

ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ  
ਦਫ਼ਤਰੀ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ / ਸੀ.ਓ. ਟੇ ਸੀ. ਸੇਕਲ, ਜੀ.ਟੀ. ਰੋਡ, 66 ਕੇ.ਵੀ. ਸ/ਸ ਲੁਧਿਆਣਾ।  
ਫੋਨ/ਫੈਕਸ : 0161-2744450, ਸੰਚਾਲਿਕ : 96461-18028, ਈਮੇਲ : srkshn-pun-c-o-c-ltdh@pstcl.org

**pstcl**  
PUNJAB STATE TRANSMISSION CORPORATION LIMITED

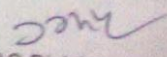
**PUNJAB STATE TRANSMISSION CORPORATION LIMITED  
SHORT TERM TENDER NOTICE**

(Tender Enquiry No: 02/2015-16)

Office of	Addl. S.E. C O & C Divn. PSTCL, 66 KV S/S G T Road, Ludhiana.
Tender Notice	Hiring of one No. Tata Sumo, Victa /Gold, Scorpio, Mahindra Balero, Xylo (or equivalent) Diesel Vehicle for one year from 14-07-2015 to 13-07-2016. Model not earlier than 2013, for CO&C Division, PSTCL, Ludhiana.
Tender Enquiry No.	02/2015-16
Cost of Specification	Rs. 500/- Cash/ Demand Draft in favour of Additional S.E. C O&C Division P.S.T.C.L, 66KV S/Strn, G T Road Ludhiana.
Last Date & Time for	
1. Sale of Tender Document	03-07-2015 upto 5.00 pm.
2. Receipt of Tenders	08-07-2015 upto 3.00 pm.
3. Opening of Tenders	08-07-2015 at 3.30 pm.
Earnest Money	EMD equal to 2% of the contract value or minimum Rs.6000/- in cash or by demand draft in favour of Addl. S.E. C O & C PSTCL, Division, Ludhiana or BA-16.

Detail of NIT may be down loaded from PSTCL web site [www.pstcl.org](http://www.pstcl.org).

- 1) The undersigned reserve the right to reject any or all the tenders received without assigning any reason.
- 2) Tender received telegraphically/Fax/conditional Tenders without earnest money shall not be accepted.
- 3) Please do not forget to super scribe the envelop(s) with the name of tender and due date of opening the tender.

  
Addl. S.E. C O&C Division  
66 KV S/Strn G T Road PSTCL,  
Ludhiana 0161-2744450.

ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ  
 ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ / ਸੀ.ਓ. ਤੇ ਸੀ. ਮੰਡਲ, ਜੀ.ਟੀ. ਰੋਡ, 66 ਕੇ.ਵੀ. ਸ/ਸ ਲੁਧਿਆਣਾ।  
 ਫੋਨ/ਫੈਕਸ 0161-2744450, ਮੋਬਾਇਲ: 96461-18028, ਈਮੇਲ: srxen-pm-coc-ldh@pstcl.org



ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ

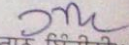
ਸ਼ਾਰਟ ਟਰਮ ਟੈਂਡਰ ਨੋਟਿਸ

(ਟੈਂਡਰ ਇੰਕੁਆਇਰੀ ਨੰ: 02/2015-16)

