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PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB, Head Office, the Mall, Patiala-147001, Punjab)

Corporate Identity Number: U40109PB2010SGC033814

OFFICE OF Dy. CE/HR & ADMIN., SHAKTI SADAN, PSTCL, PATIALA

FAX NO: 0175-2220054 TELEPHONE NO: 0175-2970693 Website: pstcl.org

Md. H. to
15/7/20

15/7/20

To

- 1) Chief Engineer/ P&M, PSTCL, Ludhiana.
- 2) Chief Engineer/ TS, PSTCL, Patiala.
- 3) Chief Engineer/ SLDC, PSTCL, Patiala.
- 4) Chief Financial Officer, PSTCL, Patiala.
- 5) CAO/F&A, PSTCL, Patiala.
- 6) Company Secretary. PSTCL, Patiala.

URGENT

Memo No.

/PB-64

Dated

Subject: Regarding Sign off for the information requested by DGR for the Public Grievance Redressal System.

In context to the subject cited matter, please find enclosed herewith copy of memo no. 6558 dated 10.07.2020; duly signed by worthy Director/Administration, PSTCL; vide which the requisite information in Proforma-A (State Level nodal officer for the department), Proforma-B (List of Nodal officers at District level and sub-division level) and Proforma-C (List of common grievance categories and sub-categories or suggestions pertaining to respective departments) has been sent to 'Department of Governance Reforms (DGR), Govt. of Punjab'. The copies of the above said approved information in the Proformas A, B & C are hereby attached for your kind information and accordingly your good self is hereby requested to impart the directions to the concerned nodal officers, under your jurisdiction as per the approved Proforma-B (copy attached), for acknowledging the same.

This is for kind information and ensuring the implementation of the same on the top-most priority, please.

DA/As Above


Dy. CE / HR & Admin.
PSTCL, Patiala

Endst. No. 6769

/PB-64

Dated


13/7/2020

- 1) Copy of the above along with the copy of memo no. 6558 dated 10.07.2020 and Proformas A, B & C is hereby forwarded to SE/IT, PSTCL, Patiala for uploading the same on PSTCL website portal on the top-most priority.

2) Copy of the above along with the copy of memo no. 6558 dated 10.07.2020 and Proformas A, B & C is forwarded to following offices for kind information please:-

- 1) Sr. PS to Hon'ble CMD, PSTCL, Patiala.
- 2) Sr. PS to worthy Director/Admin. , PSTCL, Patiala.
- 3) Sr. PS to worthy Director/Technical , PSTCL, Patiala
- 4) PS to worthy EIC/H.I.S. & D., PSTCL, Patiala.
- 5) SE/S&D, PSTCL, Patiala.
- 6) Addl. SE/Training Cell, PSTCL, Patiala.
- 7) Sr. XEN/Personnel, PSTCL, Patiala.
- 8) Dy. Secretary / Estt., PSTCL, Patiala.

DA/As Above (emailed)


Dy. CE/HR&Admin.
PSTCL, Patiala