



## ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ

ਰਜਿਸਟਰਡ ਆਫਿਸ : ਪੀ.ਐਸ.ਟੀ.ਸੀ. ਐਲ, ਹੈਡ ਆਫਿਸ, ਦੀ ਮਾਲ, ਪਟਿਆਲਾ-147001

ਕਾਰਪੋਰੇਟ ਆਈਡੈਂਟਿਟੀ ਨੰਬਰ : U40109PB2010SGC033814

ਦ: ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਸੀ.ਓ ਤੇ ਸੀ ਮੰਡਲ, ਲੁਧਿਆਣਾ, email: srxen-pm-coc-ldh@pstcl.org, ਫੋਨ: 9646118028

### (ਟੈਂਡਰ ਮੰਗਣ ਦਾ ਨੋਟਿਸ)

ਦਫਤਰ ਦਾ ਨਾਮ	ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਸੀ ਓ ਤੇ ਸੀ ਮੰਡਲ, ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ, 66 ਕੇਵੀ ਸ/ਸ ਜੀਟੀ ਰੋਡ, ਲੁਧਿਆਣਾ ।
ਟੈਂਡਰ ਦਾ ਵੇਰਵਾ	ਸੀ ਓ ਅਤੇ ਸੀ ਮੰਡਲ ਲੁਧਿਆਣਾ ਲਈ ਇੱਕ ਨੰਬਰ ਗੱਡੀ ਮਹਿੰਦਰਾ ਸਕਾਰਪਿਓ/ਜਾਈਲੋ ਜਾਂ ਇਸ ਦੇ ਬਰਾਬਰ ਡੀਜਲ ਗੱਡੀ ਇੱਕ ਸਾਲ ਲਈ ਕਿਰਾਏ ਤੇ ਲੈਣ ਸੰਬੰਧੀ। ਮਾਡਲ 3 ਸਾਲ ਤੋ ਪੁਰਾਣਾ ਨਹੀ ਹੋਣਾ ਚਾਹੀਦਾ ਹੈ।
ਟੈਂਡਰ ਨੰ:	2/2016-17
ਸਪੈਸੀਫਿਕੇਸ਼ਨ ਦੀ ਕੀਮਤ	500/ਰੁਪਏ ਕੈਸ਼ ਜਾਂ ਬੈਂਕ ਡਰਾਫਟ (ਨਾ ਵਾਪਸੀਯੋਗ) ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਸੀ ਓ ਤੇ ਸੀ ਮੰਡਲ, ਪੀ ਐਸ ਟੀ ਸੀ ਐਲ, ਲੁਧਿਆਣਾ ਦੇ ਨਾਂ ਤੇ ਹੋਵੇ।
ਟੈਂਡਰ ਸੇਲ ਦੀ ਆਖਰੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ	31-05-2016 ਸਮਾਂ 17:00 ਵਜੇ ਤੱਕ
ਟੈਂਡਰ ਪ੍ਰਾਪਤੀ ਦੀ ਆਖਰੀ ਮਿਤੀ ਅਤੇ ਸਮਾਂ	01-06-2016 ਸਵੇਰੇ 11:00 ਵਜੇ ਤੱਕ
ਟੈਂਡਰ ਖੋਲ੍ਹਣ ਦੀ ਮਿਤੀ ਤੇ ਸਮਾਂ	01-06-2016 ਸਮਾਂ 15:30 ਵਜੇ
ਜਮਾਨਤੀ ਰਕਮ ( ਅਰਨੈਸਟ ਮਨੀ )	ਕੰਟਰੈਕਟ ਰਕਮ ਦਾ 2% ਜਾ ਘੱਟੋ ਘੱਟ 6000/-ਰੁਪਏ ਕੈਸ਼ ਵਿੱਚ ਜਾਂ ਡੀਮਾਡ ਡਰਾਫਟ ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਸੀ ਓ ਤੇ ਸੀ ਮੰਡਲ, ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ, ਲੁਧਿਆਣਾ ਦੇ ਨਾਂ ਤੇ ਹੋਵੇ।

ਹੋਰ ਲੋੜੀਂਦੀ ਸੂਚਨਾਂ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ, ਦੀ ਵੈਬ ਸਾਈਟ [www.pstcl.org](http://www.pstcl.org) ਤੋ ਪ੍ਰਾਪਤ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।

ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ, ਸੀ.ਓ ਤੇ ਸੀ ਮੰਡਲ, ਲੁਧਿਆਣਾ



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office : PSEB Head Office, The Mall, Patiala-147001

Corporate Identity Number: U40109PB2010SGC033814

o/o Addl. SE, CO&C Divn, Ludhiana, email: srxen-pm-coc-ldh@pstcl.org, M:9646118028

