

**CIRCULAR**

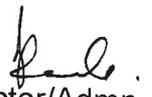
As a part of our '**GREEN PSTCL**' campaign initiated during 2016, it has been decided to celebrate **Van Mahotsav** in the corporation from 1<sup>st</sup> July to 7<sup>th</sup> July, 2017. The broad guidelines for celebration of the Van Mahotsav are as under :-

1. Plantation in the vacant land of Grid Sub-stations and other office premises will be taken up during the Van Mahotsav week. This celebration will continue every year as a part of '**GREEN PSTCL**' campaign.
2. All the CEs/HODs being the Controlling Officers for implementation the Corporate Horticulture Policy shall ensure successful celebration of the Van Mahotsav week and shall ensure that plantation in vacant land of our Sub-Stations, office premises including the residential colonies are undertaken extensively.
3. All the CEs/HODs shall finalize a detailed action plan for each of the Circles under their jurisdiction for smooth celebration of the Van Mahotsav. Efforts will be made to plant saplings of appropriate species in the vacant areas of our Grid S/Stns., other office premises and colonies. A target with regard to number of plants to be planted shall be given by the concerned CEs/HODs to the respective Circles. Dy. CEs of each Circle shall further allocate the job of plantation to the concerned Sr.Xens with a detailed action plan.
4. The saplings of required species suitable for plantation in Grid premises and other offices shall be procured from the Forest Department/Horticulture Department. In the event of non-availability of species from Forest Department/Horticulture Department, the same may be purchased from open market at reasonable rates with the prior approval of the concerned Chief Engineers.
5. During Van Mahotsav celebration, saplings of different fruit bearing varieties shall be handed over to all the residents of the colonies of the corporation by

the concerned Sr.Xen/Grid S/Stn Incharge with a request to the employees and their family members to take the responsibility of plantation in and around their quarters and also to maintain it for its growth.

6. In order to encourage and motivate the employees of the corporation to cover maximum areas as '**GREEN BELT**' in Sub-Stations, it has been decided to award one Grid Sub-Station as '**Best Green Sub-Station**' alongwith second award for Runners-Up. The Committee already constituted to recommend the Best Grid Sub-Station and Best Managed Transmission Line shall recommend the '**Best Green Sub-station**' and the award will be distributed on the Republic Day. The detailed evaluation criteria for the award will be issued in due course of time.
7. The maintenance of the plantation shall be as per the provisions of the Corporate Horticulture Policy of the corporation.

All the employees of the corporation are requested to extend their support and contribute to the successful celebration of the Van Mahotsav and make the campaign '**GREEN PSTCL**' a grand success. Let us make our Grid Substations and other office premises green & beautiful and contribute to a favourable environment.

  
Director/Admn.

CC to :-

- i) Sr. PS to CMD,PSTCL
- ii) Dy.Secy to Director/Technical,PSTCL.
- iii) Sr.PS to Director/F&C,PSTCL.
- iv) Sr.PS to Director/Admn.,PSTCL.
- v) All CEs/HODs PSTCL.
- vi) All SEs, PSTCL.
- vii) All Sr.XENs, PSTCL