




PUNJAB STATE TRANSMISSION CORPORATION LIMITED
(Regd. Office: PSEB Head office, The Mall Patiala-147001)
Corporate Id. Number: U40109PB2010SGC033814 www.pstcl.org
O/o: Addl.S.E. / P&M Divn, Patran, Mobile No. 96461-18213, e-mail: srxen-pm-patran@pstcl.org

OPEN TENDER NOTICE

Tender Notice	Outsourcing of one No. Mahindra Genio Twin Cabin or equivalent in price not more than 5 years old, from its first registration to date of NIT i.e 19.12.2023 ,for period of 1 year, for Addl. S.E. P&M Division PSTCL, Patran.
Tender Enquiry No.	04/PM/Patran /2023-24
Date for Receipt of Tender	18.01.2024 time up to 11:00 hrs.
Date for Opening of Tender	18.01.2024 at 11:30 hrs
Cost of Specification	NIL
Earnest Money	Rs. 8160/- in the shape of demand draft in favour of PSTCL.
Detail of NIT Attached	

1. Detail of NIT and schedule of rates can be downloaded from website www.pstcl.org or it can also be received on any working day from 19.12.2023 to 18.01.2024 within 09:00 to 17:00 from O/o ASE/P&M Division, Patran.
2. The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.
3. Quotations received telegraphically/fax/conditional shall not be accepted.
4. Quotations received without earnest money shall not be accepted.
5. Please do not forget to super scribe the envelop with the name of tender and due date of opening of quotation.


Addl. S.E./P&M Divn,
PSTCL, Patran.




ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ
(ਰਜਿਸਟਰਡ ਦਫਤਰ :- ਪੀਐਸਟੀਬੀ ਹੈੱਡ ਆਫਿਸ, ਦੀ ਮਾਲ ਪਟਿਆਲਾ-147001)
ਕਾਰਪੋਰੇਟ ਆਈ.ਡੀ. ਨੰਬਰ: U40109PB2010SGC033814 www.pstcl.org
ਦ/ਫ: ਵਪੀਕ ਨਿਗ: ਇੰਜੀ./ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਪਾਤੜਾਂ ਮੋ. ਨੰ. 96461-18213, ਈ-ਮੇਲ: srxen-pm-patran@pstcl.org

ਓਪਨ ਟੈਂਡਰ ਨੋਟਿਸ

ਟੈਂਡਰ ਨੋਟਿਸ	ਇੱਕ ਨੰਬਰ ਮਹਿੰਦਰਾ ਯੋਨੀਓ ਟਵਿਨ ਕੈਬਿਨ ਜਾਂ ਬਰਾਬਰ ਕੀਮਤ ਦਾ ਵਾਹਨ ਇੱਕ ਸਾਲ ਲਈ ਆਊਟਸੋਰਸਿੰਗ ਤੇ ਲੈਣ ਲਈ ਜਿਸ ਦਾ ਮਾਡਲ ਪਹਿਲੀ ਰੈਜਿਸਟਰੇਸ਼ਨ ਤੇ ਡੀ.ਐਨ.ਆਈ.ਟੀ. ਦੀ ਮਿਤੀ 19.12.2023 ਤੱਕ ਪੰਜ ਸਾਲਾਂ ਤੇ ਵੱਧ ਪੁਰਾਣਾ ਨਾ ਹੋਵੇ।
ਟੈਂਡਰ ਇੰਨਕੁਆਰੀ ਨੰਬਰ	04/ਪੀਐਮ/ ਪਾਤੜਾਂ /2023-24
ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ ਮਿਤੀ	18.01.2024 ਸਮਾਂ 11:00 ਵੱਜੇ
ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ	18.01.2024 ਸਮਾਂ 11:30 ਵੱਜੇ
ਸਪੈਸੀਫਿਕੇਸ਼ਨ ਦੀ ਕਿਮਤ	ਕੋਈ ਨਹੀਂ
ਜਮਾਨਤੀ ਰਕਮ	8160/- ਰੁਪਏ ਦਾ ਡਿਮਾਡ ਡਰਾਫਟ ਜੋਕਿ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ. ਦੇ ਨਾਮ ਤੇ ਹੋਵੇ।
ਐਨ.ਆਈ.ਟੀ. ਦਾ ਵੇਰਵਾ ਪੀ.ਐਸ.ਟੀ.ਸੀ.ਐਲ. ਦੀ ਵੈਬਸਾਈਟ www.pstcl.org ਤੋਂ ਡਾਊਨਲੋਡ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ।	

