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29/3/2019

ਪੰਜਾਬ ਸਰਕਾਰ
ਚੋਣਾਂ ਵਿਭਾਗ
(ਲੋਕਲ ਬਾਡੀਜ਼ ਚੋਣਾਂ ਵਿੰਗ)

CE/HIS & D
CE/P&M
Sr. PS
Director/Admin.

CMD
Dir/Admin.

ਸੇਵਾ ਵਿਖੇ

1. Sr. Xen/Personnel
2. Sr. Xen/Admn.
3. Sr. Xen/Recd.
4. ASE/Trg. Cell
5. Dy. Secy/Estt.
6. Dy. Secy/General
7. US/RTI/Court Cases

1. ਸਮੂਹ ਵਧੀਕ ਮੁੱਖ ਸਕੱਤਰ/ਵਿੱਤੀ ਕਮਿਸ਼ਨਰ/ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ/ਪ੍ਰਬੰਧਕੀ ਸਕੱਤਰ/ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ।
2. ਸਮੂਹ ਡਵੀਜ਼ਨਲ ਕਮਿਸ਼ਨਰ, ਪੰਜਾਬ।
3. ਸਮੂਹ ਵਿਭਾਗਾਂ ਦੇ ਮੁੱਖੀ, ਪੰਜਾਬ।
4. ਸਮੂਹ ਡਿਪਟੀ ਕਮਿਸ਼ਨਰ ਪੰਜਾਬ (ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਇਨ੍ਹਾਂ ਹਦਾਇਤਾਂ ਦੀ ਕਾਪੀ ਆਪਣੇ ਜਿਲ੍ਹੇ ਵਿੱਚ ਪੈਂਦੇ ਸਮੂਹ ਐਮ.ਪੀ./ਐਮ.ਐਲ.ਏ., (ਪੰਜਾਬ ਨਾਲ ਸਬੰਧਤ) ਜੀ ਨੂੰ ਵੀ ਪੁਜਦੀ ਕੀਤੀ ਜਾਵੇ)।
5. ਸਮੂਹ ਬੋਰਡ ਅਤੇ ਕਾਰਪੋਰੇਸ਼ਨਾਂ ਦੇ ਮੈਨੇਜਿੰਗ ਡਾਇਰੈਕਟਰ, ਪੰਜਾਬ।
6. ਰਜਿਸਟਰਾਰ, ਪੰਜਾਬ ਅਤੇ ਹਰਿਆਣਾ ਹਾਈਕੋਰਟ।
7. ਮੀਮੋ ਨੰ: 14/18/2014/4 ਈਐਲ/ 1436578/1-6

Dy. C.E./HR & Admn.
Dy. C.E./S&D
Dy. GM/IT
P.S.

Dy. CE/HR & Admn.

ਕਿਰਪਾ ਕਰਕੇ ਉਪਰੋਕਤ ਵਿਸ਼ੇ ਵੱਲ ਧਿਆਨ ਦੇਣ ਦੀ ਖੋਚਲ ਕੀਤੀ ਜਾਵੇ ਜੀ।

2. ਵਿਸ਼ਾ ਅੰਕਿਤ ਮਾਮਲੇ ਸੰਬੰਧੀ ਭਾਰਤ ਚੋਣ ਕਮਿਸ਼ਨ, ਨਵੀਂ ਦਿੱਲੀ ਵੱਲੋਂ (ਵੱਖ-ਵੱਖ ਵਿਸ਼ਿਆਂ ਸੰਬੰਧੀ) ਪ੍ਰਾਪਤ ਪੱਤਰ ਨੰ: 437/6/6/1/ECI/INST/FUNCT/MCC/2019, ਮਿਤੀ 10-3-2019 ਅਤੇ ਮੁੱਖ ਚੋਣ ਅਫਸਰ ਪੰਜਾਬ ਵੱਲੋਂ ਪ੍ਰਾਪਤ ਪੱਤਰ ਨੰ: Elec-2019/R-2133, ਮਿਤੀ 10-3-2019, Elec-2019/R-2141, ਮਿਤੀ 10-3-2019 ਦੀ ਕਾਪੀ ਆਪਣੇ ਭੇਜਦੇ ਹੋਏ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਪੱਤਰਾਂ ਦੀ ਇੰਨ-ਬਿੰਨ ਪਾਲਣਾ ਕਰਨ ਨੂੰ ਯਕੀਨੀ ਬਣਾਇਆ ਜਾਵੇ ਜੀ।

Diary No. 284/CE/HIS&D
Dtd. 28/3/19

189/PS/HR/CMD/51
20/3/19

ਪਿ.ਅੰ ਨੰ: 14/18/2014/4 ਈਐਲ/ 1436578/7-11, ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 11.3.2019

