



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

**(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)**

**Corporate Identity Number: U40109PB2010SGC033814**

**O/o Chief Financial Officer, Shakti Sadan, Patiala**

**www.pstcl.org e-mail: ao-comp@pstcl.org**

**Accounts Circular No. 10/2019/PSTCL**

To

All Addl. SEs/Sr. Xens/AOs **(All Accounting Units)**  
under PSTCL

Memo No. 2368-2413/CFO/A&R-20

Dated: 09.10.2019

**Subject: Opening/renaming of new account code for Vehicle Hiring Expenses.**

Keeping in view the requirement of PSERC, the vehicle hiring expenses on Trucks/Delivery Vans should be booked separately under the new account codes which are added/renamed in the booklet 'Chart of Accounts' (Commercial Accounting System, Vol.-1 Part 1) as under:

<b>76.1 Administration Expenses</b>		
<b>76.13 &amp; 76.14 Conveyance &amp; Travelling</b>		
<b>Account Code</b>	<b>Existing Nomenclature of Account Head</b>	<b>Renamed Nomenclature of Account Head</b>
76.131	Conveyance Expenses	Conveyance expenses including Hiring charges of outsourced vehicles - Motor Cars and Jeeps
<b>Account Code</b>	<b>Account Head</b>	
<b>76.2 Material Related Expenses</b>		
76.241	Hiring of Vehicle Expenses- Trucks/Delivery Vans	

Therefore, all the concerned accounting units are directed to ensure the transfer of Hiring of Vehicle Expenses-Trucks/Delivery Vans, booked during FY 2019-20 upto September 2019, into the relevant newly opened account code as per the above and ensure that in future such expenditure is booked to the concerned relevant account code.

This issues with the approval of CFO, PSTCL, Patiala.

*Harminder Singh*

Accounts Officer/A&R,  
PSTCL, Patiala.

Endst. No. 2414-2458 /CFO/A&R-20

Dated: 10.10.2019

Copy of the above is forwarded to the following for information and further necessary action please:

1. Chief Engineer/ HIS&D, PSTCL, Patiala.
2. Chief Engineer/TS, PSTCL, Patiala.
3. Chief Engineer/P&M, PSTCL, Ludhiana.
4. Chief Engineer/SLDC, PSTCL, Patiala.
5. Chief Accounts Officer (Finance & Audit), PSTCL, Patiala.
6. Company Secretary, PSTCL, Patiala.
7. All Dy.CEs/SEs under PSTCL.
8. All Joint/Dy. CAOs / Dy. CAs under PSTCL.
9. All AOs under PSTCL (except DDOs).

10. RAO, PSTCL, Patiala.
11. DGM/IT, PSTCL, Patiala - for placing the circular on website of PSTCL.

*Harminder Singh*

Accounts Officer/A&R,  
PSTCL, Patiala.

CC:

1. Sr. PS to CMD, PSTCL, Patiala for kind information of CMD, please.
2. Sr. PS to Director/F&C, PSTCL, Patiala for kind information of Director, please.
3. Dy. Secy. to Director/Tech., PSTCL, Patiala for kind information of Director, please.
4. Sr. PS to Director/Admn., PSTCL, Patiala for kind information of Director, please.