

PSTCL Tender Notice Format



Department Name:	Hotline & Safety Division, Ludhiana
Tender Specification No.:	03/2023-24 (Short Term Tender Notice)
Tender Issuing Authority:	Sr.Xen Hotline & Safety Division, Ludhiana
Address details of Issuing Authority	Sr.Xen Hotline & Safety Division Power Colony No.1, Near Pb. Agriculture University, Gate No.1, Ferozepur Road. PSTCL, Ludhiana.
Place:	Ludhiana
Short Description:	Hiring of One vehicle for O/O Sr. Xen Hotline & Safety Division, PSTCL, Ludhiana.
Total Quantity	1 No. (MCV/Tata LPT 1109 or equivalent in price)
Last date for bid Submission:	12.01.2024 Upto 11:00 AM
Bid Opening Date:	12.01.2024 at 11:30 AM
Pre Bid Meet Date:	N.A.
EMD :	Rs.15,000/-
EMD Payment Mode:	Demand Draft payable at Ludhiana/ CASH (BA16)
Payment in favour of:	Sx Xen / P&M Lalton Kalan, PSTCL, Ludhiana.
Contact Person Name and Phone Number:	Er. Amandeep Singh (96461-18225)
Contact Email ID:	xenhotlinesludhiana@gmail.com xen-hotline-ldh@pstcl.org
URL for Additional Information:	www.pstcl.org
Tender Documents Attachment:	1. Soft Copy of the Document. 2. Print out of web NIT. 3. Print out of NIT as per schedule D-1.

ਸੀਨੀਅਰ ਕੋਰਪੋਰੇਟ ਏਗੀਟਿਵ
ਹਾਟ ਲਾਈਨ ਡਿਵੀਜ਼ਨ ਪੰ.ਰਾ.ਟ.ਕ.ਲਿ

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Tender information in details:

In case the date of opening the tenders as shown above happen to be holiday, then the tenders shall be opened on the next working day at same place and time.

A set of Tender Documents containing Technical Specifications, General Instructions and the Terms and Conditions can be downloaded from the **website <https://pstcl.org>**

All tenders must be accompanied by earnest money at the rates prescribed in the tender documents except in the case of those tenderers who are specifically exempted thereunder.

The sale of Tender Documents shall be stopped 72 hours or two working days preceding the due date and time of opening of tender whichever is more.

Only the manufacturers of above material / equipment and their authorized dealers/ distributors/ agents will be eligible for participating in this tender.

Telegraphic quotations and conditional quotations shall not be accepted.

The ordered quantity to be procured can be distributed in more than one firm. The PSTCL reserves the right to increase/ decrease the quantity or reject the whole quantity without assigning any reason.

The tenders must valid for 120 days from the date of opening.



Sr.Xen

Hotline & Safety Division,

PSTCL, Ludhiana.

SCHEDULE OF PRICES

Description	Rates/Charges In Rs.
Make, Brand and Model of vehicle quoted -	
a) Monthly Fixed Charges –	
b) Per km Variable Charges over & above first km –	
c) Out-station Charges (per night halt) – (Applicable after 10:00 PM to 06:00 AM)	

I have read all the terms and conditions of the quotation & quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date _____

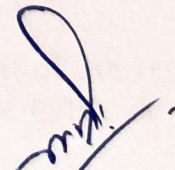
Place _____

Signature of the Contractor _____

Designation _____

Company _____

Phone _____


ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨਅਰ
ਹਾਟ ਲਾਈਨ ਮੰਡਲ ਪੰ.ਰਾ.ਟ.ਕਾ.ਲਿ

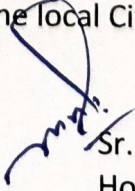
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TERMS AND CONDITIONS FOR OUTSOURCING OF VEHICLES

