



**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

Regd. Office: PSEB, HEAD OFFICE, THE MALL,  
OFFICE OF: Financial Advisor, IIIrd FLOOR, SHAKTI SADAN,  
PATTALA-147001, Punjab, India.  
Corporate Identity Number: U40109PB2010SGC033814.  
TEL: 96461-19280, FAX- 0175-2206523. E- mail: dy-fa@pstcl.org

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**Office Order No. 4 /CPC/GST-1      Date: 3/08/2017**

To

All Addl. SEs/Sr.Xens/AOs,      **(All Accounting Units)**  
Under PSTCL.

**Memo. No. 2031/78 /CPC/GST-1**

**Date:- 03/08/2017**

**Sub:            Implementation of GST in PSTCL.**

**Ref:            This office Memo No.1898/1942/CPC/GST-I Dated: 28.07.2017**

In continuation to the Office order no. 3 Dated 28/07/2017 issued by this office vide above referred memo of this office, it is intimated that information about Goods or Services received/purchased in GSTR-3B is required to be submitted by 5<sup>th</sup> of August through e-mail at [ao-gst@pstcl.org](mailto:ao-gst@pstcl.org) in Excel Format only(not PDF) so that information may be uploaded by this office well within the stipulated period. So all the DDOs/Accounting Units in PSTCL are requested to adhere to the timelines and submit the information for filing of return within the prescribed time. It is reiterated here that it is the duty of the officer concerned to ensure that all the transactions attracting GST (including purchase/services from register/unregistered persons attracting reverse charge mechanism) are reported to this office for filing of returns and the same have been checked and verified.

The responsibility for transactions which are not reported by 5<sup>th</sup> of August or are not checked and verified before reporting resulting in non-submission/wrong submission of GST returns shall be of the DDO concerned. This office will be filing the returns purely on the basis of inputs received from field offices, only and that also within the timeframe given in the GST.


After furnishing the information on E-mail given above, the concerned office need to confirm it on the following Nos. either by calling or by sending SMS :-

- |                      |                             |
|----------------------|-----------------------------|
| 1.Smt. Kailash Verma | AO/CPC (96461-08785)        |
| 2.Sh. Raj pal        | Supdt. (96460-41697)        |
| 3.Jasmeeet Kaur      | UDC (Accounts) (9876395923) |

It will not be possible for this office to contact & confirm each office therefore the office concerned shall confirm the receipt of information please.

In case of any query regarding applicability of GST Act office of CFO/PSTCL may be contacted.

**Matter may be treated as Most Urgent.**

  
Joint Financial Advisor,  
PSTCL, Patiala.


Endst. No. 2079/2114/CPC/GST-I

Dated:-03/08/2017

Copy of the above is forwarded to the following for information and necessary action please:-

1. Sr. PS to CMD, PSTCL, Patiala.
2. Sr. PS to Dir./F&C, PSTCL, Patiala.
3. Dy. Secretary to Dir./Tech, PSTCL, Patiala.
4. Dy. Secretary to Dir./Admn., PSTCL, Patiala.
5. Engineer-In-Chief/TS, PSTCL, Patiala.
6. Chief Engineer/P&M, PSTCL, Ludhiana.
7. Chief Engineer/HIS&D, PSTCL, Patiala.
8. Chief Engineer/ SLDC, PSTCL, Patiala.
9. Chief Financial Officer, PSTCL, Patiala.
10. Company Secretary, PSTCL, Patiala.
11. Chief Auditor, PSTCL, Patiala.
12. All Dy. CEs/SEs under PSTCL
13. All Dy. CAOs/Dy.FAs/Dy.CAs/PSTCL
14. Sr. Xen/IT for uploading on PSTCL website.

For information of CMD  
& Directors please.

  
Joint Financial Advisor,  
PSTCL, Patiala.