



## PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Office: Dy.CE/Admn. & HR- Training Cell,  
1<sup>st</sup> floor, Shakti Sadan, Patiala 147001  
CIN: U40109PB2010SGC033814

Office Order no. 73 /ASE/TC

Date: 02.11.2022

Sanction is hereby accorded to depute the following Officers working in PSTCL to attend five half days Online training on " Cyber Security Best Practices For Managers & Executions " being organized by Engineering Staff College of India (ESCI), Hyderabad scheduled from 07<sup>th</sup> November, 2022 to 11<sup>th</sup> November, 2022 as under:-

Sr. No.	Name of officer	Designation	Mobile No.	Name of Office
1	Amandeep Singh (Emp. Id 504002)	DM/IT	96461-17953	Dy. CE/IT, PSTCL, Patiala.
2	Sahil Kohli (Emp. Id 504003)	DM/IT	96461-02723	


Fee per participant Rs. 9,000/- (GST 18% is to be paid extra) shall be borne by the concerned DDO and the payment of course fee may be made as per mentioned in the reference letter received.

### Terms & Conditions for the participants, their controlling officers & respective DDOs:-

- 1) In case of non-compliance of this office order, the responsibility will lie on the concerned deputed officer and controlling officer and strict action will be taken against them.
- 2) "Request for Cancellation/Change in batch shall be entertained only after recommendations of concerned Chief Engineer/Chief Financial Officer/Financial Advisor. Chief Engineer/Chief Financial Officer/Financial Advisor while recommending cancellation/change shall intimate names of 2 or 3 substitutes to Chief Engineer/ HIS&D which shall be considered for replacement if they qualify for training as per approval of Competent Authority".
- 3) Any participant will not proceed for the training & will intimate this office immediately if:
  - i) He/ She have been deputed for any other training program by this office/ any other office during this training period.
  - ii) He/ She have attended this type of training earlier.
  - iii) His/ Her date of retirement is less than 1 year from the date of start of training.
  - iv) He/ She have attended any other training during current financial year.
- 4) Participants will ensure to mark their attendance daily on the attendance sheet at the program venue, failing which charges of the program will be recovered from them besides taking any other action as deemed fit.
- 5) During the above period, the participants will be considered on duty for the purpose of pay and other allowances.
- 6) The participants will submit proper report (two copies) of the programme along with documents which have been given to them by Institute, mentioning their Employee Code/

Posting Station, within 7 days to this office. They will also intimate their respective DDOS regarding their participation in the Programme who will make necessary entries in their service record in this regard.

This issues with the approval of competent authority.


  
7/2/11/2022  
SE/HR&Admin,  
PSTCL, Patiala

Endst. No. 1545/49

Dated: 2. 11. 2022

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) CE/HIS&D, PSTCL, Patiala.
- 2) Dy. CE/IT, PSTCL, Patiala.
- 3) Officers at their Place of Posting
- 4) AO/Cash PSTCL, Patiala.
- 5) AO/Pay & Accounts PSTCL, Patiala.

  
7/2/11/2022  
SE/HR&Admin,  
PSTCL, Patiala

C.C.:- 1550  
2/11/22

Mr. Syed Azgar, MBA (IT), RHCE, MCSA, Sr. Faculty & Head IT, Information Technology Division, Engineering Staff Collage of India, Hyderabad, for kind information please through Email: training1@escihyd.org