1. ਸਕੱਤਰ/ਸਪੀਕਰ, ਪੰਜਾਬ ਵਿਧਾਨ ਸਭਾ।
2. ਸਕੱਤਰ/ਡਿਪਟੀ ਸਪੀਕਰ, ਪੰਜਾਬ ਵਿਧਾਨ ਸਭਾ।
3. ਮੁੱਖ ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ/ਮੁੱਖ ਮੰਤਰੀ ਪੰਜਾਬ।
4. ਨਿੱਜੀ ਸਕੱਤਰ/ਸਮੂਹ ਕੈਬਨਿਟ ਮੰਤਰੀ ਪੰਜਾਬ।
5. ਸਕੱਤਰ/ਮੁੱਖ ਸਕੱਤਰ ਪੰਜਾਬ।

ਉਪ ਸਕੱਤਰ ਚੋਣ

ਉਪ ਸਕੱਤਰ ਚੋਣ

ਪਿ.ਅੰ ਨੰ: 14/18/2014/4 ਈਐਲ/ 1436578/12-13, ਮਿਤੀ, ਚੰਡੀਗੜ੍ਹ: 11.3.2019

1. ਉਪਰੋਕਤ ਦਾ ਇਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ: ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਚੋਣ ਕਮਿਸ਼ਨ, ਭਾਰਤ ਸਰਕਾਰ, ਨਵੀਂ ਦਿੱਲੀ ਨੂੰ ਉਨ੍ਹਾਂ ਦੇ ਪੱਤਰ ਨੰ: 437/6/6/1/ECI/INST/FUNCT/MCC/2019, ਮਿਤੀ 10-3-2019 ਦੇ ਹਵਾਲੇ ਵਿੱਚ।
2. ਮੁੱਖ ਚੋਣ ਅਫਸਰ, ਪੰਜਾਬ ਨੂੰ ਉਹਨਾਂ ਦੇ ਪੱਤਰ ਨੰ: Elec-2019/R-2133, ਮਿਤੀ 10-3-2019, Elec-2019/R-2141, ਮਿਤੀ 10-3-2019 ਦੇ ਹਵਾਲੇ ਵਿੱਚ।

ਉਪ ਸਕੱਤਰ ਚੋਣ

Diary No. 267/PS/Admn.
PSTCL D. 28/3/2019

By Spl. Messenger/Speed Post

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001

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No. 437/6/1/ECI/INST/FUNCT/MCC/2019

Dated: 10th March, 2019

To

1. मन्त्री, भारत सरकार
11/3/19

1. **The Cabinet Secretary,**
Government of India,
Rashtrapati Bhawan,
New Delhi.
2. **The Chief Secretaries to the Governments of all States and
Chief Secretaries/Administrators of Union Territories.**
3. **The Chief Electoral Officers of
all States and Union Territories.**

Sub: Application of Model Code of Conduct - General Elections to House of the People (Lok Sabha), 2019 and State Legislative Assemblies in the States of Andhra Pradesh, Arunachal Pradesh, Odisha and Sikkim and certain bye-elections - reg.

Sir,

I am directed to state that the Election Commission has announced the schedule for holding General Elections to Lok Sabha and to the Legislative Assemblies of the States of **Andhra Pradesh, Arunachal Pradesh, Orissa and Sikkim and certain bye-elections** (Press Note No. ECI/PN/23/2019, dated 10th March, 2019, available at the Commission's web-site - www.eci.gov.in).

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2. With this announcement, the provisions of the Model Code of Conduct for the guidance of the Political Parties and Candidates have come into force with immediate effect and will be in force till the completion of the General Elections and bye-elections mentioned above. This may be brought to the notice of the Central and all State Governments/Union Territory Administrations, all Ministries/Departments/Offices of the Union Government and the State Governments/Union Territory Administrations. A copy of instructions issued by you to this effect, may be sent to the Commission for its information and record.
3. Your particular attention is drawn to the provisions of Model Code of Conduct for the guidance of Political Parties and Candidates and various instructions issued by the Commission, which, inter-alia, state that the party in power whether at the Centre or in the State or States concerned, shall ensure that no cause is given for any complaint that it has used its official position for the purposes of its election campaign and in particular:-

भारत सरकार (लोकसभा चयन विभाग)
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दिनांक 11.3.19