- 1) ਟੈਂਡਰ ਨੋਟਿਸ ਦੀ ਡਿਟੇਲ ਪੀਐਸਟੀਸੀਐਲ ਦੀ ਵੈਬਸਾਈਟ www.pstcl.org ਜਾਂ ਕਿਸੇ ਵੀ ਕੰਮ ਕਾਜ ਵਾਲੇ ਦਿਨ ਮਿਤੀ 19.12.2023 ਤੋਂ 18.01.2024 ਤੱਕ ਸਵੇਰੇ 09:00 ਵੱਜੇ ਤੋਂ 17:00 ਵੱਜੇ ਤੱਕ ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨਅਰ/ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਪਾਤੜਾਂ ਦੇ ਦਫਤਰ ਤੋਂ ਪ੍ਰਾਪਤ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ।
- 2) ਨਿਮਨ ਹਸਤਾਖਰ ਨੂੰ ਕਿਸੇ ਵੀ ਟੈਂਡਰ ਜਾਂ ਸਾਰੇ ਟੈਂਡਰਾਂ ਨੂੰ ਬਿਨਾਂ ਕਾਰਨ ਦੱਸੇ ਨੋਟਿਸ ਰੱਦ ਕਰਨ ਦਾ ਅਖਤਿਆਰ ਹੋਵੇਗਾ।
- 3) ਟੈਲੀਗ੍ਰਾਫਿਕ/ਫੈਕਸ/ਕੰਡੀਸ਼ਨਲ ਕੁਟੇਸ਼ਨਾਂ ਪ੍ਰਾਪਤ ਨਹੀਂ ਕੀਤੀਆਂ ਜਾਣਗੀਆਂ।
- 4) ਬਿਨਾਂ ਜਮਾਨਤੀ ਰਕਮ ਤੋਂ ਕੁਟੇਸ਼ਨ ਪ੍ਰਾਪਤ ਨਹੀਂ ਕੀਤੀ ਜਾਵੇਗੀ।
- 5) ਕੁਟੇਸ਼ਨ ਵਾਲੇ ਲਿਫਾਫੇ ਤੇ ਟੈਂਡਰ ਦਾ ਨਾਮ ਅਤੇ ਕੁਟੇਸ਼ਨ ਖੋਲਣ ਦੀ ਮਿਤੀ ਲਿਖਣਾ ਲਾਜ਼ਮੀ ਹੋਵੇਗਾ।


ਵਪੀਕ ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ,
ਪੀ ਤੇ ਐਮ ਮੰਡਲ, ਪਾਤੜਾਂ।

(A) General Conditions for Outsource Vehicle:

1. The following documents are to be provided along with the tender/quotation:
 - i. Registration copy of the vehicle.
 - ii. Route permit.
 - iii. Receipt of Tax/LCV Tax certificate.
 - iv. Copy of Insurance.
 - v. PAN card of Prop.
 - vi. Copy of driving license.
 - vii. Copy of valid Pollution Certificate.
2. In case the contractor is willing to provide **new vehicle**, then he should be considered only after qualifying the terms & Conditions of the Specification subjected to submission of all documents as listed above within Two weeks from the date of Issue of Intimation letter from this office to him.
3. The contractor is required to submit an **Earnest Money Deposit (EMD) of Rs. 8160/-** in the shape of demand draft in favor of **PSTCL**. Tender offers without EMD will not be accepted. The EMD will be adjusted against the 5% security & the same will be released after three months after expiry of contract period. The EMD deposited by unsuccessful bidders will be returned after allotment of work to the successful bidder within one month. Under any circumstances, PSTCL will not be liable to pay any interest on the EMD.
4. The EMD/Security submitted is liable to be forfeited on the following grounds. On reservation of tender and/or change in the same without consent.
5. **The Contractor may collect tender documents free of cost from O/o ASE/ P&M Division PSTCL, Patran. from 19.12.2023 to 18.01.2024 (within 09:00 To 17:00 Hrs.) on any working day.**
6. In Case service is not satisfactory on any account the contract can be terminated by serving 15 days notice in advance to the contractor.
7. The contract shall be initially for a period of one year, which may be extended on mutual consent at the same rates, terms and conditions as per the prevailing rules with the approval of higher authority .
8. On successful completing the contract agreement will be extendable on year to year basis for a further period of three years, on same conditions with the permission of higher authority.
9. The undersigned reserve the right to reject any or all the tenders so received without assigning any reason.
10. Tender received telegraphically/fax/conditional tender without earnest money shall not be accepted.
11. All matter relating to transportation, traffic police and local administration will be dealt by the Contractor himself at his own cost.
12. The bidder has to quote the rates on the "Schedule of Prices" enclosed as Annexure-B and any deviation to 'The NIT' conditions shall be specifically mentioned on separate sheet with signature of bidder along with the bid.
13. In case any holiday declared by Govt./ Other natural hazards, the tender will be opened on the next working day.
14. All the rates should quoted by contractor himself with ball pen.
15. The quotation shall be accepted in two envelopes separately as one for EMD and other for schedule of rates and conditions.
16. The quoted rates should be valid for 120 days from the closing date of submitting the bids.

