



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

(Regd. Office: PSEB, Head Office, The Mall, Patiala-147001, Punjab, India)

Corporate Identity Number - U40109PB2010SGC033814,

Office of CFO, Accounts Officer/Taxation, Ground floor, Shakti Sadan, Patiala.

E-mail: [ao-taxation@pstcl.org](mailto:ao-taxation@pstcl.org)

To

1. DY. CE/SE, Grid Construction Circle, Ludhiana.
2. Dy. CE/SE, Civil Works Circle, Patiala.
3. Dy. CE/SE, TLSC Circle, Patiala.

Memo No: 2979/81/CFO/FAR-14

Dated:- 21.11.2019

**Subject: PSERC Directives on maintenance of Fixed Assets Register.**

Reference: This office memo no. 2647-2689/CFO/FAR-14 dated 15-10-2019, 1577-1622/CFO/FAR-14 dated 13-06-2019 & memo no. 816-820/CFO/FAR-14 dated 22-02-2019.

In continuance of above, this office had requested to all DDOs of PSTCL to provide details of additions made to Fixed Assets from 01-04-2018 to 31-03-2019 in requisite proformas and in abstract form (already circulated vide this office memo no. 3023-3105/CFO/FAR-14 dated 12-11-18 and email dated 13-11-2018).

**PSERC has also issued a directive to supply the voltagewise details of fixed assets every year in the tariff order for F.Y. 2019-20.**

The format already supplied for providing information/detail of fixed assets (i.e. component wise detail of fixed assets) is also covering the information required by PSERC (i.e. voltage wise details).

Therefore, it is requested that voltage wise/component wise information relating to fixed assets created and transferred to P&M Organization for the F.Y. 2018-19 be provided immediately to the concerned offices, if the same is not provided earlier.

**Further it is also requested to provide voltage wise/component wise information on prescribed format to P&M Organization along with IUT bills raised for each asset in respect of additions made during current F.Y. 2019-20 (upto October) within 7 days positively as PSERC is pressing for the same, so that consolidated information could be collected from P&M divisions for onwards submission to PSERC.**

**Thereafter, it must be ensured that requisite information of each asset in respect of additions made (voltage wise/component wise) will be provided to P&M Organization along with IUT bills raised every month from November 2019 onwards.**

This issues with the approval of competent authority.

Dy. CAO/A&R,  
PSTCL, Patiala.

Endst. No.: 2982/3049/CFO/FAR-14

Dated: - 21.11.2019

Copy of the above is forwarded to the following for information and further necessary action please.

1. Chief Engineer/HIS&D, PSTCL, Patiala.

2. Chief Engineer/SLDC, PSTCL, Patiala.
3. Chief Engineer/TS, PSTCL, Patiala.
4. Chief Engineer/P&M PSTCL Ludhiana.
5. CAO/F&A, PSTCL Patiala.
6. Company Secretary, PSTCL.
7. All Dy.CEs/SEs under PSTCL (Other than construction divisions).
8. All Dy. CAOs / Dy. CAs under PSTCL.
9. **All Addl. SEs/Sr. Xens under PSTCL (P&M Organizations) for collecting the same from construction organizations and providing to this office for the F.Y 2018-19 within 7 days positively as per instructions already issued vide referred memos. Further, information for the F.Y 2019-20 (upto October 2019) within 15 days positively.**
10. All AOs under PSTCL (Other than DDOs).

  
Dy. CAO/A&R,  
PSTCL, Patiala.

21/11/19

CC:

1. Dy. Secy. to Director/Technical, PSTCL Patiala for kind information of Director, please.
2. Sr. PS to Director/F&C, PSTCL, Patiala for kind information of Director, please.
3. CAO (Finance & Audit) for kind information and necessary action w.r.t. this office memo no. 2646/CFO/A&R-01 dated 14.10.2019 issued in respect of compliance of PSERC Directives.