- (i) (a) The Ministers shall not combine their official visit with electioneering work and shall not also make use of official machinery or personnel during the electioneering work;
- (b) Government transport including official air-crafts, vehicles, machinery and personnel shall not be used for furtherance of the interest of the party in power;
- (ii) Public places such as maidans etc., for holding election meetings, and use of helipads for air-flights in connection with elections shall not be monopolised by the party in power. Other parties and candidates shall be allowed the use of such places and facilities, on the same terms and conditions, on which they are used by the party in power;
- (iii) Rest houses, dak bungalows or other Government accommodations in the States/Union Territories where elections have been announced or are taking place can be given to the political functionaries who are provided security by the State in 'Z' scale or above or equivalent by various State Governments or the Central Government under provisions of their laws, on equitable basis. This shall be subject to condition that such accommodation is not already allotted or occupied by election related officials or the Commission's Observers. Such political functionaries shall not carry out any political activity while staying in the Government Guest Houses/Rest Houses or other Government accommodation etc.;
- (iv) Issue of advertisement at the cost of public exchequer in the newspapers and other media and the misuse of official mass media during the election period for partisan coverage of political news and publicity regarding achievements with a view to furthering the prospects of the party in power shall be scrupulously avoided;
- (v) Ministers and other authorities shall not sanction grants/payments out of discretionary funds from the time, elections are announced by the Commission; and
- (vi) From the time, elections are announced by Commission, Ministers and other authorities shall not -
 - (a) announce any financial grants, in any form or promises thereof; or
 - (b) (except civil servants) lay foundation stones etc. of projects or schemes of any kind; or
 - (c) make any promise of construction of roads, provision of drinking water facilities etc.; or
 - (d) make any ad-hoc appointments in Government, Public Undertakings etc. which may have the effect of influencing the voters in favour of the party in power.

4. As will be observed from Para 3(Clause IV) above, no advertisement shall be issued in electronic and print media highlighting the achievements of the Govt. at the cost of public exchequer. If any advertisement has already been released for telecast/broadcast or publication in the print media, it must be ensured that the telecast/broadcast of such ads on

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electronic media is stopped forthwith and that no such ad is published in any newspapers, magazines, etc., i.e. in print media, from today itself and it should be immediately withdrawn.

5. The instruction of the Commission contained in its letter No.437/6/2009-CCBE dated 5th March, 2009 is available on the Commission's web-site at path "<https://eci.gov.in/important-instructions/>" for your information and necessary action. The Commission's all other relevant instructions, 'Manual on Model Code of Conduct' and 'Compendium of Instructions on Model Code of Conduct' are also available on the Commission's website for your guidance.

6. The Commission further directs that there shall be a total ban on the transfer of all officers/officials connected with the conduct of the election. These include but are not restricted to: -

- i) The Chief Electoral Officer and Additional/Joint/Deputy Chief Electoral Officers;
 - ii) Divisional Commissioners;
 - iii) The District Election Officers, Returning Officers, Assistant Returning Officers and other Revenue Officers connected with the conduct of election;
 - iv) Officers of the Police Department connected with the management of election, like range IGs and DIGs, Senior Superintendents of Police and Superintendents of Police, Sub-Divisional Police Officers like Deputy Superintendents of Police and other Police officers who are deputed to the Commission under section 28A of the Representation of the People Act, 1951;
 - v) The transfer orders issued in respect of the above categories of officers prior to the date of announcement but not implemented till date should not be given effect to without obtaining specific permission from the Commission in this regard;
 - vi) This ban shall be effective till the completion of the election. The Commission further directs that the State Governments should refrain from making transfers of senior officers who have a role in the management of election in the State;
 - vii) In those cases where transfer of an officer is necessary on account of administrative exigencies, the concerned State Government may with full justification approach the Commission for prior clearance.
7. The receipt of the letter may kindly be acknowledged.

Yours faithfully,


(NARENDRA N. BUTOLIA)
PRINCIPAL SECRETARY

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By Speed Post/E-mail

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001

No.437/6/1/ECI/INST/FUNCT/MCC/2019

Dated: 10th March, 2019

To

1. The Cabinet Secretary,
Government of India,
Rashtrapati Bhawan,
New Delhi.
2. The Secretary to the Government of India,
Department of Programme Implementation,
Sardar Patel Bhawan,
New Delhi.
3. The Chief Secretaries to the Governments of all States and
Chief Secretaries/Administrators of Union Territories.
4. The Chief Electoral Officers of
all States and Union Territories.

Subject: General Elections to House of the People (Lok Sabha), 2019 and State Legislative Assemblies of Andhra Pradesh, Arunachal Pradesh, Odisha and Sikkim and certain bye-elections - Release of funds under MPs'/MLAs' Local Area Development Scheme - regarding.

Sir/Madam,

I am directed to refer to the Commission's Press Note No. ECI/PN/23/2019, dated 10th March, 2019 (Press Note available at Commission's web-site - www.eci.gov.in) as per which the Commission has announced the enforcement of the Model Code of Conduct for the guidance of the Political Parties and Candidates, consequent on the announcement of General Election to Lok Sabha and to the Legislative Assemblies of the States of Andhra Pradesh, Arunachal Pradesh, Odisha and Sikkim and certain bye-elections.

