



O/O Sr. XEN ,

P & M Division ,Dhandari Kalan Ludhiana

E-Mail: xenpmdhandarikalan@yahoo.in

Mobile: 09646118380

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To:

1. NOTICE BOARD

Memo No: 1145 /Enq: no 08/2023-24

Date: 14/9/2023

Subject: Hiring of One Number Vehicle (Scorpio/Xylo or equivalent or equivalent in price)
Model 2023-24 or not older than 4 year.

You are requested to quote your prices for the above said job.
Copy of NIT- 08/2023-24 and all Terms & conditions are enclosed.

DA: As above.

Sr. XEN,

P&M Division
Dhandari Kalan



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Regd. Office: PSEB Head Office, The Mall, PATIALA-147001)

Corporate Identity No U40109PB2010SGC033814 Website-www.pstcl.org

(Sr. XEN P&M Division, Dhandari Kalan E- mail: xenpmdhandarikalan@yahoo.in)

(NOTICE INVITING TENDER)

Subject	Sealed Tenders are invited for hiring of One Number Vehicle (Scorpio/Xylo or equivalent) Model 2023 24 or not older than 4 year for the office of Sr. XEN P&M Division Dhandari Kalan, Ludhiana on monthly basis for a period one year. The terms and condition can be downloaded from official website of PSTCL (www.pstcl.org). The contractor will quote the rates in schedule of prices" as attached.	
Tender No.	08/2023-24	
Quantity	1 No. Vehicle.	
Office	Sr. XEN/P&M Division, PSTCL Dhandari Kalan	
Place	Ludhiana	
Short description	Scorpio/Xylo or equivalent	
Eligibility Criteria	As per terms & Condition of NIT	
Payment mode	Demand Draft or BA-16	
Payment in favour of	Sr. XEN P&M Division, PSTCL, Dhandari Kalan	
Last Date & Time for:		
Date of Receipt of Tender	04.10.2023 till 11:00 Hrs	
Date of Opening of Tender	04.10.2023 at 12.00 Hrs	
Earnest Money	Rs 10000-/- in form of Demand Draft or BA-16 Tender offer without EMD will not be accepted	
Tender Cost	NIL	
Detailed NIT Can be downloaded from www.pstcl.org		

Sr. XEN,
P&M Division
Dhandari kalan.

SCHEDULE OF TYPE OF VEHICLE AND PRICES

Sealed Tenders are invited for hiring of One Number Vehicle (Scorpio/Xylo or equivalent)Model 2023-24 or not older than 4 year for the office of Sr. XEN P&M Division Dhandari Kalan on monthly basis for a period one year, on Fixed Monthly Charges (inclusive of 1st 1000 Km), per Kilometer variable Charges and out Station Night Halt Charges for vehicle of Model not earlier than September 2019.

Make and Model of Vehicle to be specified by the tenderer	Make:
	Model:
	Year of Reg.
	<u>Registration No</u>

SCHEDULE (B)

SR. No.	PARTICULARS OF ITEM	RATES/ CHARGES.
1	Monthly Fixed Charges (Lump Sum) including 1st 1000Kms.	
2	Per Kilometer Running Charges above 1000Kms.	
3	Outstation Night Halting Charges from 10:00 pm to 6:00 am	
4.	GST /Taxes(on Sr. No. 1 to 3) if any	

I have read all the terms and conditions of the N.I.T. & Corporate Transport Policy of PSTCL & are acceptable to me and have quoted the Rate/ Charges as above in accordance with the stipulated terms and conditions.

Date: _____

Signature of the Contractor _____

Phone: _____

Company Address _____

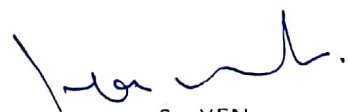

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Phase-V (141010)

