



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office: PSEB Head Office, The Mall, Patiala-147001.

Corporate Identity No. U40109PB2010SGC033814

O/O DY.CAO/A&R Shakti Sadan, Patiala

E-mail: ao-wad-bs@pstcl.org

To All Addl.SEs/Sr. Xens/AO.s (All Accounting Units/DDOs),
under PSTCL.

Memo No. 938/981

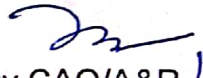
Dated 11.12.2019

Sub: Preparation of Vouchers/Accounts online on New Accounting
software w.e.f. 01.09.2019.

It has come to notice that many Accounting Units are not posting the vouchers/Accounts in new accounting online voucher wise system on daily basis rather these are being posted after preparing & posting the monthly A/c in existing system i.e. after the close of month. Whereas the instructions were issued vide memo no. 367/408 dt. 19.8.19 that vouchers/Accounts be posted in new online accounting system on daily basis w.e.f. 1.9.19 alongwith existing system. This has been viewed seriously by Director/F&C.

Now, Director/F&C has again instructed that necessary Instructions be imparted to all the DDOs for strict compliance of the Instructions.

It is requested to ensure that all the vouchers be posted in new system on daily basis alongwith existing system positively.


Dy.CAO/A&R,
PSTCL,Patiala. 11/12/19


Endst. No. 982/1027

Dated 11.12.2019

Copy of the above is forwarded to the following for information and necessary action please.

1. Chief Engineer/TS PSTCL,Patiala.
2. Chief Engineer/SLDC PSTCL,Patiala.
3. Chief Engineer/P&M PSTCL,Ludhiana.
4. CAO(F&A), PSTCL,Patiala.
5. Company Secretary, PSTCL,Patiala.
6. All Dy.CEs/SEs under PSTCL
7. All Dy.CAOs under PSTCL

- 8 All AOs under PSTCL (except DDOs).
- 9 DGM/IT, PSTCL Patiala for uploading the instructions on website of PSTCL.


Dy. CAO/A&R, 15) 12) 5
PSTCL, Patiala.

CC:

1. Sr.PS to Director/F&C, PSTCL, Patiala for kind information of Director/F&C please.
2. Dy. Secy. to Director/Tech., PSTCL, Patiala for kind information of Director/Tech. please.