2. The Commission has instructed that the release of funds under the Member of Parliament Local Area Development Schemes will be subject to the following restrictions:-

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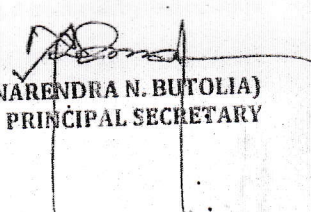
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- a) No fresh release of funds under the Member of Parliament (including Rajya Sabha members) Local Area Development fund shall be made in any part of the country where election is in progress. Similarly no fresh release of funds under the MLAs/ MLCs' Local Area Development Fund shall be made, if any such scheme is in operation, till the completion of election process.
- b) No work shall start in respect of which work orders have been issued before the issue of this letter but the work has actually not started in the field. These works can start only after the completion of election process. However, if a work has actually started, that can continue.
- c) There shall be no bar to the release of payments for completed work(s) subject to the full satisfaction of the concerned officials.
- d) Where schemes have been cleared and funds are provided or released and materials procured and reached the site such scheme may be executed as per programme.

Yours faithfully,


(NARENDRA N. BUTOLIA)
PRINCIPAL SECRETARY

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By Spl. Messenger/mail

ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001

No. 437/6/1/ECI/INST/FUNCT/MCC/2019

Dated: 10th March, 2019

To

हस्ता, उपाय हेतु
11/3/2019

1. The Cabinet Secretary, Government of India, Rashtrapati Bhawan, New Delhi.
2. The Chief Secretaries of all States and Chief Secretaries/Administrators of Union Territories
3. The Chief Electoral Officers of all States and Union Territories.

Subject: Immediate action to be taken for enforcement of Model Code of Conduct after announcement of General Elections to House of the People (Lok Sabha), 2019 and State Legislative Assemblies in the States of Andhra Pradesh, Arunachal Pradesh, Odisha and Sikkim and certain bye-elections - regarding.

Sir,

I am directed to state that the Election Commission has announced the schedule for holding General Election to House of the People (Lok Sabha), 2019 and State Legislative Assemblies in the States of Andhra Pradesh, Arunachal Pradesh, Odisha and Sikkim and certain bye-elections, operation of 'MODEL CODE OF CONDUCT' comes into effect with the announcement of elections by the Commission. In view of the general elections, the Commission has given following directions for effective enforcement of provisions of MCC:-

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1. **Defacement of Property-** ECI instructions contained in letters, No. 437/6/INST/2015-CCS, dated 29th December, 2015, No. 437/6/INST/2012-CC&BE dated 18th January, 2012 and No. 3/7/2008 JS-II dated 7th October, 2008, provide for prevention of defacement of property. The Commission has directed to ensure strict compliance of its instructions and to take time bound action as prescribed below-

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- (a) **Defacement of Government property-** For this purpose a Government premise would include any Government office and the campus wherein the office building is situated. All wall writing, posters/papers or defacement in any other form, cutout/hoardings, banners, flags etc, on Government property shall be removed within 24 hours from the announcement of elections
- (b) **Defacement of public property and misuse of public space-** All unauthorized political advertisement, in the form of wall writing/posters/papers or defacement in any other form, cutout/hoardings, banners flags etc. at public property and in public space like railway station, Bus stands, Airports, railway Bridges, Roadways, Govt. Buses, Electric/Telephone poles, municipal/local bodies' buildings etc., shall be removed within 48 hours from the announcement of elections by the Commission.
- (c) **Defacement of private property-** All unauthorized political advertisement displayed at private property and subject to local law and court's directions, if any, shall be removed within 72 hours from the announcement of elections by the Commission.
2. **Misuse of official vehicle-** The ECI's Consolidated instructions contained in letter No. 464/INST/2014/EPS, dated 10th April 2014, among other things, provides that there shall be a total ban on use of official vehicle by any political party, candidate or any other person connected with election (except officials performing any election related official duty) for campaigning, electioneering or election related travel during elections (subject to certain exception mentioned therein). The expression official vehicle means and shall include, any vehicle used or capable of being used for the purpose of transport, whether propelled by mechanical power or otherwise and will include trucks, lorries, tempos, jeeps, cars, auto rickshaws, e-rickshaws, buses, belonging to Central Government, State Government/UT Administrations, public undertakings of Central/State Government, Joint sector undertakings of Central/State Government, local bodies, municipal corporations, marketing boards, cooperative societies or any other body in which public funds, however small a portion of the total, are invested. The CEOs/DEOs shall take necessary action for compliance of ECI instructions within 24 hours of the announcement of the elections.
3. **Advertisement at the cost of public exchequer-** ECI instructions contained in letters, No. 437/6/1/2014-CC&BE, dated 5th March, 2014 provides that at the cost of public exchequer in the newspapers and other media and the misuse of official mass media during the election period for partisan coverage of political news and publicity regarding achievements

with a view to furthering the prospects of the party in power shall be scrupulously avoided. No advertisements shall be issued in electronic and print media highlighting the achievements of the Govt. at the cost of public exchequer. If any advertisement has already been released for telecast/broadcast or publication in the print media, it must be ensured that the telecast/broadcast of such ads on electronic media is stopped forthwith and that no such ad is published in any newspapers, magazines, etc., i.e. in print media, from the date of announcement and it should be immediately withdrawn. The CEOs/DEOs has to take immediate action to remove/stop any advertisement, in the print/electronic media, showing the achievements of the Government soon after the announcement of elections.

