




Office Order No. 578/SE/HR&Admn.

Dated: 10/08/2023

Vide office order no. 529/SE/HR&Admn. dated 21/07/2023, 4 no. posts have been created at VIP Guest House-cum-CMD Office, PSTCL, Mohali. The matter of employees posted at these posts will be dealt as under:

1. Administrative control of employees is hereby given to the Co-ordination Officer, VIP Guest House-cum-CMD Office, PSTCL, Mohali.
2. Establishment matters of employees shall be dealt by Dy.Secy./Establishment O/o Dy.CE/HR&Admn., PSTCL, Patiala as already being done for the employees posted at CMD Office, PSTCL, Patiala.
3. Similarly, the payment of salary and other emoluments of employees shall be looked after by AO/Pay & Accounts, PSTCL, Patiala, as already being done for the employees posted at CMD Office, PSTCL, Patiala.

This issues with the approval of competent authority.



10/8/2023
Dy.CE/HR & Admn.,
PSTCL, Patiala.

Endst. No. 11282/94/SE/HR & Admn.

Dated: 10/08/2023

Copy of above is forwarded to the following for information and further necessary action, please:-

1. All EICs/CEs of PSTCL.
2. CFO, PSTCL, Patiala.
3. All Dy.CEs/SEs of PSTCL.
4. CAO (F&A), PSTCL, Patiala.
5. Co-Ordination Officer, VIP Guest House-cum-CMD Office, PSTCL, Mohali.
6. Company Secretary, PSTCL, Patiala.
7. All ASEs/Sr. XENs of PSTCL.
8. All Dy.Secretaries of PSTCL.
9. All AOs of PSTCL.


10/8/2023
Dy.CE/HR & Admn.,
PSTCL, Patiala.

CC:

1. Sr.PS to CMD, PSTCL, Patiala.
2. Sr.PS to Director/F&C, PSTCL, Patiala
3. PA to Director/Tech., PSTCL, Patiala.
4. PA to Director/Admn., PSTCL, Patiala.