

## ਪੰਜਾਬ ਰਾਜ ਟਰਾਂਸਮਿਸ਼ਨ ਨਿਗਮ ਲਿਮਟਡ

(ਰਜਿ: ਦਫਤਰ: ਪੀ.ਐਸ.ਈ.ਬੀ., ਹੈੱਡ ਆਫਿਸ, ਦੀ, ਮਾਲ, ਪਟਿਆਲਾ-147001, ਪੰਜਾਬ, ਭਾਰਤ)  
ਕਾਰਪੋਰੇਟ ਆਇਡੈਂਟਿਟੀ ਨੰਬਰ:- U40109PB2010SGC33814  
ਦਫ: ਉਪ ਮੁੱਖ ਇੰਜੀ/ਆਈ.ਟੀ., ਸ਼ਕਤੀ ਸਦਨ, ਦੀ ਮਾਲ, ਪਟਿਆਲਾ)  
Email id: [se-it@pstcl.org](mailto:se-it@pstcl.org) Website: [www.pstcl.org](http://www.pstcl.org)

To,

1. All HODs in PSTCL
2. All Dy.CEs/SEs in PSTCL
3. All Addl SEs/Sr.XENs/Dy.Secys/Dy.CAOs in PSTCL

Memo No: 38-40/27-1078

Date: 2/2/2022

**Subject: Regarding requirement of Antiviruses software for official Desktops & laptops.**

For all the offices/ users of computers/ laptops in PSTCL, following regarding Antivirus may please be followed:

- 1) Desktops/ laptops having original Window 10 pre-installed or updated from previous versions, must always keep on their Window Defender, firewall, security & OS auto upgrade features in enabled state. Such Desktops & Laptops with Window 10 OS do not require any separate antivirus software.
- 2) For the offices/ users not having Window 10 or higher versions in their official Laptops/ Desktops, bulk Antiviruses are to be procured by this office. As such is requested to please intimate the consolidated organization/ HOD wise requirement of Antiviruses, counting only the Desktops/ Laptops having Operating System previous to Windows 10. It is also requested to intimate when the antivirus is due in such computers.
- 3) Further it is intimated that even after the Antivirus has expired it keeps on giving protection from viruses (up to the last updated virus definitions before expiring), as such till new Antiviruses are procured for pre-Widow 10 computers after assessing the quantity (as per Sr. No.2 above), it is requested to use proper caution in using PCs while accessing internet or external storage devices e.g. Pen Drives, etc.
- 4) Apart from the above, all the users are requested to take the regular backups of important documents in their computers and also adhere to Cyber Security guidelines issued by IT office, PSTCL, Patiala from time to time.



Dy.CE/IT  
PSTCL, Patiala

Cc: Copy of the above is forwarded to the following for information please:-

1. Sr. PS to CMD, PSTCL, Patiala, for his information.
2. Sr. PS to Director/Admin, PSTCL, Patiala for his information.
3. Sr. PS to Director/Technical, PSTCL, Patiala, for his information.
4. Sr. PS to Director/F&C, PSTCL, Patiala, for his information.
5. Company Secretary, PSTCL, Patiala

Memo No- 41-45/27-1078

Date: 2/2/2022