

PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, Patiala-147001)

Corporate Identity Number: U40109PB2010SGC033814

O/o Chief Financial Officer (A&R, Compilation Section), Shakti Sadan, Patiala

www.pstcl.org e-mail: ao-comp@pstcl.org

Accounts Circular No. 11/2020/PSTCL

To

All Addl. SEs/Sr. Xens/AOs (All Accounting Units)
under PSTCL

Memo No. 1867- 1912/CFO/A&R-192

Dated: 31.12.2020

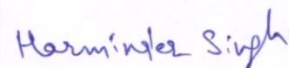
Subject: Posting of Vouchers/Preparation of Accounts through New Online Accounting System/Software on real time basis w.e.f. 01.01.2021 onwards.

As you are aware that vide Accounts Circular No. 5/2020 the posting of Vouchers/Preparation of Accounts was made compulsory through New Online Accounting System/Software w.e.f. 01.04.2020. Preparation of Manual Cash Book as well as U-Cheque Cash Book was also dispensed with w.e.f. 01.04.2020.

Now, going one step further, it has been decided to prepare cash book in this New Online Accounting System/Software on real time basis. To achieve this it has been provided in Online Accounting System/Software that the cash vouchers of any particular day can be entered in the system only upto the end of next day i.e. 11:59 PM. For example cash vouchers of 01.01.2021 can be entered in the system only upto 11.59 PM of 02.01.2021 and not beyond that date. **From 01.04.2021 the cash vouchers of a day can be entered in cash book upto 11:59 PM of the same day.**

Therefore all the DDOs are requested to ensure the compliance of above instructions.

This issues with the approval of competent authority.



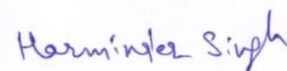
Accounts Officer/A&R,
PSTCL, Patiala.

Endst. No. 1913-1955/CFO/A&R-192

Dated: 31.12.2020

Copy of the above is forwarded to the following for information and further necessary action please:

1. All Er-in-Chief/Chief Engineers in PSTCL.
2. CAO/F&A, PSTCL, Patiala.
3. Company Secretary, PSTCL, Patiala.
4. All Dy.CEs/SEs under PSTCL.
5. All Dy. CAOs/Dy. CAs /Dy. FAs under PSTCL.
6. All Addl.SEs/Sr.Xens/AOs under PSTCL (except DDOs).



Accounts Officer/A&R,
PSTCL, Patiala.

CC:

1. Sr. PS to Director/F&C, PSTCL, Patiala. for kind information of worthy Director please.