4. Photograph of political functionary at official website- ECI instruction contained in letter No. 437/6/INST/2014-CC&BE dated 20th March, 2014 provides that all references of Ministers, Politicians or political parties available on central/state Government's official website, shall be removed. The CEOs have to take immediate action to remove/hide the photographs of any political functionary from official websites of state department.
5. Development/construction related activities- within 72 hours of announcement of elections, the CEO/DEO shall obtain the following list of works for reference in case of validating any complaint on violation of MCC:
 - (i) List of work which has already been started on ground.
 - (ii) List of fresh work which has not started on ground.
6. Activities for Expenditure Monitoring and enforcement of MCC- Flying squad, FST, video team, intensive checking for liquor/Cash/Contra banned drugs, flying squads of excise department to check illicit trafficking of Drug/Narcotics to be immediately activated after announcement.
7. Complaint Monitoring System- The poll going states shall have a complaint redressal mechanism based on website and call center. The toll-free number of call center is 1950. Complaints can be registered by making calls to the toll free call center numbers or on the web site. Complainants will also be informed of the action taken by SMS and by the call center. Complainants can also see the details of the action taken on their complaints. This system should be operational within 24 hours of the announcement. All complaint should be dealt with promptly and properly. The 24x7 control Room at the district level must be activated and sufficient deployment of manpower and other logistics be ensured in


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particular, round the clock personnel should be deployed in the control room and their duty roster must be issued to avoid any evasion or confusion.

8. **IT Application-** All IT applications including official website and social media shall be operational with the announcement.
9. **Dissemination of information for Awareness of Voters and political parties.** Publicity of major election activity would be given through CEO/DEO/RO. For this purpose, all necessary information shall be disseminated through radio, tv, cinema. Government channel to display voter education material.
10. **Active cooperation from Educational Institution and Civil Societies-** Cooperation can be sought from educational institution and civil societies for giving wide publicity to the election related information to the general public and other stakeholders.
11. **Media Centre-** Effort should be made for awareness among the voters, political parties and other stakeholder through media center about election system including use of EVM/VVPAT.
12. **MCMC/DEMC-** ECI instruction contained in letter no. 491/MCMC/2014/Communication dated 24th March, 2014 provides that all registered political parties will approach the Media Certification and Monitoring Committees (MCMC) at District and State level, as the case may be, for pre-certification of their political advertisements proposed to be issued on electronic media. The Commission has directed to ensure strict compliance of its instructions contained in above said letter.
13. **Control Room-** The 24x7 control room at district level must be activated immediately and sufficient deployment of manpower and other logistics be ensured by the DEO/CEO. A control room with complaint Monitoring Centre would also be set up at ECI Secretariat during the entire election process.

Yours faithfully


(NARENDRA N. BUTOLIA)
PRINCIPAL SECRETARY

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ELECTION COMMISSION OF INDIA

NIRVACHAN SADAN, ASHOKA ROAD, NEW DELHI-110001

No. 437/6/1/ECI/INST/FUNCT/MCC/2019

Dated: 10th March, 2019

To

The Chief Secretaries of all States and
Chief Secretaries/Administrators of Union Territories.

11/3/19
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Subject: General Elections to House of the People (Lok Sabha), 2019 and State Legislative Assemblies in the States of Andhra Pradesh, Arunachal Pradesh, Odisha and Sikkim and certain bye-elections - Screening Committee- regarding.

Sir/Madam,

I am directed to state that the Commission has issued detailed guidelines and instructions on regulation and enforcement of various aspects of the Model Code of Conduct (MCC) during election time. A number of proposals relating to MCC are being received in the Commission from Chief Electoral Officers and sometimes from the concerned departments directly. The Commission has decided that a Screening Committee headed by Chief Secretary of the State shall be constituted with following composition -

- | | |
|---|----------|
| (i) Chief Secretary | Chairman |
| (ii) Secretary/Pr. Secretary of the department(s) to which the proposal relates. | Member |
| (iii) Secretary/Pr. Secretary of the General Administration/Coordination department of the State. | Member |

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2. The Committee shall examine each proposal, before sending it to the Commission, through the Chief Electoral Officer concerned, in the light of the Commission's existing instructions/clarifications available in the form of Manual on Model Code of Conduct/Compendium of instructions on Model Code of Conduct/instructions available on the Commission's website. The proposals cleared by the Screening Committee shall be submitted to the Chief Electoral Officer along with full details and a note on urgency, i.e. why the proposal can't wait till completion of poll/election. The Chief Electoral Officer shall forward only such proposal(s) that are cleared by the aforesaid Screening Committee, to the Commission along with his/her comments immediately. Hence, all departments of the State may be advised not to forward any reference directly to the Commission. Further, no department of the State Govt./Union Territory Administrator shall send original file to the CEO's office but only a self-contained reference be sent through the Screening Committee.

