

Office Order no. 08 /ASE/TC

Date: 03.03.2022

Sanction is hereby accorded to depute the following Officers/Officials working in PSTCL to attend "Two Days' Offline DoPT, Govt. of India sponsored "Workshop on RTI Act, 2005" at Mahatma Gandhi State Institute of Public Admn., Punjab (MGSIPA), Chandigarh during 16th to 17th March'2022" from 09:30 AM to 04:30 PM each day as detailed below.

Sr. No.	Name of officer/official (s)	Designation	Mobile No.	Name of Office
1	Er. Gourav Aggarwal 108275	Sr.Xen/ S&D	96461-18210	CE/HIS&D
2.	Er. Rajesh Goyal 501003	AEE/ S&D	96461-55007	CE/HIS&D
3.	Er. Shikha Gupta 501099	AEE/ Training Cell	96461-24481	CE/HIS&D
4.	Er. Vishal Jindal 501098	AEE/ Open Access	96461-18056	CE/SLDC, Patiala
5.	Er. Surinder Singh 501179	SSE/Mohali-1	96461-18266	CE/P&M, Ludhiana
6.	Sh. Munish Garg 218016	Supdt.Gr-II/ Admin & Estate	95309-10300	CE/HIS&D
7.	Sh. Tarsem Chand 606050	Circle Asst./ Dy. Secy Estb.	99149-50205	CE/HIS&D
8	Sh. Amrik Singh 606076	Circle Asst./ P&R Cell	97800-13097	CE/HIS&D

**Terms & Conditions for the participants, their controlling officers & respective DDOs:-**

- 1) In case of non-compliance of this office order, the responsibility will lie on the concerned deputed officer and controlling officer and strict action will be taken against them.
- 2) "Request for Cancellation/Change in batch shall be entertained only after recommendations of concerned Chief Engineer/Chief Financial Officer/Financial Advisor. Chief Engineer/Chief Financial Officer/Financial Advisor while recommending cancellation/change shall intimate names of 2 or 3 substitutes to Chief Engineer/ HIS&D which shall be considered for replacement if they qualify for training as per approval of Competent Authority".
- 3) Any participant will not proceed for the training & will intimate this office immediately if:
  - i) He/ She have been deputed for any other training program by this office/ any other office during this training period.
  - ii) He/ She have attended this type of training earlier.
  - iii) His/ Her date of retirement is less than 1 year from the date of start of training.

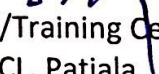
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- iv) He/ She have attended any other training during current financial year.
- 4) Participants will ensure to mark their attendance daily on the attendance sheet at the program venue, failing which charges of the program will be recovered from them besides taking any other action as deemed fit.
  - 5) During the above period, the participants will be considered on duty for the purpose of pay and other allowances.
  - 6) The participants will be entitled to claim Travelling Allowances as per PSEB TA Regulations-1972 (as adopted and amended from time to time by PSTCL).
  - 7) Their TA/DA Charges shall be charged as per TA regulations. The expenses so incurred will be charged to concerned DDO while reimbursing their TA Bill. Their TA claims shall be allowed by their controlling authority/ Account Section only after they certify (alongwith no. and date) that requisite report has been submitted to Dy.CE/ HR & Admn. PSTCL, Patiala.
  - 8) The participants will not be allowed any joining time except for the time required for attending the programme.
  - 9) The participants will submit proper report (two copies) of the programme along with documents which have been given to them by Institute, mentioning their Employee Code/ Posting Station, within 7 days to this office. They will also intimate their respective DDOs regarding their participation in the Programme who will make necessary entries in their service record in this regard.

**Terms & conditions for payment of fee**

***"No fee is payable by the nominating agency for the above workshop. However the hostel facility is available to the outstation participants as per policy of MGSIPA, Chandigarh".***

This issues with the approval of Worthy CMD PSTCL, Patiala.

  
ASE/Training Cell,  
PSTCL, Patiala


Endst. No. 155/164

Dated: 03.03.2022

Copy of the above is forwarded to the following for information and further necessary action please: -

- 1) Sr. P.S. to CMD, PSTCL, Patiala
- 2) Sr. P.S. to Director/ Technical, PSTCL, Patiala.
- 3) Sr. P.S to Director/ Admin., PSTCL, Patiala.
- 4) Sr. P.S to Director/F&C, PSTCL, Patiala.

- 5) CE/HIS&D, PSTCL, Patiala.
- 6) Dy.CE/HR& Admn., PSTCL, Patiala.
- 7) Dy.CE/IT, PSTCL, Patiala
- 8) AO/Cash, PSTCL, Patiala.
- 9) AO/Audit (HO), PSTCL, Patiala.
- 10) Above Officers/Officials at their place of posting.

  
ASE/Training Cell,  
PSTCL, Patiala