1. The Work Order for out-sourcing of vehicles for the vehicles not more than 5 years old, shall be initially for a period of one year and the same shall be extendable, on year to year basis with the approval of competent authority, for further three years, subject to the performance of the Vehicle/ Service Provider subject to condition that the vehicle can continue in the department up to 7 years of its life. Hence the maximum period for which a vehicle can be hired is 4 year, after a period of 4 years, a new tender needs to be floated.
2. Only Commercial Vehicle with entry in Registration Certificate should be hired. No Corporation employee or his family member/relative can participate in the tendering process. In case of any violation, the contract shall be cancelled and such employee shall be liable for disciplinary action.
3. Vehicles shall be available for use round the clock, for utilization at our offices in Punjab, Chandigarh, Delhi and also for deputing to the neighboring States of Haryana, Himachal Pradesh, Rajasthan and J&K.
4. Vehicle shall be insured comprehensively, including insurance for driver and passengers, during the period of engagement with PSTCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be the responsibility of the service provider.
5. Road tax for the vehicle shall be paid regularly and kept updated by the service provider.
6. Provider shall have valid pollution certificate for the vehicles and the same should be available with the driver to be produced on demand.
7. The service Provider shall obtain the passing/ fitness certificate and update registration of vehicle from the concerned authority at his own cost.
8. Expenses towards fuel, Mobil oil, service charges and other repairs and maintenance of vehicles shall be borne by the Service Provider and the vehicles shall be always kept in good running condition. In case of breakdown of vehicle, alternate vehicle shall be made promptly available by the service provider.
9. Cost of vehicle's registration, insurance, service/repair, road tax, salary/emoluments/allowances of the driver or any other charges will be borne by the service provider. Only Fixed amount and variable charges for extra running kilometers, if any, shall be paid by PSTCL.
10. Any halt charges, penalty including Challan, damages, court case, police case, etc. shall be the sole responsibility of the service provider and PSTCL shall not be party in such cases.
11. Vehicles shall possess an All India Permit. No liability for the Inter-State permit charges would be borne by PSTCL.
12. Toll Tax/ Parking charges, etc. wherever paid, shall be reimbursed as per actual, subject to the production of its receipts.
13. Total liability including third party, if any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the service provider. PSTCL, directly or indirectly, shall not be responsible.
14. The service provider shall provide a reliable spare tyre, tools, spares and consumables, with every vehicle, in order to attend to minor repairs while travelling.

ਸਿੰਗਲੀ ਆਰਗਨਾਈਜ਼ੇਸ਼ਨ ਆਫ਼ ਟੈਂਡਰਿੰਗ
 ਆਟ ਲਾਈਨ ਮੰਡਲ ਪੰ.ਰਾ.ਟ.ਕਾ.ਲਿ

15. Service Provider shall also ensure that the Drivers possess valid driving license. Validity of Driver's license and fitness of driver should be ensured from time to time.
16. The driver shall be punctual and polite and shall not be under the influence of any intoxicating drink or drug. The service provider shall be responsible for the conduct of the driver. In case of any complaint regarding the conduct of the driver, he shall be replaced immediately.
17. In case any driver proceeds on leave or is not available on medical grounds or any other ground, alternate replacement shall be the responsibility of the service provider.
18. Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment, provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer/office. Service shall be planned on Saturday/Sunday or public holidays. In case of non-availability of vehicle due to breakdown/ servicing on any working day, alternate vehicle shall be provided.
19. In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a penalty of Rs.1000/- per default shall be leviable.
20. Service provider shall ensure mobile facility to the driver at its own cost. Local contact No./ Mobile No. and address should be intimated immediately.
21. Log book should be maintained by the service provider.
22. All the entries of each journey like Date, Place ('from' as well as 'to'), Time of departure & arrival, Initial/final Kilometers readings along with KMs run, Purpose (along with additional details required in case of transportation of store material), Signatures of official/officer performing journey (along with his designation) etc. should invariably be made in the vehicle's log book.
23. Variation of 05 Paise for cars and 08 paise for other vehicles, for every Rs. 1/- variation in diesel cost, taking the **base rate of diesel as per CTP**, shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.
24. GST shall be payable by the service provider and service receiver as per the instructions issued by the Central Govt. from time to time.
25. In case services of service provider are not satisfactory on any account, the contract can be terminated by giving 15 days notice.
26. If at any time any question, dispute or difference, what so-ever, shall arise between the Vendor and PSTCL, upon or in relation to, or in connection with the Order/ Contract, he may go for arbitration as per Arbitration clause contained in Works Regulations 1997, as amended from time to time.
27. The terms & conditions of new PSTCL Corporate Transport Policy applicable will also be applicable.
28. All Legal & Arbitration proceedings in connection with the Work Order/ Contract shall be subject to the territorial jurisdiction of the Local Civil Courts Ludhiana.


Sr. XEN,
Hotline and safety Division
PSTCL Ludhiana.