



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Registered Office PSEB, The Mall Patiala - 147001)

(SHORT TERM TENDER NOTICE)

Office of : Chief Engineer, P&M, PSTCL, Ludhiana.

Tender Notice : Hiring of one No. Scorpio/ XYLO/ Innova/ Tavera/Bolero (Diesel) vehicle for one year from 01-07-2014 for Inspection of civil works under P&M organization not earlier than 2012.


Tender Enquiry No. : 02/2014-15

Quantity : One No. vehicle

Cost of Specification : Tender documents can be obtained from the office of C.E. P&M, PSTCL, Ludhiana of Rs.500/- (non-refundable) Demand Draft in favour of Sr. XEN/Protection Division, PSTCL, Ludhiana.

Last Date & Time for

1. Sale of Tender Documents : 16-06-2014 upto 04:00 PM
2. Receipt of Tenders : 19-06-2014 upto 01:00 PM
3. Opening of Tenders : 19-06-2014 at 03:00 PM


Addl. S.E./Civil,
o/o C.E., P&M
PSTCL, Ludhiana.

Terms and Conditions for hiring of Vehicles

QUOTATIONS are INVITED for hiring of One No. – Scorpio/ TATA Safari/ XYLO/ Innova/ Tavera/ Bolero. Vehicle having model not earlier than 2012 with All India Taxi Registration Number / Northern India Taxi Registration, for PSTCL, Ludhiana on monthly basis. The Contractor will quote the rates in three parts in 'Schedule of Prices' as under:-

1. Monthly Fixed Charges.
2. Per Km. Running Charges. Vehicle will be used for 2500 to 3000 Kms per month.
3. Out-station Charges (Per Night halt after 8:00 PM).

For Hiring the following Terms & Conditions will be applicable:-

A) Terms & Conditions for vehicle:-

1. The Quotation should accompany with earnest money @ 2% of Quoted price subject to a minimum of Rs. 5000/- in the shape of D.D. payable at Ludhiana in favour of Addl. S.E./ Protection Division, PSTCL, Ludhiana.
2. The Contractor will depute Scorpio/ TATA Safari/ XYLO/ Innova/ Tavera/Bolero (Diesel Model) with Model not earlier than Year-2012. The vehicle will be used as conveyance by PSTCL & will be stationed at Ludhiana for Local/Out-station journeys usually in the State of Punjab & U.T. (Chandigarh). In very special case vehicle can travel in the State of Himachal Pradesh, J&K, Haryana & Delhi. The vehicle can travel on any or all days of the month.
3. The necessary permit in the regard will be arranged by the Contractor and Taxes out of Punjab will be paid by PSTCL or re-imburement to the contractor on submission of documentary proof.
4. The cost of consumables in addition to Diesel, such as Mobil Oil, Lubricants, and Coolant etc. will be borne by the contractor.
5. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day only without any deduction. But the vehicle will be sent with the consent of Controlling Officer provided the vehicle has been in use for full month. One day extra will be given at the end of Six months for renewal of Taxi Permit or for any other formalities without any deductions.
6. The Contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In the case of breakdown, he shall be liable to provide another vehicle otherwise double amount of the proportionate amount of monthly hiring charges shall be deducted from the monthly bill for the period not in working condition.
7. The Kms. run from the point of departure of vehicle for maintenance/repairs, the time it runs & rejoin the duties shall not be considered for billing.
8. The vehicle shall report to the Addl. S.E./ Civil o/o C.E. P&M, PSTCL, Ludhiana and shall move as per the instructions of the Officer.
9. The vehicle shall be required at any hour of the day & the Contractor shall be liable to provide the same.

10. The vehicle shall be provided with stepping tools, spare tires & consumables in order to attend minor repairs while traveling.
11. The seats shall be well cushioned & should have fine, neat & clean seat covers & vehicle shall also have rubber mats.
12. Log Book will be provided by the PSTCL.
13. The vehicle shall be duly insured comprehensively including the Third Party Insurance during the currency of contract. Insurance premium shall be borne by the Contractor. Lodging & settlement of any insurance claim will be Contractor's responsibility. Road Tax & all other related expenses will be borne by the Contractor.
14. The vehicle shall be parked at suitable place provided by PSTCL. In case Contractor/Driver parks the vehicle at any other suitable place of their own then the mileage from that place to the place of duty will not be paid to the contractor.
15. The vehicle shall be hired from the date of approval from Competent Authority which will be in no way later than 1st July, 2014.