ਦਫਤਰ ਦਾ ਨਾਮ	ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ ਸੀ ਓ ਤੇ ਸੀ ਮੰਡਲ ਜੀ.ਟੀ.ਰੋਡ 66 ਕੇਵੀ ਸ/ਸ ਲੁਧਿਆਣਾ।
ਟੈਂਡਰ ਦਾ ਵੇਰਵਾ	ਇੱਕ ਸਾਲ ਲਈ ਇੱਕ ਟਾਟਾ ਸੁਮੋ, ਗੋਲਡ/ਵਿਕਟਾ, ਸਕਾਰਪੀਓ, ਮਹਿੰਦਰਾ ਬਲੈਰੋ, ਜਾਇਲੋ ਗੱਡੀ (or equivalent) ( ਡੀਜ਼ਲ) 14-7-2015 ਤੋਂ 13-7-2016 ਤੱਕ ਕਿਰਾਏ ਤੇ ਲੈਣ ਬਾਰੇ। (ਮਾਡਲ 2013 ਤੋ ਪੁਰਾਣਾ ਨਹੀ ਹੋਣਾ ਚਾਹੀਦਾ ਹੈ) ਸੀ.ਓ.ਤੇ.ਸੀ ਮੰਡਲ ਲੁਧਿਆਣਾ।
ਟੈਂਡਰ ਨੰ:	02/2015-16
ਸਪੈਸੀਫਿਕੇਸ਼ਨ ਦੀ ਕੀਮਤ	500 ਰੁਪਏ ਨਕਦ/ ਬੈਂਕ ਡਰਾਫਟ ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ ਸੀ ਓ ਤੇ ਸੀ ਮੰਡਲ ਪੀ ਐਸ ਟੀ ਸੀ ਐਲ ਲੁਧਿਆਣਾ ਦੇ ਨਾਂ ਤੇ ਹੋਵੇ।
ਟੈਂਡਰ ਵੇਚਣ ਦੀ ਆਖਰੀ ਮਿਤੀ ਤੇ ਸਮਾਂ	03-07-2015 ਸ਼ਾਮ 5.00 ਵਜੇ ਤੱਕ ।
ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ ਮਿਤੀ	08-07-2015 ਸਾਮ 3.00 ਵਜੇ ਤੱਕ ।
ਟੈਂਡਰ ਖੋਲ੍ਹਣ ਦੀ ਮਿਤੀ ਤੇ ਸਮਾਂ	08-07-2015 ਸਾਮ 3.30 ਵਜੇ ਤੱਕ ।
ਜਮਾਨਤੀ ਰਕਮ ( ਅਰਨੈਸਟ ਮਨੀ )	ਕੰਟਰੈਕਟ ਰਕਮ ਦਾ 2% ਜਾ ਘੱਟੋ ਘੱਟ 6000/- ਰੁਪਏ ਡੀਮਾਡ ਡਰਾਫਟ ( ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀ: ਸੀ.ਓ.ਤੇ.ਸੀ ਮੰਡਲ ਲੁਧਿਆਣਾ ਦੇ ਨਾਂ ਤੇ ਹੋਵੇ ) ਜਾਂ ਬੀ.ਏ-16 ।

ਹੋਰ ਲੋੜੀਂਦੀ ਸੂਚਨਾਂ ਪੀ ਐਸ ਟੀ ਸੀ ਐਲ, ਦੀ ਵੈਬ ਸਾਈਟ [www.pstcl.org](http://www.pstcl.org) ਤੇ ਪ੍ਰਾਪਤ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।

- 1 ਨਿਮਨ ਹਸਤਾਖਰ ਕਰਤਾ ਕਿਸੇ ਵੀ ਟੈਂਡਰ ਨੂੰ ਜਾ ਸਾਰੇ ਹੀ ਟੈਂਡਰ ਨੂੰ ਬਿਨਾਂ ਕਾਰਨ ਦੱਸੇ ਰਦ ਕਰ ਸਕਦਾ ਹੈ।
- 2 ਟੈਲੀਗ੍ਰਾਫ/ਫੈਕਸ ਰਾਹੀ /ਕੰਡੀਸ਼ਨਲ ਟੈਂਡਰ ਜਾਂ ਬਿਨਾਂ ਅਰਨੈਸਟ ਮਨੀ ਦੇ ਪ੍ਰਾਪਤ ਹੋਏ ਰੱਦ ਕੀਤੇ ਜਾਣਗੇ।
- 3 ਕ੍ਰਿਪਾ ਕਰਕੇ ਟੈਂਡਰ ਵਾਲੇ ਲਿਫਾਫੇ ਤੇ ਟੈਂਡਰ ਦਾ ਨਾਂਮ ਅਤੇ ਟੈਂਡਰ ਖੋਲ੍ਹਣ ਦੀ ਮਿਤੀ ਲਿਖਣਾ ਨਾਂ ਭੁੱਲਣਾ।

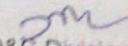
  
 ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ  
 ਸੀ ਓ ਤੇ ਸੀ ਮੰਡਲ ਲੁਧਿਆਣਾ।  
 0161-2744450

