

**PUNJAB STATE TRANSMISSION CORPORATION LIMITED**

Regd. Office: PSEB Head Office, The Mall, Patiala.  
Corporate Identity No. **U40109PB2010SGC033814** ([www.pstcl.org](http://www.pstcl.org))  
O/o Financial Advisor Patiala (Budget Section)  
3rd Floor, Shakti Sadan, Opp Kali Mata Mandir, Patiala.  
Phone/Fax No 0175-2206523

To

- 1) Engineer-In-Chief/TS, PSTCL, Patiala.
- 2) Chief Engineer/P&M, PSTCL, Ludhiana.
- 3) Chief Engineer/HIS&D, PSTCL, Patiala.
- 4) Chief Engineer/SLDC, PSTCL, Patiala.
- 5) Chief Financial Officer, PSTCL, Patiala.
- 6) Company Secretary, PSTCL, Patiala.
- 7) Chief Auditor, PSTCL, Patiala.

Memo. No.: - ..... FA/Budget-40 vol. II Dt.:-

**Sub: Submission of Draft Agenda Notes for Finance Comments.**

It has been observed that in some cases draft agenda notes are submitted to this office for offering finance comments without the approval of concerned Director.

The matter has been deliberated with Director/F&C and to have uniformity with the practice being followed in PSPCL, it has been decided that in future draft agenda notes may be submitted to this office for finance comments with the approval of concerned Director.

You are requested to ensure the compliance of the above instructions.

This issues with the approval of competent authority.

*-sd-*  
Dy. Financial Advisor,  
PSTCL, Patiala.

Endst no. /FA/Budget-40 vol.II dated

Copy of the above is forwarded to the following for information please.

- 1) Sr. PS to CMD, PSTCL, Patiala.
  - 2) Sr. PS to Director/F&C, PSTCL, Patiala.
  - 3) Jt. Secy. to Director/Technical, PSTCL, Patiala.
  - 4) Sr. PS to Director/Administration, PSTCL, Patiala.
- } For kind information of Hon'ble CMD/Directors Please.

*S. Gupta*  
Dy. Financial Advisor,  
PSTCL, Patiala.

CC:-

*4099*  
*13/12/17*

*Sr. Xen/IT*, PSTCL, Patiala to upload on the website of PSTCL as latest update.