TERMS AND CONDITIONS FOR OUTSOURCING OF VEHICLES

1. The Work Order for out-sourcing of vehicles for the vehicles not more than 4 years old, shall be initially for a period of one year and the same shall be extendable, on year to year basis, for further two years, subject to the performance of the Vehicle/ Service Provider/ Market rates and the Life/ Kms. of the vehicle as specified in the PSTCL's Transport Policy. Hence, maximum period for which a vehicle can be hired is 3 years. After a period of 3 years, a new Tender needs to be floated.
2. No Corporation employee or his family member/ relative can participate in the tendering process. In case of any violation, the contract shall be cancelled and such employee shall be liable for disciplinary action.
3. Vehicles shall be available for use round the clock, for utilization at our offices in Punjab, Chandigarh, Delhi and also for deputing to the neighboring States of Haryana, Himachal Pradesh, Rajasthan and J&K.
4. Vehicle shall be insured comprehensively, including insurance for driver and passengers, during the period of engagement with PSTCL. Insurance premium shall be paid by the service provider. In case of any eventuality, lodging insurance claims with the insurance company shall be the responsibility of the service provider.
5. Road tax for the vehicle shall be paid regularly and kept updated by the service provider.
6. Provider shall have valid pollution certificate for the vehicles and the same should be available with the driver to be produced on demand.
7. The service Provider shall obtain the passing/ fitness certificate and update Registration of vehicle from the concerned authority at his own cost.
8. Expenses towards fuel, Mobil oil, service charges and other repairs and maintenance of vehicles shall be borne by the Service Provider and the vehicles shall be always kept in good running condition. In case of breakdown of vehicle, alternate vehicle shall be made promptly available by the service provider.
9. Cost of vehicle's registration, insurance, service/ repair, road tax, salary/ emoluments/allowances of the driver or any other charges will be borne by the service provider. Only Fixed amount and variable charges for extra running kilometers, if any, shall be paid by PSTCL.
10. Any halt charges, penalty including Challan, damages, court case, police case, etc. shall be the sole responsibility of the service provider and PSTCL shall not be party in such cases..
11. Toll Tax/ Parking charges, etc. wherever paid, shall be reimbursed as per actual, subject to the production of its receipts.
12. Total liability including third party, if any, in case of the accident of the vehicle or due to any kind of act of omission shall be of the service provider. PSTCL, directly or indirectly, shall not be responsible.
13. The service provider shall provide a reliable spare tyre, tools, spares and consumables, with every vehicle, in order to attend to minor repairs while travelling.
14. Service Provider shall also ensure that the Drivers possess valid driving license. Validity of Driver's license and fitness of driver should be ensured from time to time.
15. The driver shall be punctual and polite and shall not be under the influence of any intoxicating drink or drug. The service provider shall be responsible for the conduct of the driver. In case of any complaint regarding the conduct of the driver, he shall be replaced immediately.
16. In case any driver proceeds on leave or is not available on medical grounds or any other ground, alternate replacement shall be the responsibility of the service provider.
17. Maximum up to 4 days off in a month shall be allowed including for service and upkeep of the vehicle, without any deduction of payment, provided the vehicle has been regularly in use prior to the service. This would be permitted on prior intimation to the concerned officer/ office. Service


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- shall be planned on Saturday/ Sunday or public holidays. In case of non-availability of vehicle due to breakdown/ servicing on any working day, alternate vehicle shall be provided.
18. In case of non-deputing of vehicle on receipt of requisition from the requisitioning officer or delay in sending the vehicle, a penalty of Rs.1000/- per default shall be leviable.
 19. Service provider shall ensure mobile facility to the driver at its own cost. Local contact No./ Mobile No. and address should be intimated immediately.
 20. Log book should be maintained by the service provider.
 21. All the entries of each journey like Date, Place ('from' as well as 'to'), Time of departure & arrival, Initial/ final Kilometers readings along with KM's run, Purpose (along with additional details required in case of transportation of store material), Signatures of official/officer performing journey (along with his designation) etc. should invariably be made in the vehicle's log book.
 22. Taking the **base rate of diesel as per New CTP -2023**, shall be applicable on actual kilometers run, effective from the 1st day of the subsequent month.
 23. GST shall be payable by the service provider and service receiver as per the instructions issued by the Central Govt. from time to time.
 24. In case services of service provider are not satisfactory on any account, the contract can be terminated by giving 15 days notice.
 25. If at any time any question, dispute or difference, what so-ever, shall arise between the Vendor and PSTCL, upon or in relation to, or in connection with the Order/ Contract, he may go for arbitration as per Arbitration clause contained in Works Regulations 1997, as amended from time to time.
 26. The terms & conditions of PSTCL Corporate Transport Policy will also be applicable.
 27. All Legal & Arbitration proceedings in connection with the Work Order/ Contract shall be subject to the territorial jurisdiction of the local Civil Courts Ludhiana.



Sr. XEN,

P&M Division

PSTCL Dhandari Kalan.