(NOTICE INVITING TENDER)

Office of	:	Addl. S.E., CO&C Division, PSTCL, 66 KV S/S GT Road, Ludhiana.
Tender Notice	:	Hiring of One No. Vehicle Mahindra Scorpio/Xylo or equivalent diesel vehicle for CO&C Division Ludhiana for one year. Model not earlier than 3 years.
Tender Enquiry No.	:	02/2016-17
Cost of Specification	:	Rs. 500/ in cash or Demand Draft (non-refundable) in favour of Addl. S.E., CO&C Division, PSTCL, Ludhiana.
<b>Last Date &amp; Time for</b>		
1. Sale of Tender Document		Up to 31-05-2016, 5:00 PM
2. Receipt of Tenders		01-06-2016 up to 11:00 AM
3. Opening of Tenders		01-06-2016 at 03:30 PM
Earnest Money	:	EMD equal to 2% of the contract value or minimum Rs.6000/- in cash or by demand draft in favour of Addl. S.E, CO& C Division, PSTCL, Ludhiana.

Detail of NIT may be down loaded from PSTCL web site [www.pstcl.org](http://www.pstcl.org)

Addl. S.E, C.O&C Division, Ludhiana.

## **(A) TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

(Mahindra Scorpio/Mahindra Xylo or equivalent diesel vehicle)

Sealed tenders are invited in duplicate for the hiring of One No. Vehicle Mahindra Scorpio/Mahindra Xylo or equivalent diesel vehicle for 1 year, having model not earlier than 3 years with All India Taxi Registration for CO&C Division PSTCL Ludhiana on Monthly basis. The contractor will quote the rates in three parts in "Schedule of Prices" as under:

- a) Monthly fixed charges including 1500 kms
- b) Per Kilometer running charges beyond 1500 kms
- c) Outstation charges (per night halt)

For hiring the vehicles, following terms and conditions will be applicable:

A) Terms and Conditions For Vehicles:

1. The contractor will depute one no. vehicle Mahindra Scorpio/Mahindra Xylo or equivalent diesel vehicle for 1 year, having model not earlier than 3 years. The vehicle will be used as conveyance by PSTCL and will be stationed at Ludhiana for journey/travel at Ludhiana as well as outside Ludhiana usually in the State of Punjab, H.P., J & K and UT of Chandigarh or beyond that as per requirement.
2. The necessary permit, in this regard, will be arranged by the Contractor. The toll Tax/Toll Barrier if applicable at any route, will be paid by the PSTCL on production of actual receipts.
3. The cost of consumables, in addition to Diesel, like Mobile Oil, Lubricants, etc. will be borne by the contractor.
4. The vehicle shall be duly insured comprehensively including third party insurance during the period of engagement with the department. Insurance premium shall be paid by the contractor. Lodging insurance claims with the insurance company will be the contractor's responsibility in case of any such eventuality.
5. In case of accident, any type of challan, halt charges, penalty, damages, court case, police case etc. the sole responsibility will be of the Contractor of the vehicle and Punjab State Transmission Corporation Ltd. will not be party in such case.
6. The contractor can send the vehicle for minor repairs, if needed, maximum upto 4 days in a month preferably on holidays without any deduction. But the vehicle will be sent with the consent of Controlling Officer and in case of non-availability of vehicle due to servicing/breakdown etc, alternate vehicle shall be provided by the contractor.
7. The contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In case of breakdown, he shall provide another alternative vehicle otherwise a penalty of Rs 1000 per default shall be leviable.
8. The kilometer run, from the point of departure of vehicle for maintenance/repairs, the time it run and rejoin the duties, shall not be considered for billing.
9. The vehicle shall report to Addl. SE, CO&C Division, PSTCL, Ludhiana.

- 10 The vehicle shall be required at any hour of the day and the Contractor shall be liable to provide the same.
11. The vehicle shall be provided with step in tools, spares, spare tyre and consumable in order to attend minor repairs while traveling.
12. The seats shall be well cushioned and should have fine, neat and clean seat covers and vehicle shall also have rubber floor mats.
13. Log Book shall be provided by the PSTCL
- 14 The vehicle shall be duly insured comprehensively including third party insurance during the currency of the contract. Insurance premium shall be borne by the Contractor. Loading & settlement of any insurance claim shall be of contractor's responsibility. The road tax and all other related expenses/taxes shall be borne by the contractor.
15. The vehicle shall be parked at suitable place provided by the PSTCL. In case the contractor/driver parks the vehicle at any other suitable place of their choice, then the mileage from that place to the place of duty will not be paid to the contractor.