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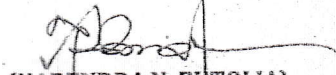
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3. Accordingly, the Commission has directed that the aforesaid Screening Committee shall be constituted and operationalized immediately in all the States and Union Territories. A copy of the order constituting the Screening Committee shall be sent to the Commission latest by 3 pm of 14th March, 2019. The CEO shall provide a copy of Manual on Model Code of Conduct, Compendium of Instructions on Model Code of Conduct and relevant Model Code of Conduct instructions to the Screening Committee.

4. Further, it may be noted that the Commission takes reasonable time to dispose of a reference, therefore last minute references should be avoided.

Yours faithfully,


(NARENDRA N. BUTOLIA)
PRINCIPAL SECRETARY

Lok Sabha Elections 2019/
Most Urgent/Time Bound

OFFICE OF THE
CHIEF ELECTORAL OFFICER, PUNJAB

ਦਫਤਰ ਮੁੱਖ ਚੋਣ ਅਫਸਰ, ਪੰਜਾਬ

SCO No.29-32, Sector: 17-E, Chandigarh

☎ 0172-2704779, 2704701, 2724037 ☎ 0172-2707970

Email: ceo.punjabeci.gov.in, fceo.punjabeci.gov.in, dyceo@punjab.gov.in

No.Elec-2019/R- 2133 Dated Chandigarh, 10th March, 2019

To
The Chief Secretary to Government of Punjab
Punjab Civil Secretariat-1
Chandigarh

Subject: Lok Sabha Elections 2019-regarding elections programme

Sir,

I am directed to forward herewith a copy of **PRESS NOTE** No. ECI/PN/23/2019 dated 10th March, 2019 of the Election Commission of India New Delhi on the subject cited above and to request that the Election Commission of India has announced following election programme to hold Lok Sabha Elections 2019 today i.e. on 10th March, 2019:

Poll Events	Schedule
Date of issue of Gazette Notification	22.04.2019 (Monday)
Last date of nominations	29.04.2019 (Monday)
Date of scrutiny of nominations	30.04.2019 (Tuesday)
Last date for withdrawal of candidatures	02.05.2019 (Thursday)
Date of Poll	19.05.2019 (Sunday)
Date of Counting	23.05.2019 (Thursday)
Date before which election shall be completed	27.05.2019 (Monday)

Immediately after the announcement of election schedule by the Election Commission of India, the Model Code of Conduct has come into force with immediate effect in the State of Punjab with effect from 10th March, 2019. The Model Code of Conduct shall also be applicable to all candidates, political parties and the State Government. The Model Code of Conduct shall also be applicable to the Union Government for the State concerned.

A copy of the Model Code of the Conduct is also attached herewith for the compliance of the State Government.

It is therefore requested that the instructions of the Election Commission of India may kindly be circulated to the Chief Minister, all Ministers, Speaker, Deputy Speaker, all Additional Chief Secretaries, Financial Commissioners, Principal Secretaries, Secretaries, all Head of Departments, Chairman and Managing Director of all Boards, Corporations and Authorities of the Punjab for their strict compliance.

Yours faithfully,

Chief Electoral Officer, Punjab

Endst. No.: Elec-2019/R- 2134 Dated Chandigarh, the 10th March, 2019

1. Copy of the above is forwarded for information and strict compliance;
2. The Director General of Police, Punjab, Police Head Quarter, Chandigarh;
3. All the Divisional Commissioners in the State of Punjab
4. All the Deputy Commissioners in the State of Punjab
5. All the Commissioners of Police and Senior Superintendents of Police in the State of Punjab
6. The Director, Information and Public Relations Punjab, Chandigarh to release **PRESS NOTE** in this regard
7. The Secretary Election Commission of India, New Delhi for information.

