



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)

Corporate Identity Number: U40109PB2010SGC033814

O/o Accounts Officer/A&R, Shakti Sadan, Patiala

www.pstcl.org e-mail: ao-comp@pstcl.org

Accounts Circular No. 5/2018/PSTCL

To

1. Addl. SE/Sr. Xen, Grid Const. Division, Patiala, Jalandhar, Moga.
2. Addl. SE/Sr. Xen, TLSC Division, Patiala, Jalandhar, Mohali.
3. Addl. SE/Sr. Xen, Civil Construction Division, Patiala, Jalandhar, Mohali.

Memo No. 2224-26/CFO/A&R-20

Dated: 14.08.2018

Subject: - Accounting of Deposit/Contributory works.

It has come to notice that after receipt of amount from the concerned party regarding deposit/contributory works as per estimate, the amount is transferred to the other divisions for execution of work by their offices. As a result thereof the accounting of expenditure of these types of works is usually booked in different divisions. Due to this some divisions show amount receivable from the party while others show amount refundable/payable.

The matter was discussed in the review meeting dated 30/06/2018 and to keep proper accounting of Deposit/Contributory works, it was decided that the office in which the amount is deposited for such work will act as a nodal office for the work. All other divisions involved in execution of the work will transfer whole of expenditure incurred by them on the Deposit/Contributory work to the nodal office, which will consolidate and finalise the accounts related to such work as per departmental rules/instructions and take action regarding amount receivable/payable from/to the party.

This issues with the approval of CFO, PSTCL, Patiala.

Harminder Singh

Accounts Officer/A&R,
PSTCL, Patiala.

Endst. No. 2227-2313/CFO/A&R-20

Dated: 14.08.2018

Copy of the above is forwarded to the following for information and further necessary action please:

1. Chief Engineer/TS, PSTCL, Patiala.
2. Chief Engineer/SLDC, PSTCL, Patiala.
3. Chief Engineer/P&M PSTCL Ludhiana.
4. Chief Engineer/HIS&D, PSTCL, Patiala.

5. Chief Financial Officer, PSTCL, Patiala.
6. Financial Advisor PSTCL Patiala.
7. Company Secretary, PSTCL.
8. Chief Auditor, PSTCL, Patiala.
9. Dy. Chief Engineer/Grid Construction, PSTCL, Ludhiana.
10. Dy. Chief Engineer/TLSC, PSTCL, Patiala.
11. SE/Civil Circle, PSTCL, Patiala.
12. All Dy.CEs/SEs under PSTCL (except Grid Cont, Civil Const and TLSC).
13. All Dy. CAOs /Dy. CAs /Dy. FAs under PSTCL.
14. All Addl. SEs/Sr. Xens under PSTCL (except Grid Cont, Civil Const and TLSC).
15. All AOs under PSTCL.
16. RAO, PSTCL, Patiala.
17. SE/IT, PSTCL, Patiala for placing the circular on website of PSTCL.

Harminder Singh

Accounts Officer/A&R,
PSTCL, Patiala.

CC:

1. Dy. Secy. to Director/Technical, PSTCL, Patiala for kind information of Director, please.
2. Sr. PS to Director/F&C, PSTCL, Patiala for kind information of Director, please.