calculated as under:-

- | | |
|--|-------------------|
| a. Let rate of Diesel on 01/09/2015 (Rs per litre) is | = P |
| b. Rate of Diesel on the first day of month for which the bill is raised | = Q |
| c. Quoted running charges per km | = R |
| d. Revised running charges per km for the said month | = (S) = R x (Q/P) |

E) Paying Authority:-

1. The Paying Authority will be concerned Addl. S.E. Protection Division, PSTCL, Ludhiana.


F) General Conditions:-

1. The detail of vehicle provided for hiring i.e. vehicle No., Copy of registration book, Copy of Valid Insurance, Copy of Permit (Taxi) are to be provided along-with the tender/quotation.
2. In case of withdrawal of vehicle from service of PSTCL the contractor shall have to inform to PSTCL 30 days in advance, otherwise the 30 days payment shall be deducted from their bill as penalty. However the vehicle can be dis-engaged by PSTCL by serving a 30 days notice in advance to the Contractor.
3. The Contract shall be initially for a period of One (1) Year which may be extended on mutual consent at the same rates, terms & conditions.
4. All matters relating to transportation, Traffic Police & Local Administration will be dealt by the Contractor at his own cost.
5. The Bidder has to quote the rates on the 'Schedule of Prices' enclosed as Annexure- 1 and any deviation to the NIT Conditions shall be specifically mentioned on separate sheet with signature of Bidder along-with the bid.

G) Penalties will be levied, for the violation of terms and conditions of the contract in the following manner:

S.No	Problem	Penalty
1.	Late Arrival	
	a) By 10 minutes	Rupees. 100/-
	b) B/w 10 to 30 minutes	Rupees 500/-
	c) 30 minutes of beyond or does not turn up	Rupees 1000/- In all the above cases, the officer concerned, depending upon urgency, can hire a taxi for the day or take a taxi to reach the destination, payment of which shall be borne by the Contractor.
2.	Attire of Driver	
	Inappropriate	Rupees 500/- to Rupees 1000/- depending upon the inappropriateness
	Very Inappropriate	The driver with vehicle will be sent back and a penalty of Rupees 1000/- will be imposed. A taxi will be hired for the day and payment for the same will be borne by the Contractor.
3.	Unclean vehicle or seat cover or smell in vehicle	Rupees 100/- for the 1st day Rupees 500/- per day for 2nd consecutive day and beyond.
4.	AC not working/ malfunctioning	The contractor to provide another vehicle in an hour's time or else the office can hire a taxi for the day, payment of which will be borne by the contractor.
5.	Breakdown en-route	Office to hire a taxi to reach the destination, payment to be borne by the Contractor.
6.	Recurrent malfunctioning / Dissatisfactory vehicle condition	The vehicle will be returned. A taxi will be hired, payment of which will be borne by the Contractor along with a daily fine of Rs. 500/- till such time a proper vehicle is provided.
7.	Driver's poor knowledge route	Driver to be changed by the contractor. If the contractor does not change the driver in 03 days time, the vehicle will be sent back and a taxi hired, payment of which will be borne by the Contractor, along with a fine @ Rs.500.00 per day
8.	Driver's behavior	Rs. 500/- to 1000/- depending upon the gravity of the misdemeanor. If the misbehavior continues, then the driver will have to be changed by the contractor. If the contractor doesn't change the driver in 03 day time, the vehicle will be sent back and a taxi hired, payment of which will be borne by the contractor, along with a fine of Rs. 200/- daily.
9.	Tampering of meter	Rs. 1000 to Rs. 2000. Competent authority also has the discretion to terminate the contract along with forfeiture of performance security/ blacklisting of firm.
10.	Irregularities such as overwriting, forged entries etc. in the log book(to be maintained in prescribed format)	Rs. 1000 to Rs. 2000. Competent authority also has the discretion to terminate the contract along with forfeiture of performance security/ blacklisting of firm.

H) At the Technical Bid stage, the undersigned has the right to check/verify the credentials of the transporter. In case the credential of the transporter is not found satisfactory, the tender submitted by the transporter will be summarily rejected.


Addl. S.E. (Civil)
o/o Chief Engineer P&M,
PSTCL, Ludhiana

ANNEXURE-I

SCHEDULE OF PRICES

Sr. No.	Description of Work	Quantity	Rates/Charges In Rs.
---------	---------------------	----------	-------------------------

Hiring Charges for Scorpio/ TATA Safari/ XYLO/ Innova/ Tavera/ Bolero.

- a) Monthly Fixed Charges –
- b) Per Kilometer Running Charges –
- c) Out-station Charges (per night halt) –
(Applicable after 8:00 PM)

The above rates are inclusive of all Taxes.

I have read all the terms and conditions of the quotation & quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date _____
Place _____

Signature of the Contractor _____
Designation _____
Company _____
Phone _____