



# PUNJAB STATE TRANSMISSION CORPORATION LIMITED

Regd. Office: PSEB, HEAD OFFICE, THE MALL,  
O/O: Financial Advisor (AO/CPC), IInd FLOOR, SHAKTI SADAN PATIALA-147001, Pb., India.  
Corporate Identity Number: U40109PB2010SGC033814.  
TEL: 96461-08785.FAX- 0175-2220213. E- mail: ao-gst@pstcl.org

To

All Addl. SEs/Sr.Xens/AOs, **(All Accounting Units)**  
Under PSTCL.

Memo. No. 89/133CPC/GST-1  
Date:- 18/01/2018

**Sub:-** Information regarding GST for the month of 12/2017 .

**Ref:-** This office Memo No.3437/3487/CPC/GST-I dated 19/12/17.

In continuation to this office letter memo as referred above, it is intimated that GSTR-3B return for the month of December 2017 has been filed by this office after making payment of GST on the basis of information/data (i.e. supply of taxable/exempt/Nil rated to/from registered/unregistered person) entered by your office on GST online Software. It must be ensured that information/data supplied by your office do tally with the amount incorporated in monthly Trail Balance for the month of 12/2017 of your office under GH-46.990 to 46.995 ( DDO wise List Attached) & u-cheque duly tallied with the list provided must be issued to this office at the earliest.

While preparing GST Return for the month of 12/2017 it has been noticed that all invoices (i.e taxable/exempt/Nil rated to/from registered/unregistered person) have not been posted on GST online software before the closing Date of online posting of Trial balance. This results in mismatch of the amount of GST payable in Trial balance with the amount as per GST return which is prepared purely on the basis of inputs received from field offices. Moreover Trial balance has been submitted without tallying the amount of GST with the data uploaded on GST online software. There also have been cases of misclassification of GHs while crediting GST liability in Trial balance. It is again intimated that the responsibility for transactions which are not reported or are not checked and verified before reporting resulting in non-submission/wrong submission of GST returns shall be of the DDO concerned. This office will be filing the returns purely on the basis of inputs received from field offices, only and that also within the time frame given in the GST. So care should be taken while uploading the invoices of 01/2018 to avoid the above mentioned mistakes. It may also be ensured that U-Cheques for the month of Dec,2017 be issued for the amount paid by this office up to 20<sup>th</sup> January 2017 positively so that credit of the same may be entered in the books of this office.

Matter may be treated as Most Urgent.

DA/As Above

*18/01/18*  
Accounts Officer/CPC,  
PSTCL, Patiala.

Endst. No. 135/154 CPC/GST-I

Dated:- 18/01/2018

Copy of the above is forwarded to the following for information please:-

- 1 Engineer-In-Chief/TS, PSTCL, Patiala
2. Chief Engineer/P&M, PSTCL, Ludhiana.
3. Chief Engineer/HIS&D, PSTCL, Patiala.
4. Chief Engineer/ SLDC, PSTCL, Patiala.
5. Chief Financial Officer, PSTCL, Patiala.
6. All Dy. CAOs/DY.FAs/Dy.CAs./Sr.AOs/AOs, PSTCL.

CC:

✓ Sr. Xen/IT, PSTCL, Patiala for uploading on PSTCL website please.

*18/01/18*  
Accounts Officer/CPC,  
PSTCL, Patiala.