**(B). Terms and Conditions for the Driver of the Vehicles:**

1. The contractor shall provide a driver alongwith the vehicle, who shall be properly dressed and well behaved, PSTCL reserve the right to direct the Contractor to replace the driver of the vehicle, if he is not well behaved. If Contractor is unable to provide another driver, the PSTCL has the right to terminate the contract awarded to the contractor. The salary and other expenses of the driver shall be borne by the Contractor and any deduction relating to EPF and other Taxes and Levis applicable from Time to time will be borne by the contractor.
2. The Contractor shall also make available the Registration Certificate of the vehicle in his name with the driver of the vehicle along with all other relevant documents for insurance, Road Tax etc. necessary to keep the vehicle running on the road at all time during the contract period.
3. The driver of the vehicle shall hold valid driving license to drive in plains as well as on the hills and will keep the same with him at all times during duty hours.
4. No lodging and boarding facilities will be provided to the driver of the vehicle by PSTCL.
5. Alternative replacement of the driver shall be the responsibility of the Contractor of the vehicle in case driver proceeds on leave or not available

**(C) Terms and conditions for the monthly payment of bill of the vehicles:**

1. Income tax at source shall be deducted as per prevailing rates while clearing the bills for payment. The contractor himself will pay Service Tax/ any other tax, if any as per the prevailing instructions of centre/state govt and amendments thereof from time to time.

2. Security deposit equivalent to 5% of the running bill shall be deducted by the PSTCL from the monthly bills (excluding fuel charges) and the same shall be refunded after successful completion of the contract period.
3. The charges on account of driver's salary and all other incidental charges shall be borne by the contractor including EPF and allied charges and the contractor shall submit documentary proof of timely payment of salary and any other dues to the driver.
4. The concerned officer of the PSTCL shall make payment within a month from the date of submission of bill of previous month on verification of the entries in the logbook.
5. The payment of hired vehicle on the monthly basis would be made at the end of the month. For journeys beyond fixed monthly limit, the payment will be made at the rates mentioned for extra kilometers or the rate fixed for the next slab which-ever is less.
6. OFF set variation in prices of diesel:  
Variation of 08 paisa per Rs 1 Variation of Diesel Prices, taking the base rate of diesel as that on tender opening date shall be applicable on running charges effective from the 1<sup>st</sup> day of subsequent month.

**(D) Paying Authority**

The paying authority will be Additional S.E, CO&C Division, PSTCL, Ludhiana.

**(E) JURISDICTION**

All legal proceedings against this contract shall be in the jurisdiction of Civil Courts at Ludhiana.

**(F) GENERAL CONDITIONS**

1. The contractor is required to submit an Earnest Money Deposit (EMD) equal to 2% of the contract value with minimum of Rs.6000/- in cash or in shape of demand draft in favour of Additional S.E., CO&C Division, PSTCL, Ludhiana. Tender offers without EMD will not be accepted. The EMD will be released after the completion of three months from the date of award of contract to successful bidder.
2. The EMD/Security submitted is liable to be forfeited on the following grounds.
  - On revocation of tender and/or change in the same without consent of PSTCL
  - On completion of work.
3. The vehicle can be disengaged by PSTCL by serving 15 days notice in advance to the contractor.
4. The contract shall be initially for a period of one year, which may be extended on mutual consent at the same rates, terms and conditions as per the prevailing rules.

5. The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.
6. Tender received telegraphically/fax/conditional tender without earnest money shall not be accepted.

The tenders shall be accepted up to 11:00 AM on 01-06-2016 and shall be opened on the same day in the presence of contractors/bidders, who may choose to be present in the office of Addl. S.E., CO&C Division, PSTCL, 66 KV S/S GT Road, Ludhiana at 15:30 hrs

Please do not forget to super scribe the envelop (s) with the name of tender and due date of opening of tender.

Addl. S.E C.O&C Division  
P.S.T.C.L., Ludhiana  
0161-2744450

### **SCHEDULE OF PRICES (Annex-1)**

<b>Sr. No. 1</b>	<b>Description of work 2</b>	<b>Quantity 3</b>	<b>Rates/Charges in Rs. 4</b>
1.	Hiring of One No. Mahindra Scorpio/Xylo or equivalent diesel vehicle for CO&C Division, PSTCL, Ludhiana for one year. Model not earlier than 3 years. a. Monthly fixed charges including 1500kms b. Per Kilometer running charges beyond 1500kms c. Outstation charges (Per night halt)	1 No.	     

I/we have read all the terms and conditions of the Tender Enquiry and quoted out Rates/charges as above in accordance with the stipulated terms and conditions

SIGNATURE OF THE CONTRACTOR: \_\_\_\_\_

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

DATE : \_\_\_\_\_