



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Office of Dy.Chief Engineer/Admn.,Shakti Sadan, Patiala)

Office Order No. 794

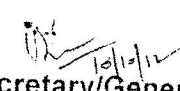
/ Admn. / PSTCL

Dated: 10.10.2012

As per, Company Secretary, PSTCL office Order No.9 dated 31.12.10, the committee comprising of Director/F&C and Director/Technical considered the requirement of Data Cards to be issued to the officers of PSTCL and it has been decided to make following changes in the existing computer norms:-

- i) Data Cards may be provided to all officers who have been allotted Laptops.
- ii) Officers using personal laptops for official work may be allowed Data Cards on case to case basis which shall be need based and will be issued with the prior approval of the concerned Director routed through Dy,CE/Planning & IT.
- iii) Data Cards may be issued to all officers in the rank of Addl. SE/Sr.Xen or equivalent rank who have been allotted desktops computers without any internet connection.
- iv) Officer allotted with Desktops computers having net connections will have the option of using data cards. In case the Data Card is to be issued, the net connection will be withdrawn.
- v) The officers/officials already having data cards will have to surrender the same to the respective office/agency and may apply for new data card as per above.

This issues with the approval of competent authority.

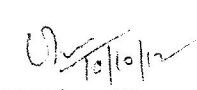

Dy.Secretary/General,
PSTCL, Patiala.

Endst.No. 14769/14849 /Admn./PSTCL

Dated: 10.10.2012

A copy of the above is forwarded to the following for information and further necessary action:-

1. Sr.PS to CMD, PSTCL, Patiala.
2. Jt. Secy. to Director/Technical, PSTCL, Patiala.
3. Sr. PS to Director/F&C, PSTCL, Patiala
4. All EIC/CEs in PSTCL.
5. All Dy.CEs/SEs in PSTCL.
6. CAO/F.A./Corporate Accounts, PSTCL.
7. All Addl.SEs/Sr.Xens in PSTCL.
8. Company Secretary, PSTCL, Patiala.


Dy.Secretary/General,
PSTCL, Patiala.