

Office Order No. 09

Dated: 04.03.2022

Sanction is hereby accorded to depute the following B.Tech/B.E Students with their place of training and duration as mentioned against his/her name for training commencing from March, 2022 onwards:-

S.no.	Name/Roll no.	Name of Institute	Branch	Duration	Place of Training
1	Ajitpal Singh (19104025)	Punjab Engineering College, Chandigarh	Electrical	4 months	220 KV S/S Mohali SEC-80
2.	Raghav Pant (19104035)	Punjab Engineering College, Chandigarh	Electrical	4 months	220 KV S/S Mohali SEC-80
3.	Amartya Sharma (19104021)	Punjab Engineering College, Chandigarh	Electrical	4 months	220 KV S/S Mohali SEC-80

**Terms & conditions:**

1. Trainee is required to submit a copy of Complete Training Report duly attested by Officer imparting the Training to this Office, which the Trainee is submitting to its respective College/Institute.
2. Trainee may be provided necessary guidance and safety precautions during the Training Programme.
3. Training Officers are requested to supply the information about the assessment of work and conduct of the Trainee to this office (Training Assessment Performa).
4. Photo of student is to be duly attested by Officer Imparting the Training.
5. **No stipend will be paid to the Trainee.**
6. Trainee will remain present at Training Office/Sub-Station as desired by Officer imparting the Training.
7. **Training Cell and concerned Training Office/Sub-Station are not responsible for any kind of injury occurred to Trainee during the training hours and Trainee will not file any complaint/case against the concerned Training Office/Sub-Station and PSTCL for any kind of compensation etc..**
8. In case of any Damage/Loss to property of Training Office/Sub-Station, Trainee has to go through Disciplinary/Police action as per instructions of PSTCL.
9. Training program can be terminated any time if the Trainee is found indulging in any kind of Indiscipline/Non-Cooperation by the Officer imparting the Training with the consent of Training Cell.
10. After successful training, Training Certificate will be issued ONLY by Training Cell Office on the basis of performance/attendance of Trainee student supplied by the concerned Training office/Sub-Station.
11. **Trainees shall collect their Training Certificate within 2 months following completion of their training and after submitting the copy of Complete Training Report duly attested by Officer imparting the Training to Training Cell. No request for issuing the Training Certificate after lapse of above said period will be entertained by this office except exceptional circumstances.**


*Signature*

12. If the above said conditions are acceptable to the Trainee, the Trainee can submit the request for joining the Training to the concerned Training office/Sub-Station.

**Note:-**

- 1) Attendance record of the trainee shall be maintained by Office imparting the training/Sub-Station and it shall be ensured that the trainee is present during the training hours.
- 2) No separate training Certificate shall be issued by the Office/Sub-Station where the student is undergoing training.
- 3) All the guidelines issued by Government of India/ Punjab Govt. with regard to Covid-19, shall be strictly followed during Training.

D/A: Training Assessment Performa


  
ASE/Training Cell,  
PSTCL, Patiala.

Endst No. 173/174

Dated: 04.03.2022

Copy of the above is forwarded to the following for information please:-

- 1) CE /HIS&D, PSTCL, Patiala
- 2) Dy.CE/HR & Admin, PSTCL, Patiala


  
ASE/Training Cell,  
PSTCL, Patiala.

Endst No. 175/177

Dated: 04.03.2022

Copy of the above is forwarded to the following for information and further necessary action, please:-

- 1) Office/Sub-Station concerned where training is proposed to be held.
- 2) Training & Placement Officer of the concerned College/Institute.
- 3) Trainee Concerned.

  
ASE/Training Cell,  
PSTCL, Patiala.

1	Name of Student	
2	Father Name	
3	Date of Birth	
4	Residence Address	
5	Roll No.	
6	Name of the College/Institute	
7	Degree/Diploma (Stream)	
8	Semester/Year	
9	Training Office order No. and Date	
10	Duration of Training (Weeks/Months)	
11	Name of the Sub-Station/ Deptt. where the Training was held	
12	Date of Joining of Training	
13	Date of Releaving from Training	
14	Number of leaves taken during training	
15	Actual No. of days training attended by Trainee (Except Saturday/Sunday/Holidays)	
16	Other remarks regarding the Regularity, Punctuality and level of learning of Trainee	
17	Name of the Incharge of the Office/Sub-Station with Designation under whom the training was imparted	

(Signature)

(Designation & Seal of  
the Incharge)