Chief Electoral Officer, Punjab

11/3/2019

11/3

LEGEND

Institute of Candidates
 State Boundaries
 Parliamentary Boundaries

RAJASTHAN

HARYANA

UTTA
 PRADE

Schedule Reference

Schedule no:	7
No of PCs going to poll	13
Issue of Notification:	22 04 2019
Last Date for filing Nominations:	29 04 2019
Scrutiny of Nominations:	30 04 2019
Last date for withdrawal of Candidature:	02 05 2019
Date of Poll	19 05 2019
Counting of Votes:	23 05 2019
Date before which the election shall be Completed	27 05 2019

Parliamentary Constituenci

Sl.	PC No.	PC Name
1	1	Gurdaspur
2	2	Amritsar
3	3	Khadoor Sahib
4	4	Jalandhar
5	5	Hoshiarpur
6	6	Anandpur Sahib
7	7	Ludhiana
8	8	Patthgarh Sahib
9	9	Faridkot
10	10	Ferozpur
11	11	Bathinda
12	12	Sangrur
13	13	Patiala



Lok Sabha Elections 2019/
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Email: ceo_punjab@eci.gov.in, jtceo_punjab@eci.gov.in, dyceo@punjab.gov.in

No.Elcc-2019/R- 2141

To

1. The Chief Secretary to the Government of Punjab
2. All the Additional Chief Secretaries to Govt. of Punjab
3. All the Financial Commissioners/Principal Secretaries/ Secretaries to the Govt. of Punjab
4. The Director-General of Police, Punjab, Chandigarh
5. All Heads of Departments
6. All the Commissioners of Divisions
7. All the Deputy Commissioners
8. All the Commissioner of Police/Senior Superintendents of Police
9. Chairmen/Managing Directors of all Boards/Corporations/ Authorities.

Dated Chandigarh, the 10 March 2019

Subject:- **Lok Sabha Elections, 2019-Prevention of misuse of official vehicles during elections and Tours of Ministers instructions regarding.**

Sir/Madam

The Election Commission of India has already announced the schedule of elections to the Lok Sabha, 2019. With the announcement of elections Model Code of Conduct comes into force immediately from the date of announcement. A copy each of the following standing instructions of the Election Commission of India which are self explanatory is enclosed herewith with a request to go through these instructions thoroughly and ensure their strict compliance.

S. No.	Letter and Date	Subject
1.	437/6/ES0025/94/MCS Dated: 21.10.1994	Election period-tours of ministers.
2.	437/6/96/PLN-III, Dated: 15 January, 1996	General Elections/Bye Elections- Prevention, of misuse of 'official vehicles' during elections

11/3
11/3/19
49/11

ਚੋਣਾਂ ਸਮੇਂ (ਲੋਕ ਸਭਾ ਚੋਣਾਂ ਲਿੰਕ)
ਭਾਇਕੀ ਨੰ E-191
ਮਿਤੀ 11-3-19

3.	437/6/96/PLN-III, 16 January, 1996	Dated:	General Elections/Byc Elections- Restrictions on misuse of vehicles
4.	437/6/96/PLN-III, 17 January, 1996	Dated:	General Elections Tours of Ministers.
5.	10/17/89 M&G, November 1, 1989	dated	General Election to Lok Sabha Tours of Minister in Connection with election campaign.
6.	437/6/96/PLN-III, April, 9, 1996	Dated:	General Elections-Security cover to Ministers/Candidates
7.	437/6/97/PLN III, 18th March, 1997	Dated:	General Elections/Byc Elections-to Lok Sabha and State Legislative Assemblies- Instruction on misuse of vehicles during election period-Regarding
8.	437/6/99/PLN-III, 14th July, 1999,	Dated:	Use of Government Aircrafts/ Helicopters- regarding
9.	3/102001/JS-II, dated 23rd March, 2001		Election Campaigns of political parties and candidates-measures to curb highly expensive campaigns and for maintenance of law and order during elections- regarding
10.	4/2001/J.S. II. Dated 30th March, 2004		Prevention of misuse of official vehicles during election Clarification.
11.	437/6/2006 PLN-III (Vol- IX), Dated 12th July, 2006		Applicability of Model Code of Conduct- Regarding
12.	464/INST/2007/PLN-I, Dated 9th February, 2007		Restriction on number of vehicles and people at the time of nominations.
13.	437/6/2007-PLN-III (Vol-III) dated 16th March, 2007		Use of vehicles for campaign purpose by candidates and political parties.
14.	437/6/2007-PLN-III, 23rd March, 2007		Prevention of misuse of vehicles on the polling day-regarding
15.	437/6/2007 (Vol V)-PLN-III, dated 2nd November, 2007		Travel by candidates/Campaigners etc. by helicopter/other type of aircraft during the election period-regarding
16.	437/6/2007(INST)-PLN-III, dated 12th November, 2007		Instruction on convoy of vehicles during election period of General/Bye-Elections to the Lok Sabha and State Legislative Assemblies-regarding
17.	437/6/2006-PLN III, dated 23rd November, 2007		Prevention of misuse of vehicles during elections
18.	437/6/2007-PLN-III, dated 23rd November, 2007		Tour of Ministers General Elections.
19.	437/6/2007/PLN-III, (Vol. V) dated 05-12-2007		Model Code of Conduct for officers working in Ministries/Departments/ Commissioners at the time of election
20.	437/6/2008 PLN-III, Dated 28th May, 2008		Restrictions of Public meeting by Ministers/Political functionaries in Educational Institutes.
21.	437/6/INST/2008 CC&BE Dated 18th February, 2009		Model Code of Conduct- Compliance in letter and spirit under Section 77 of RP Act, 1951- regarding.