17. The tenders shall be accepted up to 11:00 hrs. Dt. 18.01.2024 and shall be opened on the same day at 11:30 hrs. in the presence of contractors/bidders, who may choose to be present in the office of ASE/. P&M Division, PSTCL , Patran.
18. Tenderer do not forget to super scribe the envelop (s) with the name of firm & detail of tender and due date of opening of tender.
19. No corporation employee or his family member/relative can participate in the tendering process.
20. 2000KMs. per month journey limit shall be applicable on outsource vehicle, it may run beyond the prescribed limit as per the approval of competent authority.
21. Only commercial vehicle with entry in registration certificate shall be liable to quote the tender.

(B) TERMS AND CONDITIONS FOR OUTSOURCING OF VEHICLES

Sealed tenders are invited for the of one No. Mahindra Genio Twin Cabin or equivalent in price not more than 5 years old, from the first registration up to date of NIT i.e 19.12.2023 ,for period of 1 year, for Mtc Gang of ASE/P&M Division Patran The contractor will quote the rates in three parts in "Schedule of Prices" as under:

- a) Monthly fixed charges up to 1000 KMs.
- b) Per Kilometer running charges above 1000 KM.
- c) Outstation Per Night Halt Charges (from 10:00 PM To 06:00 AM)

(B-1) Terms and Conditions for Vehicles:

1. The contractor will provide one No. Mahindra Genio Twin Cabin or equivalent in price not more than 5 years old, from the first registration up to date of NIT i.e 19.12.2023,for period of 1 year, for Mtc Gang of ASE/P&M Division Patran. The vehicle will be used as conveyance by PSTCL and will be stationed under ASE/P&M Division , Patran for journey/travel/transportation store material at Patran as well as outside Patran usually in the State of Punjab, H.P., J & K and UT of Chandigarh or beyond that as per requirement.
2. The daily program issued by the controlling officer shall be final.
3. Vehicle shall be available for use round the clock, for utilisation at our office since in Punjab, Chandigarh, Delhi and also for deputing to the neighboring state of HR, HP, Rajasthan & J&K.
4. The necessary permit, in this regard, will be arranged by the Contractor The toll Tax/Toll Barrier if applicable at any route, will be paid by the PSTCL on production of actual receipts.
5. The cost of consumables, in addition to Diesel, like Mobile Oil, Lubricants, etc. will be borne by the contractor.
6. The vehicle shall be duly ensured comprehensively including third party insurance during the period of engagement with the department. Insurance premium shall be paid by the contractor. Lodging insurance claims with the insurance company will be the contractor's responsibility in case of any such eventuality.
7. In case of accident, any type of challan, halt charges, penalty, damages, court case, police case etc. the sole responsibility will be of the Contractor of the vehicle and Punjab State Transmission Corporation Ltd. will be not be party in such case.
8. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day preferably on holidays without any deduction. But the vehicle will be sent with the consent of Controlling Officer provided the vehicle has been in use for full month. One day extra at the end of every six months will be given for the renewal of Taxi Permit or for any other formalities without any deductions sole at the discretion of controlling officer.
9. The contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In case of breakdown, he shall provide another alternative vehicle of same type or equivalent, otherwise double the amount of proportionate amount of monthly Outsourcing charges shall be deducted from the monthly bill for the period not in working condition.
10. The kilometer run, from the point of departure of vehicle for maintenance/repairs, the time it run and rejoin the duties, shall not be considered for billing.

11. The vehicle shall report to the ASE/ P&M Division Patran .
12. The vehicle shall move as per the instructions of the ASE/ P&M Division Patran .
13. The vehicle shall be required at round the clock and the Contractor shall be liable to provide the same.
14. The vehicle shall be provided with step in tools, spares, spare tyre and consumable in order to attend minor repairs while traveling.
15. The seats shall be well cushioned and should have fine, neat and clean seat covers and vehicle shall also have rubber floor mats.
16. Log Book shall be provided by the PSTCL.
17. The vehicle shall be duly insured comprehensively including third party insurance during the currency of the contract. Insurance premium shall be borne by the Contractor. Loading & settlement of any insurance claim shall be of contractor's responsibility. The road tax and all other related expenses / taxes shall be borne by the contractor.
18. The vehicle shall be parked at suitable place provided by the PSTCL. In case the contractor/drivers parks the vehicle at any other suitable place of their choice, then the mileage from that place to the place of duty will not be paid to the contractor.

