



PUNJAB STATE TRANSMISSION CORPORATION LIMITED.

ASE/Training Cell, Flat No 23, Officer Flat, Shakti Vihar PSTCL, Patiala.

Mob: 96461 19099, ase-training@pstcl.org

Office Order No. 175/ASE/TC

Dated: 21.4.14

Subject: One week Capsule course for executives associated with Hot line activities organized by Hot Line Training Centre of National Power Training Institute, Bangalore from 12.5.2014 to 16.5.2014.

Sanction is here by accorded to depute the following PSTCL official to attend the subject said training programme.


| Sr. No. | Name of the Employee | Designation | Name of the office. |
|---------|----------------------|-------------|------------------------------|
| 1. | Er. V.K Attri | AAE | Hot Line Division, Jalandhar |

Following Terms and Conditions will be applicable on them for attending the above Program:-

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances.
- 2) They will be entitled to claim TA/DA as per PSPCL TA Regulation-1972 (as amended from time to time).
- 3) **Registration fee:** - It is a Residential Program. The registration fee is Rs. 18,946/- per participant. This includes training fee, boarding & lodging charges. The payment shall be released by AO/Cash, PSTCL, Patiala and shall be chargeable to account head 76.151.
- 4) Payment of fee shall be made through Demand Draft/RTGS in favour of "Director, Hot Line Training Centre" preferably drawn on State bank of India, payable at Bangalore. DD/RTGS charges shall also be borne by PSTCL. National Power Training Institute (NPTI), exempted from deduction of income tax at source subject to furnishing of concerned document/letter.
- 5) Participant will ensure daily attendance on the attendance sheet at the training centre, failing which charges of the prog. will be recovered from them.
- 6) Participant will submit report on the programme mentioning their Employee Code/Posting Station, within seven days to this office. They will also inform Sr.Xen/IT, PSTCL, Patiala regarding their participation in the Programme who will make necessary entries in his Computerization service record in this regard.
- 7) They will not be provided any joining time except the time required for joining the program.
- 8) Request for Cancellation/Change shall be entertained only after recommendations of Chief Engineer concerned. Chief Engineer while recommending cancellation/change shall intimate names of 2 or 3 substitutes which shall be considered for replacement if they qualify for training as per approval of competent authority.

- 9) The Institute shall supply following documents:
- Attested copy of attendance sheet.
 - Invoice.
 - Kit

10) **Venue:** HLTC (Hot Line training Centre Complex) Complex, 26th km Kanakpura Road, Somanahalli Gate, Bangalore-560082 (35km from Railway Station).
Phone Nos: 080-28432053, 28432212.



ASE/Training Cell,
PSTCL, Patiala (Pb.)

Endst. No. 684/93 /ASE/TC

Dated: 21. 4. 14

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) P.S to Director/ Admin., PSTCL, Patiala.
- 2) P.S to Director/ Tech., PSTCL, Patiala.
- 3) Chief Engineer/HR, Planning & IT, PSTCL, Patiala
- 4) S.E/HR & Admin. PSTCL, Patiala
- 5) AO, P & A, PSTCL, Patiala
- 6) AO/Cash, PSTCL, Patiala
- 7) AO/Corporate Audit, (EAD Section), PSTCL, Patiala.
- 8) Sr.Xen /IT, PSTCL, Patiala. To upload the O/o on web site.
- 9) Above Official at place of posting.
- 10) Phone Nos: 080-28432053, 28432212. Email id: hltc_npti@vsnl.net


ASE/Training Cell
PSTCL, Patiala