B) Terms & Conditions for the Driver of the vehicle:-

1. The contractor shall provide a Driver along-with the vehicle who shall be properly dressed & well behaved. PSTCL reserve the right to direct the Contractor to replace the Driver of the vehicle. If the Driver is not well behaved and the Contractor is unable to provide another Driver the PSTCL has the right to terminate the Contract awarded to the Contractor.
2. The Driver shall maintain a Log-book & the log-book will be signed by the PSTCL's authorized official using the vehicle on the completion of the journey. However Log-book will be verified from time to time by the Addl.S.E / Civil, o/o C.E., P&M, PSTCL, Ludhiana.
3. The Contractor shall also make available the Registration Certificate of the vehicle in his name, with the Driver of the vehicle along with all other essential documents for insurance, road tax etc necessary to keep the vehicle running on the road at all time during the Contract period.
4. The Driver of the vehicle shall hold a valid Driver's License to drive in Plains as well as Hilly areas & shall keep the same at all times during the duty hours.
5. No Lodging & Boarding facilities will be provided to the Driver of the Vehicle by the PSTCL.
6. The Driver should have his own Mobile Phone with Sim of reputed company i.e. Vodafone, Airtel, BSNL etc.
7. The Driver should report to the desired place on call from Officers within 15 minutes.

C) Terms & Conditions for monthly payment of bill of the vehicle:-

1. The tax shall be deducted by PSTCL as per Income Tax Rules/Act applicable from time to time.
2. The Security deposit equivalent to 5% of the running bill shall be deducted by PSTCL from monthly bills from time to time (excluding fuel charges) & shall be refunded after successful completion of the Contract Period.

3. The PSTCL reserves the right to terminate the Contract of the vehicle without any reason, if services or condition of the vehicle is not satisfactory at any point of time during the Contract period.
4. The concerned officer of the PSTCL shall make the payment within a week from the date of submission of bill of previous month subsequent to the verification of the entire journey Log-book.
5. The Kms. run for journeys which are not verified/signed by the concerned officer shall not be payable.

D) Off set of Variation in Prices of Diesel:-

The revised per km rate of journey shall be calculated as under:-


- | | |
|--|-------------------|
| a. Let rate of Diesel on 01/07/2014 (Rs per litre) is | = P |
| b. Rate of Diesel on the first day of month for which the bill is raised | = Q |
| c. Quoted running charges per km | = R |
| d. Revised running charges per km for the said month | = (S) = R x (Q/P) |

E) Paying Authority:-

1. The Paying Authority will be concerned Addl. S.E. Protection Division, PSTCL, Ludhiana.

F) General Conditions:-

1. The detail of vehicle provided for hiring i.e. vehicle No., Copy of registration book, Copy of Valid Insurance, Copy of Permit (Taxi) are to be provided along-with the tender/quotation.
2. In case of withdrawal of vehicle from service of PSTCL the contractor shall have to inform to PSTCL 30 days in advance, otherwise the 30 days payment shall be deducted from their bill as penalty. However the vehicle can be dis-engaged by PSTCL by serving a 30 days notice in advance to the Contractor.
3. The Contract shall be initially for a period of Six (6) Months which may be extended on mutual consent at the same rates, terms & conditions.
4. All matters relating to transportation, Traffic Police & Local Administration will be dealt by the Contractor at his own cost.
5. The Bidder has to quote the rates on the 'Schedule of Prices' enclosed as Annexure- 1 and any deviation to the NIT Conditions shall be specifically mentioned on separate sheet with signature of Bidder along-with the bid.


 Addl. S.E. (Civil)
 o/o Chief Engineer P&M,
 PSTCL, Ludhiana

SCHEDULE OF PRICES

Sr. No.	Description of Work	Quantity	Rates/Charges In Rs.
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Hiring Charges for Scorpio/ TATA Safari/ XYLO/ Innova/ Tavera/ Bolero.