(B-2) Terms and Conditions for the Driver of the Vehicles:

1. The contractor shall provide a driver along with the vehicle, who shall be properly dressed and well behaved.
2. PSTCL reserve the right to direct the Contractor to replace the driver of the vehicle, if he is not well behaved. If Contractor is unable to provide another driver, the PSTCL has the right to terminate the contract awarded to the contractor. The salary and other expenses of the driver shall be borne by the Contractor and any deduction relating to EPF and other Taxes and Levis applicable from Time to time will be born by the contractor.
3. The Contractor shall also make available the Registration Certificate of the vehicle in his name with the driver of the vehicle along with all other relevant documents for insurance, Road Tax etc. necessary to keep the vehicle running on the road at all time during the contract period.
4. The Driver shall maintain a Log-book & the log-book will be signed by the PSTCL's authorized official using the vehicle on the completion of the journey. However Log-book will be verified from time to time by the ASE/ P&M Division Patran.
5. The Driver should have his own Mobile Phone with SIM of reputed company i.e. Vodafone, Airtel, BSNL etc. and well knowledge regarding Google-Map etc.
6. The driver of the vehicle shall hold valid driving license to drive in plain as well as on the hills and will keep the same at all times during duty hours.
7. No loading and boarding facilities will be provided to the driver of the vehicle by PSTCL.
8. Alternative replacement of the driver shall be the responsibility of the Contractor of the vehicle in case driver proceeds on leave or not available.

(C) Terms and conditions for the monthly payment of bill of the vehicles:

1. Income tax at source shall be deducted as per prevailing rates while clearing the bills for payment.
2. Security deposit equivalent to 5% of the running bill shall be deducted by the PSTCL from the monthly bills and the same shall be refunded after successful completion of the contract period after Three months.
3. The charges on account of driver's salary and all other incidental charges shall be borne by the contractor including EPF and allied charges and the contractor shall submit documentary proof of timely payment of salary and any other dues to the driver.
4. The concerned officer of the PSTCL shall make payment within a month from the date of submission of bill of previous month on verification of the entries in the logbook.

5. The payment of hired vehicle on the monthly basis would be made at the end of the month. For journeys beyond fixed monthly limit, the payment will be made at the rates mentioned for extra kilometers or the rate fixed for the next slab which-ever is less.
6. **OFF set variation in prices of diesel:**
Variation (+/-) of 05 paisa for car and 08 paisa for other vehicles, for every Rs 1/- Variation (+/-) in Diesel cost, taking the base rate of diesel " The monthly rate are proposed rate on base price of diesel rate @ 90.25 as on 01.04.2022" shall be applicable on actual kms. run, effective from the 1st day of the subsequent month.

(D) Paying Authority

The paying authority will be ASE./ P&M, Division, PSTCL, Patran.

(E) JURISDICTION

All legal proceedings against this contract shall be in the jurisdiction of Civil Courts at Samana.


ASE/ P&M, Division,
PSTCL, Patran.

SCHEDULE OF TYPE OF VEHICLE AND PRICES

Outsourcing of one No. Mahindra Genio Twin Cabin or equivalent in price not more than 5 years old, from the first registration up to date of NIT i.e 19.12.2023 ,for period of 1 year, for ASE/P&M Division Patran.

SCHEDULE (A)

Make and Model of Vehicle to be specified by the tenderer	Make:
	Model:

SCHEDULE (B)

SR.NO.	PARTICULARS OF ITEM	Quoted RATES/CHARGES IN Rs. exclusive GST
1	Monthly Fixed Charges up to 1000 Kms.	
2	Per Kilometer Running Charges above 1000 Kms.	
3	Outstation Per Night Halt Charges (from 10:00 PM To 06:00 AM)	
4	GST @	

GST Extra as applicable

The above rates are inclusive of all Taxes.

I have read all the terms and conditions of the N.I.T. & acceptable to me and have quoted the Rate/Charges as above in accordance with the stipulated terms and conditions.

Date: _____

Signature of the Contractor _____

Phone: _____

Company Address _____


ADD. S.E. P&M DIVN.
P.S.T.C.L. PATRAN