**General Conditions:**

1. Detail of the vehicle/vehicles provided for hiring i.e. Vehicle No. copy of registration book, copy of insurance, copy of permit are to be provided alongwith the tender/quotation
2. The contractor is required to submit an Earnest Money Deposit (EMD) equal to 2% of the contract value with minimum of Rs.6000/- in cash or in shape of demand draft in favour of Additional S.E. C.O&C Division, Ludhiana or BA 16. Tender offers without EMD will not be accepted. The EMD will be released after the completion of three months from the date of award of contract to successful bidder.
3. The EMD/Security submitted is liable to be forfeited on the following grounds. On reservation of tender and/or change in the same without consent of PSTCL.
4. In case of withdrawal of vehicle from service of PSTCL, the contractor shall have to inform to PSTCL, 30 days in advance otherwise 30 days payment shall be deducted from their bill as penalty. However, the vehicle can be disengaged by PSTCL by serving 30 days notice in advance to the contractor.
5. The contract shall be initially for a period of one year, which may be extended on mutual consent at the same rates, terms and conditions.
6. All matter relating to transportation, traffic police and local administration will be dealt by the contractor himself at his own cost.
7. The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.
8. Tender received telegraphically/fax/conditional tender without earnest money shall not be accepted.

The tenders shall accepted up to 3.00 pm.on 08-07-2015 and shall be opened on the same day in the presence of contractors/bidders, who may choose to be present in the office of Addl. S.E. C.O&C Division, 66KV S/Stn, Ludhiana at 3.30 pm.

Please do not forget to super scribe the envelop (s) with the name of tender and due date of opening of tender.

  
Addl. S.E C.O&C Division  
66KV S/Stn G.T Road,Ludhiana



MON TUE

## PROPOSED TERMS AND CONDITIONS FOR HIRING OF VEHICLES

Tata Sumo/Victa /Gold Scorpio, Mahindra /Balero / xylo or equivalent Diesel Vehicle

Sealed tenders are invited in duplicate for the hiring of one No Tata Sumo/Victa /Gold. Scorpio, Mahindra Balero / xylo or equivalent Diesel vehicle, having model not earlier than year 2013 with All India Taxi Registration/Northern India Taxi Registration for PSTCL Ludhiana on Monthly basis. The contractor will quote the details/ rates in three parts in " Schedule of Prices" as under:-

- a) Make & model of the vehicle.
- b) Monthly fixed charges ( Lump-sum ).
- c) Per Km Running charges @ Diesel rate of Rs. \_\_\_\_\_ (Rate of diesel on the date of floating the Tender. )
- d) Outstation charges ( per night halt after 8pm.)

For hiring the vehicles, following terms and conditions will be applicable:

### A) Terms and Conditions For Vehicles:

1. The contractor will depute Tata Sumo/Victa /Gold, Scorpio, Mahindra Xylo or equivalent Diesel vehicle with model not earlier than year 2012. The vehicle will be used as conveyance by PSTCL and will be stationed at Ludhiana for local journal/travel at Ludhiana as well as outside Ludhiana usually in the State of Punjab, H.P., J & K and UT of Chandigarh. In very special case the vehicle can travel on any or all days of the month.
2. The necessary permit, in this regard, will be arranged by the Contractor and taxes out of Punjab will be paid by PSTCL. The toll Tax, Toll Barrier if applicable at any route, will be paid by the PSTCL (Toll payment receipt will be attached along with the bill).
3. The cost of consumables, in addition to Diesel, like Mobile Oil, Lubricants, etc. will be borne by the contractor.
4. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day only without any deduction. But the vehicle will be sent with the consent of Controlling Officer provided the vehicle has been in use for full month. One day extra at the end of every six months will be given for the renewal of Taxi Permit or for any other formalities without any deductions.
5. The contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In case of breakdown, he shall provide another vehicle otherwise double amount of proportionate amount of monthly hiring charges shall be deducted from the monthly bill for the period not in working condition.