22.	437/INST/2009/CC&BE, dated 25th March, 2009	Use of Vehicles for election Campaign- Bullet-proof vehicles provided for security reasons-clarification.
23.	437/6/INST/2010-CC&BE Dated 7th June, 2010	Use of Bullet Proof Vehicles by SPG Protectees (other than Prime Minister) for election campaign- regarding.
24.	437/6/INST/2010/CC&BE, dated 5th October, 2010	Prevention of misuse of vehicles during elections-regarding
25.	437/6/INST/2011/CC&BE, dated 24th March, 2011	Tours of Chief Ministers-reg.
26.	437/6/INST/2011-CC&BE, dated 1st April, 2011	Model Code of Conduct-Tours of Chief Minister-regarding
27.	437/6/INST/2010-CC&BE, Vol II, dated 5th April, 2011	Use of Vehicles for election Campaign- Bullet-proof vehicles provided for security reasons Instructions-regarding
28.	437/6/INST/2011/CC&BE, dated 27th April, 2011	Model Code of Conduct-Tours of Chief Minister and Ministers of Union Govt.- regarding
29.	437/6/CG/2014/CC&BE, dated 07.10.2014	Relaxation of Model Code of Conduct on PM's visit reg.
30.	437/6/MISC/2015-CC dated 19.06.2015	Construction of Helipads by State Administrations during Election Tours of the Prime Minister-reg.

2. Please ensure strict compliance of the above mentioned standing instructions of the Election Commission of India in letter and spirit during Lok Sabha Elections-2019. The Model Code of Conduct for the said elections has already been imposed in the State of Punjab with effect from 10.03.2019

3. You are also requested to ensure that the instructions of the Election Commission of India are specifically brought to the notice of all the Officer/Officials working under your administrative control for their compliance.

Yours faithfully, .


CHIEF ELECTORAL OFFICER

10.03.2019

Endst. No.-Elec-2019/R-2142

Dated Chd., the 10 March 2019

A copy of each is forwarded to:-

1. The Principal Secretary to Chief Minister. He is requested to bring the above standing instructions of the Election Commission of India to the notice of the Hon'ble Chief Minister, Punjab.

2. The Senior Special Secretaries/ Special Secretaries/ Secretaries/Private Secretary to the Ministers/Minister of State/Deputy Ministers and Parliamentary Secretaries. They are directed to bring the above-mentioned standing instructions of the Election Commission of India, to the notice of their respective Ministers/Ministers of State/Deputy Ministers and Parliamentary Secretaries for their information and strict compliance.


CHIEF ELECTORAL OFFICER

Endst. No.-Elec-2019/R-2143

Dated Chd., the 10 March 2019

A copy of each is forwarded to the Secretary, Punjab Vidhan Sabha, Vidhan Sabha Secretariat, Chandigarh for compliance.

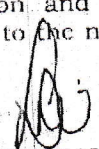

CHIEF ELECTORAL OFFICER

Endst. No.-Elec-2019/R-2144

Dated Chd., the 10 March 2019

A copy along with a copy of above standing instructions of the Election Commission of India is forwarded to:-


1. The Returning Officer for 01 Gurdaspur, 02-Amritsar, 03-Khadoor Sahib, 04-Jalandhar (SC), 05-Hoshiarpur (SC), 06-Anandpur Sahib, 07 Ludbiana, 08-Fatehgarh Sahib (SC), 09-Faridkot (SC), 10-Firozpur, 11-Bathinda, 12-Sangrur and 13-Patiala.
2. All the District Election Officers with the direction that these instructions may kindly be brought to the notice of all the Assistant Returning Officers for their compliance. The above instructions of the Election Commission of India must be supplied to all the Political Parties and Contesting Candidates against proper receipt.
3. All the Election Tehsildars for information and necessary action. These instructions may be brought to the notice of all concerned for their compliance.


CHIEF ELECTORAL OFFICER

Endst. No.-Elec-2019/R-2145

Dated Chd. the 10 March 2019


A copy is forwarded to the Secretary, Election Commission of India Nirvaahan Sadan, Ashoka Road, New Delhi for information.


CHIEF ELECTORAL OFFICER

Endst. No.-Elec-2019/R-2146

Dated Chd. the 10 March 2019

A copy is forwarded to all the President or General Secretary of the Recognized Political Parties for strict compliance.


CHIEF ELECTORAL OFFICER