

Office Order No. **11**

Dated: **15.03.2022**

Sanction is hereby accorded to depute the following B.Tech/B.E Student with his place of training and duration as mentioned against his/her name for training commencing from March, 2022 onwards:-

Sr.no.	Name/Roll no.	Name of Institute	Branch	Duration	Place of Training
1.	Varun Kalyana (170418850005)	Guru Nanak Dev University Regional Campus, Jalandhar	ECE	20 Weeks	CO&C, PSTCL, Sub-Division Ludhiana

Terms & conditions:


1. Trainee is required to submit a copy of Complete Training Report duly attested by Officer imparting the Training to this Office, which the Trainee is submitting to its respective College/Institute.
2. Trainee may be provided necessary guidance and safety precautions during the Training Programme.
3. Training Officers are requested to supply the information about the assessment of work and conduct of the Trainee to this office (Training Assessment Performa).
4. Photo of student is to be duly attested by Officer Imparting the Training.
5. **No stipend will be paid to the Trainee.**
6. Trainee will remain present at Training Office/Sub-Station as desired by Officer imparting the Training.
7. **Training Cell and concerned Training Office/Sub-Station are not responsible for any kind of injury occurred to Trainee during the training hours and Trainee will not file any complaint/case against the concerned Training Office/Sub-Station and PSTCL for any kind of compensation etc..**
8. In case of any Damage/Loss to property of Training Office/Sub-Station, Trainee has to go through Disciplinary/Police action as per instructions of PSTCL.
9. Training program can be terminated any time if the Trainee is found indulging in any kind of Indiscipline/Non-Cooperation by the Officer imparting the Training with the consent of Training Cell.
10. After successful training, Training Certificate will be issued ONLY by Training Cell Office on the basis of performance/attendance of Trainee student supplied by the concerned Training office/Sub-Station.
11. **Trainees shall collect their Training Certificate within 2 months following completion of their training and after submitting the copy of Complete Training Report duly attested by Officer imparting the Training to Training Cell. No request for issuing the Training Certificate after lapse of above said period will be entertained by this office except exceptional circumstances.**
12. **If the above said conditions are acceptable to the Trainee, the Trainee can submit the request for joining the Training to the concerned Training office/Sub-Station.**

Note:-

- 1) Attendance record of the trainee shall be maintained by Office imparting the training/Sub-Station and it shall be ensured that the trainee is present during the training hours.
- 2) **No separate training Certificate shall be issued by the Office/Sub-Station where the student is undergoing training.**

- 3) All the guidelines issued by Government of India/ Punjab Govt. with regard to Covid-19, shall be strictly followed during Training.

D/A: Training Assessment Performa

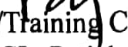

ASE/Training Cell,
PSTCL, Patiala.

Endst No. 204/205

Dated: 15.03.2022

Copy of the above is forwarded to the following for information please:-

- 1) CE /HIS&D, PSTCL, Patiala
- 2) Dy.CE/HR & Admin, PSTCL, Patiala

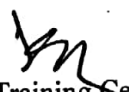

ASE/Training Cell,
PSTCL, Patiala.

Endst No. 206/208

Dated: 15.03.2022

Copy of the above is forwarded to the following for information and further necessary action, please:-

- 1) Office/Sub-Station concerned where training is proposed to be held.
- 2) Training & Placement Officer of the concerned College/Institute.
- 3) Trainee Concerned.


ASE/Training Cell,
PSTCL, Patiala.