6. The kilometer run, from the point of departure of vehicle for maintenance/repairs, the time it run and rejoin the duties, shall not be considered for billing.
7. The vehicle shall report to the Add. SE.C O& C DIVISION PSTCL G.T Road, Ludhiana and shall move as per the instructions of the Add. SE.C.O&C Sub Division, PSTCL G T Road Ludhiana.
8. The vehicle shall be required at any hour of the day and the Contractor shall be liable to provide the same.
9. The vehicle shall be provided with step in tools, spares, spare tyre and consumable in order to attend minor repairs while traveling.
10. The seats shall be well cushioned and should have fine, neat and clean seat covers and vehicle shall also have rubber floor mats.
11. Log Book shall be provided by the PSTCL.
12. The vehicle shall be duly insured comprehensively including third party insurance during the currency of the contract. Insurance premium shall be borne by the Contractor. Loading & settlement of any insurance claim shall be of their responsibility. The road tax and all other related expenses/ taxes shall be borne by the contractor.
13. The vehicle shall be parked at suitable place provided by the PSTCL. In case the contractor/drivers parks the vehicle at any other suitable place of their choice, then the mileage from that place to the place of duty will not be paid to the contractor.
14. The owner of the vehicle will supply the photocopies of following documents along with tender :-
  1. Registration copy (R.C) of vehicle.
  2. Insurance of Vehicle.
  3. PAN Card.
  4. Driving Licence of the person who will drive the vehicle.
  5. TAX Payment proof
15. Service Tax will be payable by service provider and service receiver in the ratio of 60% and 40% respectively as per instructions issued vide memo no. 50/499 dated 10-01-2013 of Financial Advisor / F.R Section, PSPCL, Patiala.

**B) Terms and Conditions for the Driver of the Vehicles:**

1. The contractor shall provide a driver alongwith the vehicle, who shall be properly dressed and well behaved, PSTCL reserve the right to direct the Contractor to replace the driver of the vehicle, if he is not well behaved. If Contractor is unable to provide another driver, the PSTCL has the right to terminate the contract awarded to the contractor. The salary and other expenses of the driver shall be borne by the Contractor and any deduction relating to EPF and other Taxes and Levis applicable from Time to time will be born by the contractor.



2. The driver shall maintain a log book and the log book will be signed by the Officer/authorized official using the vehicle on the completion of journey. However, the log book will be verified from time to time by the ADDI S.E.C.O&C division, PSTCL G.T Road, Ludhiana or any other authorized Officer of the PSTCL.

3. The Contractor shall also make available the Registration Certificate of the vehicle in his name with the driver of the vehicle along with all other relevant documents for insurance, Road Tax etc. necessary to keep the vehicle running on the road at all time during the contract period.

4. The driver of the vehicle shall hold valid license to drive in plain as well as on the hills and will keep the same at all times during duty hours.

5. No lodging and boarding facilities will be provided to the driver of the vehicle by PSTCL.

**C) Terms and conditions for the monthly payment of bill of the vehicles:**

1. Tax and other levies shall be deducted by the PSTCL as per Rule/Act as applicable from time to time
2. Security deposit equivalent to 5% of the running bill shall be deducted by the PSTCL from the monthly bills (excluding fuel charges) and the same shall be refunded after successful completion of the contract period.
3. The concerned officer of the PSTCL shall make payment within a month from the date of submission of bill of previous month on verification of the entries in the logbook.
4. The kilometer run for the journeys, which are not verified/ signed by the concerned officer, shall not be payable.

**D) OFF set variation in prices of diesel:**

The revised per KM rate of journey shall be calculated as under:

- a) Let the diesel on 01.04.2014 ( Rs per litre) is =P .
- b) Rate of diesel on the 1st day of the month for which the bill is raised = Q
- c) Quoted running charger per KM = R
- d) Revised running charges per KM for the said month =  $Rx(Q/P)$

**E) Paying Authority**

The paying authority will be the concern of the Additional. S.E C.O&C Division (PSTCL)Ludhiana, G.T Road, Ludhiana.

### SCHEDULE OF PRICES (Annex-1)

Sr. No. 1	Description of work 2	Quantity 3	Rates/Charges in Rs. 4
1.	Hiring charges for TATA Sumo Gold/Victa, MAHINDRA Xylo/Bolero, Tavera or equivalent Diesel vehicle for Addl. SE C.O&C Division (PSTCL), 66kv substation G.T Road, Ludhiana for one year	1 No.	
	a. Monthly fixed charges		_____
	b. Per Kilometer running charges beyond		_____
	c. Outstation charges (Per night halt)		_____

I/we have read all the terms and conditions of the Tender Enquiry and quoted out Rates/charges as above in accordance with the stipulated terms and conditions

SIGNATURE OF THE CONTRACTOR: \_\_\_\_\_

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

DATE: \_\_\_\_\_