- a) Monthly Fixed Charges –

- b) Per Kilometer Running Charges –

- c) Out-station Charges (per night halt) –
(Applicable after 8:00 PM)

The above rates are inclusive of all Taxes.

I have read all the terms and conditions of the quotation & quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date _____
Place _____

Signature of the Contractor _____
Designation _____
Company _____
Phone _____

PUNJAB STATE TRANSMISSION CORPORATION

DIRECTORATE OF INFORMATION TECHNOLOGY

(TO BE FILLED FOR TENDER / CORRIGENDUM)

OFFICE

ENQUIRY NO

DATE

TENDER

TITLE
(Max.100 Characters)
(To be displayed on the Web)

Notice to Invite Tender Enquiry No. 02/2014-15 for Hiring of Vehicle for Inspection of civil works under P&M organization of PSTCL

DATE OF RECEIPT	19	06	2014
DATE OF OPENING	19	06	2014
DATE OF REMOVING FROM THE WEB	19	06	2014

CORRIGENDUM

TITLE
(Max.100 Characters)
(To be displayed on the Web)

DATE OF RECEIPT			
DATE OF OPENING			
DATE OF REMOVING FROM THE WEB			

SIGNATURE
STAMP OF THE OFFICE

(For use in Computer Centre)
File Name:

PSTCL Tender Notice Format



Department Name:	PSTCL
Tender Specification No.:	02/2014-15
Tender Issuing Authority:	Chief Engineer/P&M, PSTCL, Ludhiana
Address details of Issuing Authority:	Chief Engineer, P&M Power Colony No.1, Near Pb. Agriculture University, Gate No.1, Ferozepur Road. PSTCL, Ludhiana.
Place:	Ludhiana
Short Description:	Hiring of Vehicle for Inspection of Civil works under P&M organization of PSTCL.
Quantity	1 No. (Scorpio/XYLO/Innova/Tavera/Bolero- Diesel)
Tender Publication:	Hindustan Times- Chandigarh and New Delhi, The Indian Express- Chandigarh and New Delhi, The Times of India-Mumbai and Delhi, The Tender Review- New Delhi and The Tribune-Chandigarh.
Eligibility Criteria	Vehicle should not be more than two years old.
Sale of Application Start Date:	Date of Publication
Sale of Application End Date:	16.06.2014 Upto 04.00 PM
Last date for bid Submission:	19.06.2014 Upto 01.00 PM
Bid Opening Date:	19.06.2014 at 03.00 PM
Pre Bid Meet Date:	N.A.
Tender Document Cost:	Rs.500/-
Payment Mode:	Demand Draft payable at Ludhiana or Cash
Payment in favor of:	Addl. S.E. / Protection Division, PSTCL, Ludhiana.
Contact Person Name:	Er. Gaurav Assistant Engineer / Civil
Contact Phone Number:	0161-2457704, 96461-24516
URL for Additional Information:	www.pstcl.in or www.pstcl.org
Tender Documents Attachment:	1. Soft Copy of the Document. 2. Print out of web NIT. 3. Print out of NIT as per schedule D-1.

Tender information in details:

In case the date of opening the tenders as shown above happen to be holiday, then the tenders shall be opened on the next working day at same place and time.

A set of Tender Documents containing Technical Specifications, General Instructions and the Terms and Conditions can be obtained from this office on payment as shown above by cash or by Demand Draft drawn in favour of Sr. Executive Engineer, Protection Division No. PSTCL, Ludhiana. Tenders of the firms, which do not purchase the tender documents in advance, shall not be opened. The cost of tender documents is non refundable and non adjustable.


All tenders must be accompanied by earnest money at the rates prescribed in the tender documents except in the case of those tenderers/bidders who are specifically exempted there under.

The sale of Tender Documents shall be stopped 72 hours or two working days preceding the due date and time of opening of tender whichever is more.

Telegraphic quotations and conditional quotations shall not be accepted.

The PSTCL reserves the right to reject the Tender without assigning any reason.

The tenders must valid for 120 days from the date of opening.


Addl. S.E. (Civil)
o/o C.E. P&M, PSTCL,
Ludhiana