



PUNJAB STATE TRANSMISSION CORPORATION LTD.
(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)
CIN: U40109PB2010SGC033814 (Punjab India)

O/O Chief Financial Officer (Pay & Accounts and Cash), Shakti Sadan, Patiala
Tel: 0175-2203636 Fax: 0175-2203637 Website: www.pstcl.org Email Id: ao-pay@pstcl.org

To

1. Er.-in-Chief / TS, PSTCL, Patiala
2. Chief Engineer./ H I S & D, PSTCL, Patiala.
3. Chief Engineer/P&M, PSTCL, Ludhiana. (Through Fax)
4. Chief Financial Officer/PSTCL, Patiala.
5. Financial Advisor/PSTCL, Patiala.
6. Company Secretary/PSTCL, Patiala.

Memo No.1171/1176 / P&A-TDS
Date : 09.11.2016

Subject: Regarding tentative income statement for the F Y 2016-17.

Reference: This office Memo. No.634/646/P&A-TDS Dated 30.06.2016

Your kind attention is invited towards the above referred letter of this office vide which it was requested to ensure submission of tentative income statements for the F Y 2016-17 of all the officers working under your control, including yourself latest by 15th of July. In this regard it has brought to your kind notice that most of the officers have not submitted their statements till date. It is once again requested that officers under your control may please be directed to submit the statements along with **Form No.-12 BB (Copy Enclosed)** (also available in HR portal Employees Corner) immediately so that excess/less deduction of TDS may be avoided.

Hoping for favorable co-operation at your end please.

DA/As Above

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A O Pay & Accounts & Cash,
PSTCL, Patiala.

Endst. No.1177/1180

Date : 09.11.2016

Copy of the above is forwarded to the following with the request that statements of the officers including yours may please be provided at the earliest so that correct deduction of Tax may be ensured:-

1. Sr. PS to CMD, PSTCL, Patiala.
2. Dy.Secy.to Director/Technical., PSTCL, Patiala.
3. Sr.PS to Director/Finance & Comml., PSTCL, Patiala
4. Sr.PS to Director/Admin., PSTCL, Patiala

A O Pay & Accounts & Cash,
PSTCL, Patiala.

CC:

Copy of the above is forwarded to Sr. XEN/ IT, PSTCL, Patiala for uploading on website of the Company please.

FORM NO.12BB

(See rule 26C)

| 1. Name and address of the employee: | | | | |
|--|---|--|--------------|------------------------|
| 2. Permanent Account Number of the employee: | | | | |
| 3. Financial year | | | | |
| Details of claims and evidence thereof | | | | |
| Sl No. | Nature of claim | | Amount (Rs.) | Evidence / particulars |
| (1) | (2) | | (3) | (4) |
| 1 | House Rent Allowance: (i) Rent paid to the landlord (ii) Name of the landlord (iii) Address of the landlord (iv) Permanent Account Number of the landlord Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one lakh rupees | | | |
| 2 | Leave travel concessions or assistance | | | |
| 3 | Deduction of interest on borrowing: (i) Interest payable/paid to the lender (ii) Name of the lender (iii) Address of the lender (iv) Permanent Account Number of the lender (a) Financial Institutions(if available) (b) Employer(if available) (c) Others | | | |
| 4 | Deduction under Chapter VI-A (A) Section 80C,80CCC and 80C (i) Section 80C (a) (b) (c) (d) (e) (f) (g) (ii) Section 80CCC (iii) Section 80CCD (B) Other sections (e.g. 80E, 80G, 80TTA, etc.) (i) section..... (ii) section..... (iii) section..... (iv) section..... (v) section..... | | - | |
| Verification | | | | |
| I,.....,son/daughter of..... do hereby certify that the information given above is complete and correct. | | | | |
| Place..... | | (Signature of the employee) Full Name | | |
| Date..... | | | | |
| Designation | | | | |